



Western Suffolk BOCES  
 Regular Meeting - Central Administrative Office  
 March 11, 2025

5:30 p.m. – There is a proposed Executive Session,  
 subject to Board approval

7:00 p.m. – Public portion of meeting resumes

- 1 ROLL CALL – (Attendees Noted by District Clerk)
- 2 CALL TO ORDER/PLEDGE OF ALLEGIANCE – (Board President)
- 3 VISITORS
- 4 MINUTES – Approval of Minutes Regular Meeting – February 11, 2025
- 5 PROGRAM PRESENTATION
  - 5.1 Internal Audit Report to the Board
    - Annual Risk Assessment Update
    - Report on Internal Controls Pertaining to BOCES' Financial Application User Permissions
  - 5.2 Wilson Tech Advisory Council Report to the Board
  - 5.3 Proposed 2025-26 Budget
- 6 TREASURER'S REPORT
- 7 CLAIMS AUDITOR'S REPORT
- 8 EXECUTIVE OFFICER'S REPORT
  - 8.1 District Superintendent - Comments/Events
  - 8.2 Chief Operating Officer Report - Comments/Events
  - 8.3 Chief Financial Officer
    - 8.3.1 Update of Capital Projects
- 9 ITEMS FOR BOARD ACTION
  - 9.1 Business Administration Matters
    - 9.1.1 Approval of Budget Adjustments – March 2024-25
    - 9.1.2 Approval of Bid Awards
    - 9.1.3 Authorization to Participate in Omnia Partners [R]
    - 9.1.4 Authorization for Joint Municipal Cooperative Bidding Program with Eastern Suffolk BOCES Resolution (A) [R]
    - 9.1.5 Resolution to Participate in Buyboard Contract for Musical Instruments, Equipment, Supplies and Repair [R]
    - 9.1.6 Resolution to Participate in East Islip UFSD for Window Treatment Installation & Repair [R]
    - 9.1.7 Resolution to Participate in Nassau BOCES Bid for Uniforms [R]

- 9.1.8 Resolution to Participate in Omnia Partners Contract for Apparel, Uniforms, Accessories, Products and Services [R]
- 9.1.9 Resolution to Participate in Town of Huntington Bid for Uniforms [R]
- 9.1.10 Resolution to Participate in Southampton Union Free School District Bid #SPS24-004 for School Supplies and Materials [R]
- 9.1.11 Resolution to Participate in Southampton Union Free School District Bid #SPS24-005 for Science Supplies and Materials [R]
- 9.1.12 Resolution to Participate in Harris Department of Education/Choice Partners Cooperative Contract #22/038SGK-27 For Educational Materials and Related Items [R]
- 9.1.13 Resolution to Accept Reports of the Internal Auditor [R]
- 9.2 Personnel
  - 9.2.1 Instructional Personnel
  - 9.2.2 Supplementary Services
  - 9.2.3 Non-Instructional Personnel
  - 9.2.4 Approval of Temporary & Casual Rate – 2025/26
  - 9.2.5 Resolution Authorizing Agreement with Custodians & Maintenance Personnel Unit V Member [R]
- 9.3 Other Action Items
  - 9.3.1 Approval of Disposition of Surplus Property [R]
  - 9.3.2 Approval of Agreement with 3D Aviation, Inc. D.B.A. Nassau Flyers [R]
  - 9.3.3 Authorization for Agreement Between SUNY Stony Brook and WS BOCES [R]
  - 9.3.4 Authorization for Articulation Agreement with SUNY Cobleskill [R]
  - 9.3.5 Authorization for Affiliation Agreement with NYU Grossman School of Medicine [R]
  - 9.3.6 Authorization to Accept a Scholarship Donation - Suffolk County Chapter of New York State School Facilities Association [R]

10 OLD BUSINESS

11 NEW BUSINESS

12 ADJOURNMENT

(Encl 4)  
3/11/25



**February 11, 2025**

Meeting Type: Regular Meeting

Date: Tuesday, February 11, 2025

Start Time: 5:00 p.m.

Location: Central Administrative Office

**Roll Call – (Attendees Noted by District Clerk)**

Present were:

**Board Members**

- Brian J. Sales (President)
- Mary Ellen Cunningham (Vice President)
- Debbie Adams-Kaden
- Ilene Herz, Esq.
- Jeannette Santos
- Robert Scheid
- Peter Wunsch

**BOCES Staff**

- Michael Flynn (Chief Operating Officer)
- April Poprilo (District Superintendent)
- Warren Taylor (Chief Financial Officer)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Joanne Klein (District Clerk)

- Nancy Fischetti (Public Relations Director)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Nancy Wilson (Exec. Dir. - Special Education)
- Lorraine Hein (Director of Business)
- Staff Members

### **Call to Order (Board President)**

The Regular Meeting was called to order at 5:00 p.m. by Board President, Mr. Sales.

### **EXECUTIVE SESSION**

At this time, a motion to move into Executive Session to discuss “three particular employees and an ongoing litigation.” was made by Mrs. Santos, seconded by Mrs. Herz. At 7:08 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mrs. Santos, seconded by Mrs. Herz.

### **REGULAR MEETING/Pledge of Allegiance (Board President)**

The Regular meeting of the Board resumed at 7:09 p.m. Mr. Sales led the audience in the Pledge of Allegiance.

### **Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER**

Mr. Sales invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

### **Approval of Minutes Regular Meeting – January 14, 2025**

The minutes of the Regular Meeting of January 14, 2025 were approved unanimously on motion of Mrs. Santos and seconded by Mrs. Cunningham.

### **Program Presentation**

#### 2025/26 Proposed Administrative and Capital Charges

Mr. Flynn discussed the proposed Administrative, Capital Charges and Program Tuition rates for the 2025/26 school year.

Administrative charge to the component school districts reflects the cost of the operation and that charge will go up 2.25%. The Capital Charge increase will be 10.52% and includes the rental facilities. Average program tuition increase will be 3.25%.

### **Treasurer's Report**

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of December 31, 2024. (Copies incorporated with the official minutes of this meeting.)

### **Claims Auditor's Report**

The Board acknowledged receipt of the Report of the Claims Auditor from January 2, 2025 to January 31, 2025 for expenditures totaling \$22,431,386.24. (Copies incorporated with the official minutes of this meeting.)

## **EXECUTIVE OFFICER'S REPORTS**

### District Superintendent – Comments/Events

Mrs. Poprilo discussed the following topics with the Board:

- NYS Literacy Initiative P-3 Literacy Instructional Best Practices
- Statement of the NYS Education Department on Recent Orders Concerning Public Education
- NYS Guidance on Safeguarding Immigrant Students
- Joint BOCES Coordination of Reimagining Accountability Presentation
- Student Forum – Elevating Student Voice

### Chief Operating Officer Report – Comments/Events

Mr. Flynn updated and discussed with the Board on the following topics:

- Discussion of the 2025/26 Proposed Administrative and Capital Charges and Program Tuition Rates
- 2025/26 Proposed Board Meeting Dates and Administrative Budget/Election Vote Date

BOCES Annual Election – Mr. Flynn noted there will be three Board of Education trustees seeking reelection this year. Mrs. Ilene Herz, Mr. Brian Sales and Mr. Peter Wunsch have indicated their willingness to seek reelection to the BOCES Board of Education. Nominations may be made by every school district. Nominations will close on Friday, March 21, 2025 and elections will be held in component school districts on Tuesday, April 22, 2025.

### Chief Financial Officer – Update of Capital Projects

Mr. Taylor updated the Board on the Report of Capital Projects. Mr. Taylor discussed the status of the projects

included in the report to the Board.

## **ITEMS FOR BOARD ACTION**

### **Business Administration Matters**

#### **Approval of Budget Adjustments – February 2024/25**

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Approval of Budget Adjustments – February 2024/25 in the following programs:

Law Related Education	Distance Learning
Center for Learning Technology	Services Other BOCES
Center for Learning Technology	Supplemental Services
Instructional Support	

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

#### **Approval of Bid Awards**

The members of the Board reviewed the bid analysis. On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated February 11, 2025.

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

#### **Resolution to Participate in Southampton UFSD SPS24-001 Library Supplies, Furnishings and Equipment Bid [R]**

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Resolution to Participate in Southampton UFSD SPS24-001 Library Supplies, Furnishings and Equipment Bid as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Southampton UFSD SPS24-001 Library Supplies, Furnishings and Equipment, effective term 1/1/2024 – 12/31/2024 with three one-year renewals and anticipated duration 12/31/2027, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Southampton UFSD SPS24-001 Library Supplies, Furnishings and Equipment and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Southampton UFSD SPS24-001 Library Supplies, Furnishings and Equipment.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

**Resolution to Participate in Bay Shore Union Free School District General Building Maintenance Involving New Construction, Reconstruction and Demolition Bid [R]**

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Resolution to Participate in Bay Shore Union Free School District General Building Maintenance Involving New Construction, Reconstruction and Demolition Bid as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Bay Shore Union Free School District General Building

Maintenance Involving New Construction, Reconstruction, and Demolition Services for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Bay Shore Union Free School District General Building Maintenance Involving New Construction, Reconstruction, and Demolition Services and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Bay Shore Union Free School District General Building Maintenance Involving New Construction, Reconstruction, and Demolition Services.

(Listing referred to is designated as Encl. 9.1.4 and is incorporated with the official minutes of this meeting.)

**Resolution to Participate in Southampton UFSD SPS22-010 Door, Door Hardware and Door Installation [R]**

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Resolution to Participate in Southampton UFSD SPS22-010 Door, Door Hardware and Door Installation as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Southampton UFSD SPS22-010 Door, Door Hardware and Door Installation Services, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded



that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Southampton UFSD SPS22-010 Door, Door Hardware and Door Installation Services and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Southampton UFSD SPS22-010 Door, Door Hardware and Door Installation Services.

(Listing referred to is designated as Encl. 9.1.5 and is incorporated with the official minutes of this meeting.)

### **Resolution to Retain Special Legal Counsel [R]**

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Resolution to Retain Special Legal Counsel as follows:

WHEREAS, Western Suffolk BOCES has several outstanding matters involving ongoing collective bargaining and mediation between Western Suffolk BOCES and Unit V, IX and Unit XII, and

WHEREAS, these matters have been assigned to Keane & Beane PC whose services have been viewed as positive and effective, and

WHEREAS, it would not be efficient and/or cost effective to transition these matters to a new firm,

THEREFORE, BE IT RESOLVED that the Board appoint Keane & Beane PC as special counsel for the period January 1, 2025 through June 30, 2025 or until conclusion of the above matters at the rate contained in their proposal (attorney rate of \$285/hr.).

(Listing referred to is designated as Encl. 9.1.6 and is incorporated with the official minutes of this meeting.)

## **Personnel**

### **Instructional Personnel**

Mrs. Santos moved, Mr. Scheid seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 6-page Instructional Report dated February 11, 2025 (Encl. 9.2.1) are incorporated with the official minutes of this meeting.

### **Supplementary Services**

Mrs. Santos moved, Mr. Scheid seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 19-page Supplementary Services Report dated February 11, 2025 (Encl. 9.2.2) are incorporated with the official minutes of this meeting.

### **Non-Instructional Personnel**

Mrs. Santos moved, Mr. Scheid seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 4-page Non-Instructional Report dated February 11, 2025 are incorporated with the official minutes of this meeting.

### **Resolution Education Law Section 913 [R]**

On motion by Mrs. Santos moved, Mr. Scheid, the Board voted unanimously for Resolution Education Law Section 913 as follows:

WHEREAS, upon the recommendation of the Chief Operating Officer,

BE IT RESOLVED, that pursuant to Education Law Section 913, the employee identified on the attached "Confidential Schedule A" is hereby directed to submit to a medical/psychiatric examination before a physician of BOCES' choosing; and

BE IT FURTHER RESOLVED, that the Board of Education hereby directs that the employee identified on the attached "Confidential Schedule A" submit, at or before the examination/evaluation, all relevant records from all health care providers with whom the employee has consulted or received treatment during the last three years, or such other time period as is deemed appropriate by BOCES' designated physician(s).

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

### **Other Action Items**

#### **Approval of Disposition of Surplus Property [R]**

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mr. Wunsch, seconded by Mrs. Santos as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

#### **Authorization for Articulation Agreement with Nassau Community College for the Fire Science and Emergency Management [R]**

On motion by Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Articulation Agreement with Nassau Community College for the Fire Science and Emergency Management program as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Nassau Community College has been developed for the purpose of students who participate in the Fire Science and Emergency Management program at Western Suffolk BOCES and Nassau Community College for the Fire Science and Emergency Management recognize that students have a firm understanding of materials covered.

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students participating;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

**Authorization for Articulation Agreement with SUNY Cobleskill [R]**

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Articulation Agreement with SUNY Cobleskill as follows:

WHEREAS, an agreement between Western Suffolk BOCES and the State University of New York College of Agriculture and Technology at Cobleskill has been developed for the purpose of providing instruction for Western Suffolk BOCES students participating in the following educational programs:

Advertising/Graphic Design  
Culinary Arts  
Early Childhood Education  
Veterinary Medical Assisting

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with the State University of New York College of Agriculture and Technology at Cobleskill. These agreements will be reviewed for renewal, five years after signing by the participating parties.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

**Authorization for Articulation Agreement with SUNY Canton [R]**

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Articulation Agreement with SUNY Canton as follows:

WHEREAS, agreements between Western Suffolk BOCES and SUNY Canton has been developed for the purpose of providing instruction for Western Suffolk BOCES students participating in the following educational programs:

Automotive Technology  
Certified Personal Trainer  
Computer Game Design  
Criminal Justice  
Early Childhood Education  
Electronics, Robotics and Automation  
HVAC  
Physical Therapy Aide  
Welding

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreements with SUNY Canton. These agreements will continue through November 18, 2029.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

**Authorization for Articulation Agreement with Empire State University [R]**

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Articulation Agreement with Empire State University as follows:

WHEREAS, an agreement between Western Suffolk BOCES and SUNY Empire State University has been developed for the purpose of providing for secondary CTE students, fulltime adult program graduates, employees, retirees and their family members to participate in SUNY Empire State University's Corporate and Community Partnership Benefits Program, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES secondary CTE students, fulltime adult program graduates, employees, retirees and their family members, and

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

**Authorization for Agreement with College Board - AP [R]**

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Authorization for Agreement with College Board - AP as follows:

WHEREAS, Western Suffolk BOCES requires agreements to provide support, instructional materials, access to College Board Advanced Placement (AP) program and

WHEREAS, Western Suffolk BOCES component districts wish to offer access and programs to students;

WHEREAS, these items were previously obtained through processes consistent with then current Board policy

BE IT RESOLVED, that the Western Suffolk Board of Education is hereby authorized to authorize the agreement for the 2024-2025 fiscal year for the vendor listed below and at the estimated amount indicated:

Vendor	Amount
College Board- AP testing program	\$125,000

(Listing referred to is designated as Encl. 9.3.6 and is incorporated with the official minutes of this meeting.)

**Approval for Participation in Cooperative Bidding of Databases, Research Tools, E-Books, Automation and Media for Use in School Library Systems "Dream Consortium" [R]**

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Approval for Participation in Cooperative Bidding of Databases, Research Tools, E-Books, Automation and Media for Use in School Library Systems "Dream Consortium" as follows:

WHEREAS, a number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access,

WHEREAS, the BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS, following a competitive Request for Proposals (RFP) process, the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) Board of Education has approved awards to the vendors listed below:

ABDO Publishing Company; Benchmark Education Company LLC; Boclips; Breakout EDU; Bookshare (Benetech); Capstone (Coughlan Companies LLC dba Capstone); Cavendish Square Publishing LLC; Central Programs (Gumdrop Books); ClickView; COMPAnion Corporation; CyberCivics; Digital Theatre; EBSCO Industries, Inc. dba EBSCO Information Services; Eduporium Inc.; Encyclopaedia Britannica; Exploring Nature Educational Resource; Fathom Reads; Follett; Gale, a Cengage Company; Generation Genius; Hackersjack; InfoBase; Insignia; Ithaka Harbors dba JSTOR; Kids Discover LLC; LexisNexis; LibraryPass; LibraryTrac; Lincoln Library Press Inc; Mackin Educational Resources; Mandarin; MyJove; Newsbank, Inc.; Noodle Tools; Novel Effect; OverDrive; Oxford University Press; PBS Learning Media; Press4Kids Inc. (NewsOMatic); ProQuest LLC; ReferencePoint Press; Rosen; Safari Montage; Sage Publications, Inc.; Scholastic Inc.; Second Avenue Learning; Sooth.FYI Inc.; Soundzabound; Springshare; Swank K12 Streaming; Swank Motion Pictures, Inc.; TeachingBooks.net LLC; TechRow; The Juice LLC; TLC (The Library Corp); Tumbleweed Press Inc; Turnitin; World Book; YuJa; Zoobean (Beanstack)

WHEREAS, the list above is not exhaustive and is anticipated to grow as additional RFPs are let and awarded by the Board,

WHEREAS, the BOCES named below wishes to appoint the Capital Region BOCES to advertise for, receive competitive proposals, and award contracts on their behalf; therefore,

BE IT RESOLVED, that the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED, that the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into contracts for the purchase of the above-mentioned software and database access, and,

BE IT FURTHER RESOLVED, that the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors; and (4) to authorize any and all future

products that may be approved by the majority recommendations through the approval of this resolution.

(Listing referred to is designated as Encl. 9.3.7 and is incorporated with the official minutes of this meeting.)

**Authorization to Accept Scholarship Donation - Colandrea [R]**

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization to Accept Scholarship Donation - Colandrea as follows:

WHEREAS, in prior action the Western Suffolk BOCES has authorized the establishment of a scholarship program in honor of John and Angela Colandrea; and

WHEREAS, the scholarship would recognize a student in the Career and Technical Education program; and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance,

THEREFORE, BE IT RESOLVED, that the Western Suffolk BOCES accept the donation in the amount of \$1,000 to be used to fund this scholarship program.

(Listing referred to is designated as Encl. 9.3.8 and is incorporated with the official minutes of this meeting.)

**Authorization to Accept a Donation of Equipment and Supplies [R]**

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization to Accept a Donation of Equipment and Supplies as follows:

WHEREAS, Western Suffolk BOCES has received an offer from Otis Ford Inc 32 Montauk Highway, Quogue, NY 11959 to donate one (1) 2006 Ford E250, Vin Number 1FTNE24W06DA12720 to be used by the students attending the Automotive Tech Program at Wilson Tech, Northport Campus, and

WHEREAS, Western Suffolk BOCES students would benefit from this donation, and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance, and



THEREFORE, BE IT RESOLVED, that the Board hereby approves the acceptance of the donated supply and equipment as listed above.

(Listing referred to is designated as Encl. 9.3.9 and is incorporated with the official minutes of this meeting.)

**Adoption WS BOCES 2025/26 School Calendar [R]**

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Adoption WS BOCES 2025/26 School Calendar as follows:

WHEREAS, the Western Suffolk BOCES School Calendar for 2025/2026 has been reviewed with the component school district Superintendents of Schools; and

WHEREAS, the Superintendents of Schools have accepted this BOCES calendar;

THEREFORE, BE IT RESOLVED that the Western Suffolk BOCES School Calendar for 2025/2026 as presented to the Board is hereby approved for adoption.

(Listing referred to is designated as Encl. 9.3.10 and is incorporated with the official minutes of this meeting.)

**OLD BUSINESS**

**NEW BUSINESS**

**Review Proposed WS BOCES Board of Education Meeting Dates for 2025/26**

The members of the Board of Education have reviewed and agreed to adopt the Proposed WS BOCES Board of Education Meeting Dates for 2025/26.

On motion of Mrs. Herz, seconded by Mrs. Cunningham, the Board unanimously voted to Adopt the Proposed WS BOCES Board of Education Meeting Dates for 2025/26.

(Listing referred to is designated as Encl. 11.1. and is incorporated in the official minutes of this meeting.)

**Read and Adopt New Policy # 6513 - Training of Unlicensed Personnel to Administer Epinephrine Auto-Injectors**

On motion of Mrs. Herz, seconded by Mrs. Cunningham, as per Policy #1410, the Board unanimously voted to

Read and Adopt New Policy # 6513 - Training of Unlicensed Personnel to Administer Epinephrine Auto-Injectors.

(Listing referred to is designated as Encl. 11.2 and is incorporated in the official minutes of this meeting.)

### **ADJOURNMENT**

At 7:29 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mr. Wunsch and seconded by Mrs. Cunningham.

### **UPCOMING EVENTS**

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDEES</b>
3/7/25	REFIT Legislative Breakfast, Fri., WS BOCES Conference Center, Wheatley Heights 9:00 am to 11:00 am	
3/24/25	SCOPE's 24 <sup>th</sup> Annual School District Awards Dinner, Monday, 4:30 pm, Villa Lombardi's, Holbrook, NY	J. Santos
4/4/25 - 4/6/25	National School Boards Association Convention, Fri – Sun, Atlanta, GA	

#### **Enclosures:**

Thank You Letters Sent to Susan Smith, *January 17, 2025*  
 Thank You Letters Sent to Alison Quinlan, *January 17, 2025*  
 REFIT Save the Date  
 EAP Pathways, *February 2025*  
 EAP Pathways Supervisors, *February 2025*  
 NYSSBA Advocacy Alert, *January 22, 2025*  
 NYSSBA Advocacy Update, *January 24, 2025*  
 NYSSBA Update, *January 20, 2025*  
 NYSSBA Update, *January 26, 2025*

NYSSBA Update, *January 26, 2025*  
Separation Notice

A handwritten signature in black ink that reads "Joanne Klein". The signature is written in a cursive style with a large initial "J".

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Joanne Klein  
District Clerk

W E S T E R N S U F F O L K B O C E S

# Budget News

Winter 2025

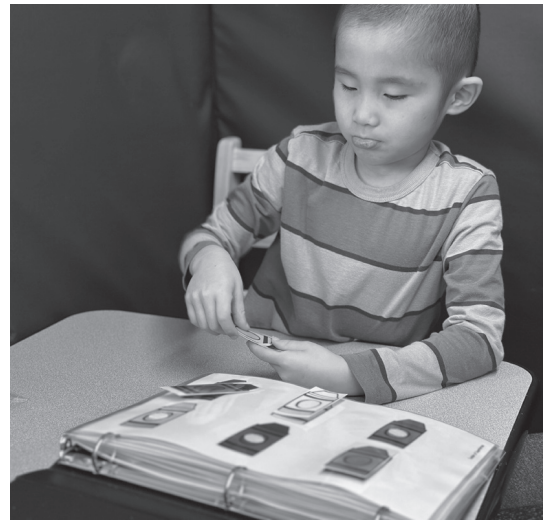
## Annual Budget and Trustee Vote April 22

At its Annual Meeting Tuesday, April 8, 2025, Western Suffolk BOCES will present its 2025-26 proposed Administrative and Capital Budget in advance of the annual vote by the Boards of Education of the 18 component school districts on April 22, 2025. The Western Suffolk BOCES Administrative Charge increase for 2025-26 is projected to increase 2.25 percent. Contractual salary increases have contributed to the Administrative Budget increase. The total Administrative Charge is distributed to the 18 component districts of Western Suffolk BOCES based on a weighted 3-year average of their daily student attendance.

To accommodate increasing need in special education elementary programs, Western Suffolk BOCES is renting classroom space in four component school district buildings and this cost is charged to the Capital Budget. This school year, the fourth school building is being rented at a cost of \$246,000. The increase in the BOCES Capital Charge is reflective of the \$246,000 to rent this school next year as well as \$100,000 for increases in capital project costs. There is also a projected increase of two additional Alternate Learning Center (ALC) classes in component district schools, the cost of which is also in the Capital Budget. There are also modest annual increases in the rental fees paid by BOCES for the three other school buildings. These expenses collectively account for the overall increase in the Capital Charge.



Dental Chairside Assisting, Wilson Tech's newest offering for secondary students, launched in September 2024.



To accommodate increasing enrollment Western Suffolk BOCES began renting space in the Dickinson Avenue School in Northport in October 2024.

### 90.7% of Budget Supports Programs/Services

The proposed tentative 2025-26 budget targets nearly 91% of its \$234,214,557 toward the programs and services Western Suffolk BOCES provides to school districts in special education, career and technical education and instructional support services.

Other budgetary categories and their portion of the overall budget are:

- Capital projects, including the cost of renting four buildings as well as support of facilities owned by BOCES: 1.9%
- Central Administrative Budget: 2.5%
- Post-retirement benefits for 847 retirees: 4.9%

### Annual Meeting & Annual Vote

The 2025-25 Administrative and Capital Budgets will be presented at the Western Suffolk BOCES Annual Meeting Tuesday, April 8, 2025 in the Large Conference Room at the Central Administration Office, 507 Deer Park Road, Dix Hills.

The 18 component school district Boards of Education will vote on the BOCES Administrative Budget on Tuesday, April 22, 2025. In accordance with law, local Boards will vote on the candidates seeking a total of three seats on the Western Suffolk BOCES Board of Education as well as the Administrative Budget during meetings held in their respective districts on that date.

# Tentative Budget 2025-2026

Western Suffolk BOCES  
Board of Cooperative Educational Services





# Western Suffolk BOCES

# Tentative Budget 2025-2026

## **Board and Officers**

Brian J. Sales

*President*

Mary Ellen Cunningham

*Vice President*

Debbie Adams-Kaden

Mary Ellen Cunningham

Ilene Herz, Esq.

Jeannette Santos

Robert Scheid

Peter Wunsch

Michael Flynn

*Chief Operating Officer*

April E. Poprilo

*District Superintendent*







Michael Flynn  
*Chief Operating Officer*

BOARD MEMBERS

Brian J. Sales *President*  
 Mary Ellen Cunningham, *Vice President*  
 Debbie Adams-Kaden  
 Ilene Herz, Esq.  
 Jeannette Santos  
 Robert Scheid  
 Peter Wunsch

507 Deer Park Road  
 PO Box 8007  
 Huntington Station, NY 11746-9007  
 631/549-4900, x 222  
 FAX 631/623-4996

March 2025

Dear Colleagues:

Enclosed for your review and consideration is the tentative Western Suffolk BOCES 2025-26 budget. This document reflects the diligent efforts of our staff to ensure the continued support of our comprehensive and exemplary programs and services, while maintaining a commitment to fiscal efficiency.

Western Suffolk BOCES recognizes the importance of our collaborative partnerships with component school districts and appreciates the administrators, trustees and educators who are integral to the success of our students. We welcome your input regarding potential enhancements to our programs and services.

We encourage you to attend the Western Suffolk BOCES Annual Meeting, scheduled for Tuesday, April 8, 2025, at 7:30 p.m., in the Large Conference Room of our Central Administration Building, 507 Deer Park Road, Dix Hills. This meeting will include an opportunity to meet the candidates for the three open seats on the Western Suffolk BOCES Board of Education.

The annual Western Suffolk BOCES vote will take place on Tuesday, April 22, 2025, where Board members from our 18 component districts will cast ballots on the Administrative Budget and Board candidates during meetings in their districts.

The final budget will be formally adopted by the Board of Western Suffolk BOCES at the May 13, 2025 meeting.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads 'Brian J. Sales'.

Brian J. Sales, President  
 Western Suffolk BOCES Board



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SECOND SUPERVISORY DISTRICT OF SUFFOLK COUNTY**

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## **BOCES BUDGETING PROCESS**

The Board of Cooperative Educational Services (BOCES) was established, by the NYS Legislature in 1948, to provide to local school districts those services which, from an educational or financial point of view, were not feasible for the local school districts to operate. The Second Supervisory District, which makes up Western Suffolk BOCES, is comprised of 18 local school districts from the towns of Babylon, Huntington and Smithtown. BOCES provides only those programs or services which are requested by two or more school districts and approved by the Commissioner of Education. The cost for the BOCES' programs is shared by the individual school districts, based upon their participation.

The Administrative Budget will be reviewed at the Annual Meeting on Tuesday, April 8, 2025, at 7:30PM, at the BOCES Central Administration Office, 507 Deer Park Road, Dix Hills, NY, and will be voted on by the component districts in their home districts on Tuesday, April 22, 2025. Based on Chapter 295 of the Laws of 1993, each component school district has one vote on the Administrative Budget for the next school year. A majority of school districts within the BOCES must cast a positive vote in order for the budget to be approved. If the budget is not approved, then the BOCES Board must adopt a budget that does not exceed the budget of the prior school year. The only exception to this would be for post-retirement benefits which are contingent expenses.

The payment for the Administrative Budget and Capital Budget are charged to all districts based on their three-year Resident Weighted Average Daily Attendance in comparison to its percentage of the total RWADA of all component districts.

The Program Budgets (or Shared Service Budgets) and Capital Budget are adopted by the BOCES Board and are subject to change based on the requests for services from local districts. The Program Budgets reflect the individual services and programs expected to be requested by one or more of the local school districts within Western Suffolk BOCES. The budgets are subject to change throughout the year based on the requirements of the school district in terms of the number of students enrolled or the services required. Under the Program Budgets, districts pay for only those services which they request.

Internal budgets are maintained for such services as the maintenance and operation of buildings, transportation and the in-house printing program. These internal budgets are distributed to either the Administrative or Program Budgets according to services required.

BOCES may not carry a fund balance from one fiscal year to the next. The law requires that BOCES adjust each program at the end of the fiscal year and any fund balance or deficit must be credited to the participating school districts based on their level of participation.

For BOCES programs, there are four columns of data for each budget:

- 2023-24 Actual Expenses
- 2024-25 Adjusted Budget
- 2024-25 Projected Expenditures
- 2025-26 Tentative Budget

The 2024-2025 Adjusted Budgets differ in many instances from those which were proposed tentatively a year ago. Budgets are adjusted for additional personnel and non-personnel costs to reflect the requests from districts for increased service during the year. Such budget adjustments are formally approved by the Board of Cooperative Educational Services at various Board meetings during the year and must be balanced in terms of available revenues.

## STATE AID

The Board of Cooperative Educational Services' programs are funded through a combination of school district charges, state and federal grants, and a small amount of direct state aid. The state has traditionally paid aid to school districts on the programs/services that districts received from BOCES. The traditional aid categories have been:

**BOCES Aid Formula** - This includes approved expenditures not covered in other State aid. The district's aid has been based on the level of expenditures for BOCES' services, and the district's true value tax rate and the BOCES aid ratio. In the 2024-2025 year, districts from Western Suffolk BOCES will receive BOCES aid reimbursement in the estimated amount of \$47.2 million. This aid represents the total reimbursement, across all component districts, for the expenditures that districts made for **BOCES' aided** programs and services in the prior year.

**Operating, Supplemental and Excess Aid** - Districts receive state aid directly for students enrolled in Special Education programs provided in districts or provided in a BOCES facility or in Alternate Learning Centers throughout our 18 districts. In addition to the operating and supplemental aid received by the district for all students attending BOCES Career or Special Education Programs, each district receives Excess Cost Aid based on their expenditures for students enrolled in BOCES Special Education programs.

In addition to the state aid received directly or indirectly by the school district, BOCES received approximately \$17.7 million of grants and special aid during the current school year to expend on behalf of the districts for a wide range of programs.



## The following answers are meant to clarify the most frequently asked questions about the BOCES budget.

### **Q. What are the main parts of the BOCES Budget?**

- A.** The BOCES Budget is really three different budgets:
- Administrative Budget contains the costs of central administration and the post-retirement benefits for retirees from the agency.
  - Capital Budget contains the costs for rental of facilities and the capital projects fund.
  - Program Budgets contain all costs associated with staffing the BOCES programs and services that districts request.

### **Q. How much state aid do districts receive for BOCES services?**

- A.** Based on last year's use of BOCES services, districts will directly receive \$47.2 million in state aid this year.

### **Q. Why do districts only vote on the administrative portion of the BOCES budget?**

- A.** Chapter 295 of the Laws of 1993 specifically limits the vote to the administrative portion.

### **Q. How is my district's share of the Administrative Charge calculated? Why does my share change?**

- A.** By agreement with our participating school districts, the charge for the administrative function is distributed among the 18 districts based upon the 3-year average of their Resident Weighted Average Daily Attendance (RWADA). Any change is based on the change in the percentage of a district's student attendance compared to the other 17 districts. Districts with the greatest growth in enrollments may see the largest increases.

### **Q. What has impacted the administrative budget?**

- A.** The modest increase in the Administrative Budget is primarily a result of contractual Salary increases.

### **Q. What happens if the BOCES administrative budget is defeated?**

- A.** The Western Suffolk BOCES Board must adopt a contingency administrative budget that may not exceed the amount in the previous year. Expenditures for health insurance benefits for retirees are exempt.

### **Q. How does a BOCES fund capital projects?**

- A.** The BOCES Board must authorize the funds for each specific capital project which are accounted for in the Capital Projects Fund. Unlike local districts, BOCES does not have the authority to issue bonds or to create capital reserve funds to finance unspecified future renovations or other capital projects. BOCES must pay for repairs through annual charges to school districts in the Capital Budget or through appropriations from program budgets. In general, BOCES capital projects are smaller than those in the local districts.

### **Q. What capital projects are planned?**

- A.** Proposed capital projects in the 2025-26 proposed budget include window replacements, upgrading electrical panels and fire alarms, work on rooftop HVAC units, paving projects at two campuses and renovations at an outdoor learning site.

### **Q. How are program budgets determined?**

- A.** Program budgets change throughout the year to accommodate districts' requests for services. Each district pays ONLY for the services it requests. For 2025-26, tuition for secondary career and technical education programs at Wilson Tech and for special education programs will see an average increase of 3.25%.





**WESTERN SUFFOLK BOCES  
2025-26**

**TENTATIVE BUDGET  
SUMMARY BY PROGRAM**

	<b>2024-25 Adjusted Budget</b>	<b>2024-25 Projected Expenditures</b>	<b>2025-26 Tentative Budget</b>
<b><u>ADMINISTRATION BUDGET</u></b>			
Central Administration	5,509,889	5,477,986	5,782,978
Post-Retirement Benefits	11,229,223	11,221,899	11,577,847
Capital & Facilities Rentals	4,105,000	4,293,739	4,513,182
<b>TOTAL ADMINISTRATIVE &amp; CAPITAL BUDGETS</b>	<b>\$20,844,112</b>	<b>\$20,993,624</b>	<b>\$21,874,007</b>
<b><u>SERVICE PROGRAM BUDGETS</u></b>			
Career and Technical Education	17,692,221	17,519,785	18,723,553
General Career Education	12,385,302	12,181,848	12,978,063
Continuing Occ Ed	5,994,917	5,871,485	6,193,509
Alternate Programs	2,949,812	2,865,569	3,041,061
<b>CAREER ED TOTAL</b>	<b>\$39,022,252</b>	<b>\$38,438,687</b>	<b>\$40,936,186</b>
Special Education	110,957,705	109,919,421	117,043,020
Other Services-S. Oaks, PASS, ESL	1,348,603	1,310,366	1,431,642
<b>SPECIAL ED TOTAL</b>	<b>\$112,306,308</b>	<b>\$111,229,787</b>	<b>\$118,474,662</b>
Outdoor Learning Lab.	4,703,756	4,446,368	4,736,697
Regional Summer School	1,729,303	1,473,913	1,780,626
Learning Technologies	36,530,979	36,111,172	36,636,201
Other Services-Planning & Standards Implementation	9,020,808	8,572,160	9,101,423
<b>LEARNING TECH/PLANNING TOTAL</b>	<b>\$51,984,846</b>	<b>\$50,603,613</b>	<b>\$52,254,947</b>
Personnel Services-Certification-Recruitment	413,361	409,095	426,301
Insurance Management	259,131	259,126	248,454
Maintenance & Operation	546,051	0	0
Internal Support Services	208,781	0	0
<b>CENTRAL SERVICES TOTALS</b>	<b>\$1,427,324</b>	<b>\$668,221</b>	<b>\$674,755</b>
<b>TOTAL SERVICE PROGRAM BUDGETS</b>	<b>\$204,740,730</b>	<b>\$200,940,308</b>	<b>\$212,340,550</b>
<b>TOTAL ADMINISTRATION &amp; SERVICE     PROGRAM BUDGETS</b>	<b>\$225,584,842</b>	<b>\$221,933,932</b>	<b>\$234,214,557</b>



**SUMMARY OF REVENUE AND EXPENDITURES  
ADMINISTRATIVE & SHARED SERVICES BUDGETS**

	<b><u>2024-25 Adjusted Budget</u></b>	<b><u>2024-25 Projected Expenditures</u></b>	<b><u>2025-26 Tentative Budget</u></b>
<b><u>ESTIMATED REVENUE</u></b>			
Administrative & Capital			
Component Districts	8,021,389	8,021,389	8,485,660
Miscellaneous Revenue & Transfers	12,822,723	12,972,235	13,388,347
<b><u>REVENUE ADMINISTRATIVE &amp; CAPITAL</u></b>	<b>\$20,844,112</b>	<b>\$20,993,624</b>	<b>\$21,874,007</b>
Shared Service Programs			
Component Districts	179,473,852	177,301,443	183,960,698
Other BOCES	13,708,492	13,160,152	14,051,204
Other Revenue/Reserves	11,558,386	10,478,713	14,328,647
<b><u>REVENUE-SHARED SERVICES</u></b>	<b>\$204,740,730</b>	<b>\$200,940,308</b>	<b>\$212,340,550</b>
<b><u>TOTAL REVENUE</u></b>	<b>\$225,584,842</b>	<b>\$221,933,932</b>	<b>\$234,214,557</b>
<b><u>ESTIMATED EXPENDITURES</u></b>			
Central Administration	5,509,889	5,477,986	5,782,978
Post-Retirement Benefits	11,229,223	11,221,899	11,577,847
<b><u>EXPENDITURES-ADMINISTRATIVE</u></b>	<b>\$16,739,112</b>	<b>\$16,699,885</b>	<b>\$17,360,825</b>
Capital-Facilities Rental	4,105,000	4,293,739	4,513,182
<b><u>TOTAL ADMINISTRATIVE &amp; CAPITAL</u></b>	<b>\$20,844,112</b>	<b>\$20,993,624</b>	<b>\$21,874,007</b>
<b><u>EXPENDITURES-SHARED SERVICE PROGRAMS</u></b>	<b>\$204,740,730</b>	<b>\$200,940,308</b>	<b>\$212,340,550</b>
<b><u>TOTAL ESTIMATED EXPENDITURES</u></b>	<b>\$225,584,842</b>	<b>\$221,933,932</b>	<b>\$234,214,557</b>



***ADMINISTRATIVE BUDGET***



# BOCES ADMINISTRATIVE BUDGET

Chapter 295 of the Laws of 1993 separated the BOCES budgets into three major sections: Administrative Budget, Capital Budget and Program Budgets

Details of the costs and revenues of the Administrative and Capital Budgets are described in this section.

## **Administrative Budget**

The administrative function of a BOCES is like the central office function of a school district in that it includes the typical expenses of the Board of Education, the District Superintendent, assistants to the District Superintendent, the business and personnel operations and the related expenses for these offices. As in the BOCES program budgets, the fringe benefits of staff and charges for operation and maintenance, computers, printing, etc. for the administrative function of the agency must also be charged to the Administrative Budget.

This budget must also include post retirement benefits for approximately 847 retired employees of Western Suffolk BOCES. These costs must be recorded in the Administrative Budget as a contingent expense.

The Boards of Education within the supervisory district vote on the Administrative Budget at a meeting held by each component Board in April. For this budget to pass, a majority of the districts must approve the Administrative Budget. If a majority of the component districts fail to approve this budget, then the BOCES Board must adopt an Administrative Budget that does not exceed the amount of the Administrative Budget of the previous year.

According to an agreement with the component school districts of this supervisory district, the cost of the administrative function is distributed among the 18 districts based upon the 3-year average of their Resident Weighted Average Daily Attendance (RWADA).

## **Capital Budget**

The Facilities Rental/Capital Budget is not subject to a vote of the component boards, but is presented at this time for review. Districts receive a separate charge for the BOCES Capital Budget. Again, this cost is distributed among the 18 districts based upon the 3-year average of their Resident Weighted Average Daily Attendance (RWADA).

## **Summary**

The overall Western Suffolk BOCES administrative charge proposed to local districts for next year will increase 2.25% from 2024-25. The capital charge will increase by 10.75%, primarily due to the need for WSBoces to rent additional classroom space to accommodate enrollment.

Our total Administrative and Capital Charge (per RWADA) has traditionally been below the statewide average despite regional cost differences. By owning most of our buildings, we believe we will continue to compare favorably with other BOCES in New York. We, therefore, recommend this administrative budget for your approval.





TENTATIVE BUDGET  
ADMINISTRATION  
2025-26

		2023-24 Actual Expenditures	2024-25 Adopted Budget	2024-25 Projected Expenditures	2025-26 Tentative Budget
A001 ADMINISTRATION					
100	Executive Officer	162,743	167,340	165,075	167,340
	Other Admin Personnel	486,487	504,581	503,183	509,903
	Non-Certified Personnel	2,283,556	2,286,730	2,285,840	2,478,172
200	Equipment	3,025	2,000	1,593	2,000
300	Supplies	14,688	17,000	17,000	18,000
401	Rental of Equipment	0	0	0	0
402	Repair of Equipment	0	500	295	500
403	Maintenance Contracts	780	800	880	1,000
404	Consultants	24,098	1,000	1,000	1,500
405	Conference & Travel	27,871	27,500	27,220	32,500
406	Postage	20,639	23,000	22,252	23,000
414	Treasurer Bond	1,000	1,000	1,000	1,000
446	Memberships	28,911	27,875	32,784	33,000
447	Professional Services	299,409	354,400	340,720	359,300
449	Other Expenses	40,158	39,100	38,800	42,500
525	Services from Other BOCES	22,170	22,200	28,921	29,150
811	Teachers' Retirement	54,202	38,747	38,645	40,065
813	Employees' Retirement	336,508	348,177	348,177	364,469
815	Social Security	253,274	226,338	225,988	241,389
816	Health and Dental Insurance	567,256	662,000	660,112	662,000
817	Disability and Life Insurance	54,536	72,000	56,172	58,000
818	Compensation Insurance	68,645	73,966	68,645	78,885
819	Unemployment Ins. Reserv.	2,284	2,235	2,284	2,305
950	Charge for Oper-Maint.	350,000	375,000	375,000	390,000
960	Charge for Computer Support	180,000	190,000	190,000	200,000
960	Charge for Staff Development	0	0	0	0
960	Charge for Certification	7,000	7,200	7,200	7,500
960	Charge for Employee Assist.	1,233	1,200	1,200	1,500
960	Charge for Central Printing	38,000	38,000	38,000	38,000
	TOTAL-ADMINISTRATION	\$5,328,473	\$5,509,889	\$5,477,986	\$5,782,978
820	Post-Retirement Benefits	\$10,111,601	\$11,229,223	\$11,221,899	\$11,577,847
	GRAND TOTAL-ADMINISTRATION	\$15,440,074	\$16,739,112	\$16,699,885	\$17,360,825

Note: Salary and benefits for the District Superintendent remain restricted by State law. New York State contributes \$43,499 to the salary of the District Superintendent.

TENTATIVE BUDGET  
ADMINISTRATION  
2025-26

A001 ADMINISTRATION	2024-25 Adopted Budget	2024-25 Projected Expenditures	2025-26 Tentative Budget
100 PERSONNEL			
District Superintendent (1)	167,340	165,075	167,340
Deputy Superintendent (.4)			
Director of Personnel (.45)			
Chief Financial Officer (1)	\$504,581	\$503,183	\$509,903
Account Clerks (3.5)			
Assistant Director of Business (1)			
Claims Auditor (1)			
Director of Business (1)			
Executive Secretary (1)			
Personnel Assistant (.5)			
Principal Account Clerk (2)			
Principal Clerks (2.75)			
Payroll Supervisor (1)			
Purchasing Agent (2)			
Purchasing Manager (1)			
Purchasing Technician (2)			
Senior Account Clerks (3.51)			
Senior Clerk Typists (2)			
Treasurer (1)			
Part Time Clerical			
	<u>2,286,730</u>	<u>2,285,840</u>	<u>2,478,172</u>
TOTAL - Personnel	\$2,958,651	\$2,954,098	\$3,155,415

TENTATIVE BUDGET  
Administration  
2025-26

**EXPLANATORY NOTES**

401 The cost of copier rental is included in the Charge from Computer Support.

404 This code reflects the cost of updating actuarial data involving retiree costs.

	2024-25 Adopted Budget	2024-25 Projected Expenditures	2025-26 Tentative Budget
200 Equipment			
Various Office Equipment Items			
TOTAL - 200	2,000	1,593	2,000
300 Supplies			
TOTAL - 300	17,000	17,000	18,000
401 Rental of Equipment			
Mailing Meter	0	0	0
TOTAL - 401	0	0	0
402 Repair of Equipment			
TOTAL - 402	500	295	500
403 Maintenance Contracts			
Mailing Machine			
Check Signer			
TOTAL - 403	800	880	1,000
404 Consultants			
Other	1,000	1,000	1,500
TOTAL - 404	1,000	1,000	1,500
405 Conference & Travel			
Board	15,000	14,770	15,000
District Superintendent:			
BOCES	2,000	2,000	4,000
SED	3,000	3,000	6,000
Others	7,500	7,450	7,500
TOTAL - 405	27,500	27,220	32,500

TENTATIVE BUDGET  
Administration  
2025-26

**EXPLANATORY NOTES**

- 449 This item includes legal notices, fingerprinting of new employees and microfilming of records as well as the cost of conducting various meetings of BOCES and district staff.

	2024-25 Adopted Budget	2024-25 Projected Expenditures	2025-26 Tentative Budget
406 Postage			
TOTAL - 406	23,000	22,252	23,000
414 Treasurer's Bond			
TOTAL - 414	1,000	1,000	1,000
446 Memberships			
New York State School Board Assoc.	13,200	13,488	13,750
Nassau-Suffolk School Board Assoc.	3,975	4,100	4,500
Memberships-Other	10,700	15,196	14,750
TOTAL - 446	27,875	32,784	33,000
447 Professional Services			
General & Labor Council	166,000	160,620	175,000
Audit Fees/External & Internal	110,000	101,700	95,000
TPA's/Actuary	3,400	3,400	4,300
Benefits Admin	75,000	75,000	85,000
TOTAL - 447	354,400	340,720	359,300
449 Other Expenses			
Staff Meetings & Conferences	12,000	11,000	12,000
Legal Notices & Employment Advert.	15,000	16,000	16,000
Fingerprinting	6,000	6,000	6,000
NYSSBA/BOCES	2,100	2,100	4,500
Other	4,000	3,700	4,000
TOTAL - 449	39,100	38,800	42,500
525 Services from Other BOCES			
Nassau-Suffolk Salary Survey	9,500	9,500	9,500
State Aid Planning	3,500	3,450	3,500
Cooperative Purchasing Service	4,200	10,829	11,000
OLAS	2,500	2,600	2,600
Public Relations	1,800	1,792	1,800
Policy	700	750	750
TOTAL - 525	22,200	28,921	29,150

TENTATIVE BUDGET  
Administration  
2025-26

**EXPLANATORY NOTES**

811    The rates for 2025-26 are budgeted based on data supplied by TRS & ERS.  
813

960    Computer Support  
This code includes the cost of technology support, copier rentals and telephone service for the BOCES Administration.

820    This includes the cost of health insurance for approximately 847 retirees of Western Suffolk BOCES



	2024-25 Adopted Budget	2024-25 Projected Expenditures	2025-26 Tentative Budget
Employee Fringe Benefits			
811 Teachers' Retirement	38,747	38,645	40,065
813 Employees' Retirement	348,177	348,177	364,469
815 Social Security	226,338	225,988	241,389
816 Health & Dental Insurance	662,000	660,112	662,000
817 Disability & Life Insurance	72,000	56,172	58,000
818 Workers' Compensation Insurance	73,966	68,645	78,885
819 Unemployment Insurance	2,235	2,284	2,305
TOTAL - EMPLOYEE FRINGE BENEFITS	\$1,423,463	\$1,400,023	\$1,447,113
900 Services from Other Western Suffolk BOCES Programs			
Maintenance & Operation	375,000	375,000	390,000
Computer Support	190,000	190,000	200,000
Teacher Certification	7,200	7,200	7,500
Central Printing	38,000	38,000	38,000
Employee Assistance Program	1,200	1,200	1,500
Staff Development	0	0	0
TOTAL - Services from W. Suff BOCES	\$611,400	\$611,400	\$637,000
TOTAL - ADMINISTRATION	\$5,509,889	\$5,477,986	\$5,782,978
820 Post-Retirement Benefits	\$11,229,223	\$11,221,899	\$11,577,847

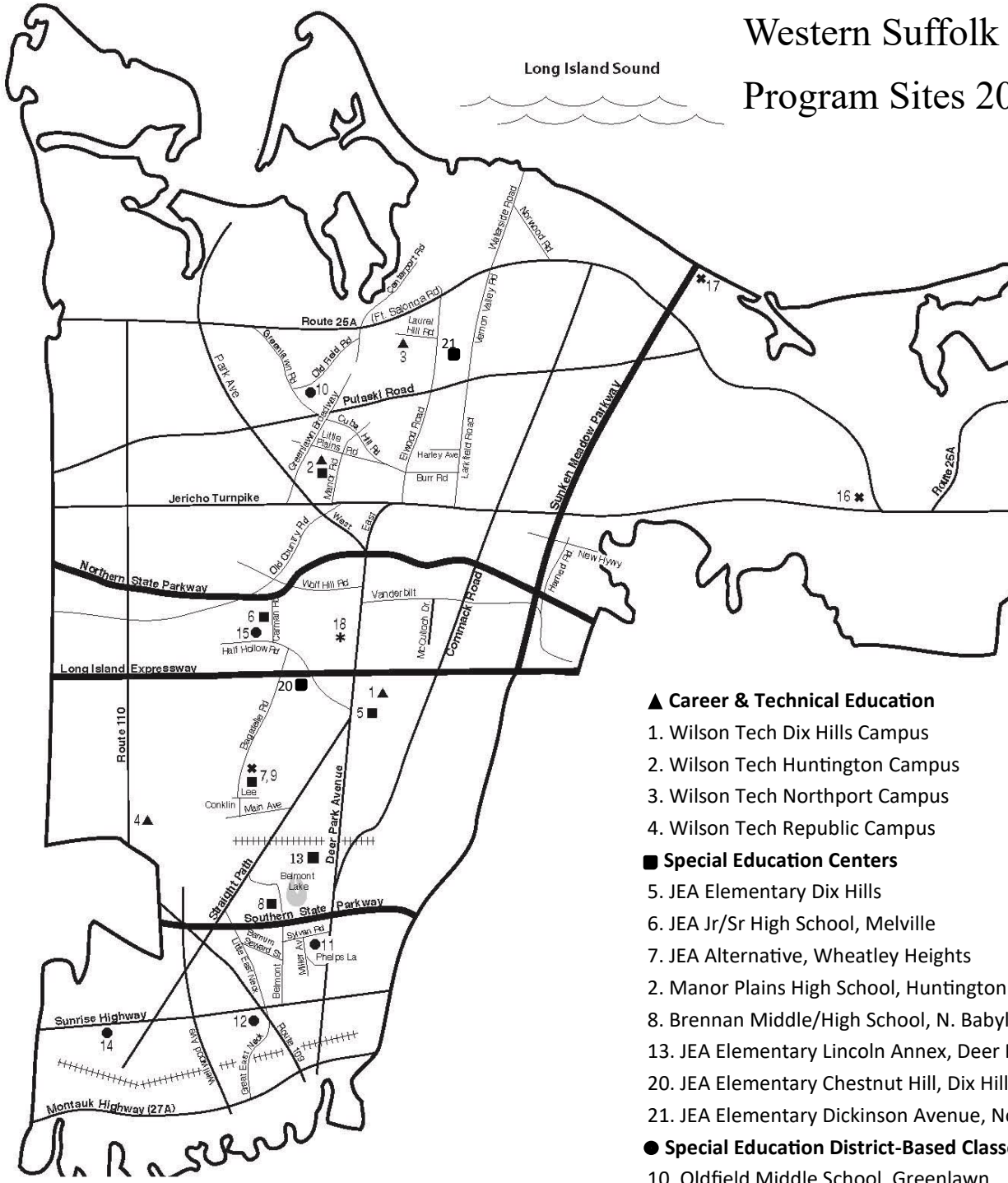
TENTATIVE BUDGET  
Administration  
2025-26

**EXPLANATORY NOTES**

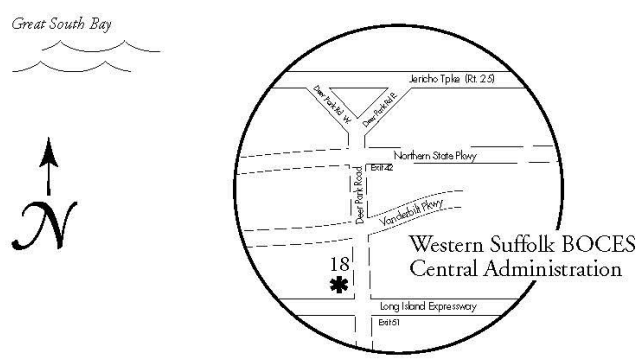
910 Funds for capital projects reflect the need to sustain our multiyear facilities plan.

	2024-25 Adopted Budget	2024-25 Projected Expenditures	2025-26 Tentative Budget
A002 CAPITAL			
480 Facilities Rentals			
OCCUPATIONAL EDUCATION			
Republic Aviation Center	44,000	47,904	50,085
SPECIAL EDUCATION			
Alternate Learning Centers	18,000	21,000	21,000
Brennan School	590,000	590,000	590,000
Lincoln School	273,000	275,801	277,852
Chestnut Hill School	330,000	328,234	328,234
Dickinson Ave School		180,800	246,011
TOTAL - 480 Facilities Rentals	\$1,255,000	\$1,443,739	\$1,513,182
910 Transfer to Capital Projects Fund	<u>\$ 2,850,000</u>	<u>\$2,850,000</u>	<u>\$ 3,000,000</u>
TOTAL - Facilities Rental & Capital Fund	\$4,105,000	\$4,293,739	\$4,513,182
Transfer from COE	(150,000)	(150,000)	(150,000)
Unexpended Funds (Capital, Programs)	(550,000)	(550,000)	(600,000)
Charges to Component Districts	\$3,405,000	\$3,593,739	\$3,763,182

# Western Suffolk BOCES Program Sites 2024-25



- ▲ **Career & Technical Education**
  1. Wilson Tech Dix Hills Campus
  2. Wilson Tech Huntington Campus
  3. Wilson Tech Northport Campus
  4. Wilson Tech Republic Campus
- **Special Education Centers**
  5. JEA Elementary Dix Hills
  6. JEA Jr/Sr High School, Melville
  7. JEA Alternative, Wheatley Heights
  8. Brennan Middle/High School, N. Babylon
  13. JEA Elementary Lincoln Annex, Deer Park
  20. JEA Elementary Chestnut Hill, Dix Hills
  21. JEA Elementary Dickinson Avenue, Northport
- **Special Education District-Based Classes**
  10. Oldfield Middle School, Greenlawn
  11. Deluca Elementary School, N. Babylon
  12. West Babylon High School, W. Babylon
  14. South Oaks Hospital, Amityville
  15. Sagamore Intensive Day Treatment, Dix Hills
- X **Division of Instructional Support Services Programs**
  9. Conference Center/Staff Offices, Wheatley Heights
  16. Outdoor Learning Lab, Caleb Smith Park, Smithtown
  17. Outdoor Learning Lab, Sunken Meadow Park  
*(Not shown: Outdoor Learning Lab, Connetquot State Park)*
- \* **Western Suffolk BOCES Administrative Offices**



	2023-24 Actual	2024-25 Adopted Budget	2024-25 Projected	2025-26 Tentative Budget
OTHER REVENUES:				
Charges to Non-Component Districts	170,000	170,000	170,000	180,000
Interest on Deposits	1,577,350	500,000	542,500	670,000
Rental of Facilities	3,500	3,500	3,500	3,500
Special Aid Funds	43,009	40,000	40,000	42,000
Sale of Equipment	23,444	50,000	25,000	30,000
Refunds	79,426	55,000	55,000	80,000
Miscellaneous	20,703	75,000	40,900	55,000
TOTAL	\$1,917,432	\$893,500	\$876,900	\$1,060,500

SUMMARY CALCULATION OF CHARGE TO DISTRICTS

Total Administrative Budget	17,360,825
Less:	
(1) Post-Retirement Benefits	(11,577,847)
Other Revenues	<u>(1,060,500)</u>
Net Administrative Charge to Districts	4,722,478
Capital & Facility Rental Charge to Districts	<u>3,763,182</u>
Total Administrative & Capital Charge	\$8,485,660

(1) Funded from current/prior year charges to all programs



# TENTATIVE

## 2025-26

### Allocation of Administrative & Capital Charges\*

	BOCES Admin Charges		BOCES Capital Charges		Total Change
	2024-25	2025-26	2024-25	2025-26	
Amityville	172,768	<b>177,323</b>	127,432	<b>141,303</b>	18,426
Babylon	94,636	<b>97,781</b>	69,803	<b>77,918</b>	11,260
Cold Spring Hbr	100,291	<b>102,381</b>	73,974	<b>81,584</b>	9,700
Commack	355,287	<b>361,313</b>	262,056	<b>287,918</b>	31,887
Copiague	297,199	<b>304,509</b>	219,210	<b>242,653</b>	30,752
Deer Park	235,177	<b>248,900</b>	173,464	<b>198,340</b>	38,599
Elwood	126,290	<b>128,645</b>	93,150	<b>102,513</b>	11,718
Half Hollow Hills	455,130	<b>465,761</b>	335,699	<b>371,149</b>	46,081
Harborfields	180,265	<b>182,267</b>	132,962	<b>145,243</b>	14,283
Huntington	252,780	<b>256,743</b>	186,448	<b>204,590</b>	22,105
Kings Park	170,750	<b>170,980</b>	125,944	<b>136,248</b>	10,534
Lindenhurst	348,787	<b>358,962</b>	257,261	<b>286,044</b>	38,958
North Babylon	280,247	<b>288,276</b>	206,707	<b>229,717</b>	31,040
Npt-East Northport	296,534	<b>294,984</b>	218,720	<b>235,063</b>	14,793
Smithtown	506,870	<b>508,541</b>	373,862	<b>405,239</b>	33,048
South Huntington	359,746	<b>370,128</b>	265,345	<b>294,942</b>	39,979
West Babylon	228,230	<b>234,613</b>	168,340	<b>186,955</b>	24,998
Wyandanch	155,402	<b>170,371</b>	114,623	<b>135,763</b>	36,110
<b>TOTAL</b>	<b>\$4,616,389</b>	<b>\$4,722,478</b>	<b>\$3,405,000</b>	<b>\$ 3,763,182</b>	<b>\$ 464,271</b>

\*based on 3-year average of Resident Weighted Average Daily Attendance (RWADA)





***CAREER & TECHNICAL EDUCATION***



**WESTERN SUFFOLK BOCES**  
**CAREER AND TECHNICAL EDUCATION**

**Enrollment History and Projections:**

	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>Projected 2025-26</b>
<b>Career and Technical Education</b>	1,138	1,242	1,283	1,287	1,391
<b>General Career Education</b>	609	604	652*	652*	651
<b>Totals</b>	<b>1,747</b>	<b>1,846</b>	<b>1,935</b>	<b>1,938</b>	<b>2,042</b>

Overall 2025-26 enrollments in Career and Technical Education Services are expected to increase slightly from current levels. Wilson Tech has maintained a stable percent of enrollment in relationship to the enrollment of 11<sup>th</sup> and 12<sup>th</sup> grade students in most component districts due to targeted initiatives to meet the needs of the students and districts including:

- By agreement with our districts, continued use of a funding formula fixing each district's annual charges for Secondary CTE. The formula eliminates financial barriers in providing access to Career and Technical Education for additional students without increasing the districts available budget.
- The CTE tuition continues provision for a “full service” program including student support services such as: Academic Remediation Labs, Academic Instruction in English, Social Studies, Math, Science and Health and Physical Education.
- State assessment exam review.

\*Includes an estimated 65 students annually from Western Suffolk BOCES Special Education Division program sites.

- All of Wilson Tech’s CTE courses are approved to offer the Technical Diploma Endorsement. In our approved programs, integrated academic credits in Math, Science, Social Studies and English Language Arts are available in addition to sequence attainment. Integration reduces the number of students being “pulled out”, markedly improving student academic and technical achievement levels.



## ALTERNATIVE PROGRAMS

### Enrollment History and Projections:

	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>Projected 2025-26</b>
<b>Center for Alternative Education</b>	112	104	192	87	89

Our Alternative Programs provide academic instruction and counseling for students. Most students are co-enrolled in Career and Technical Education programs. Students can earn a Regents or High School Equivalency Diploma depending on their academic progress.

## ADULT SERVICES

Adult Programs and Services are offered on a financially self-supporting basis at no cost to component districts.

### Enrollment History and Projections:

	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>Projected 2025-26</b>
<b>Students</b>	6,575	6,320	6,450	6,470	6,490

**Adult Literacy:** Approximately 3,500 adults enroll each year in Adult Literacy and English as a Second Language classes leading toward a high school equivalency diploma. Classes are offered at community sites, Wilson Tech campuses and within component school district buildings. Literacy programs are provided at no cost to participants or districts as they are funded by grants, contracts or State “Employment Preparation Education” aid.

**Part-Time Adult Career and Technical Education:** More than 200 Adult Career and Technical Education part-time courses are provided in three major enrollment semesters including a summer session. Courses are offered in Health, Construction, Business, Computers, Transportation, Media and Graphic Arts. Part-time career programs include laboratory-based programs and on-line offerings.

**Full-Time Adult Career and Technical Education:** Approximately 455 adult students are projected to enroll in Full Time Adult Career and Technical Education programs in 2025-26. Programs offered include Automotive Technology, Cosmetology, Esthetics, Practical Nursing, Surgical Technology, Diagnostic Medical Sonography, Aviation Maintenance Technology and Radiologic Technology.

## **CAREER AND TECHNICAL EDUCATION**

The 2025-26 budgets for Secondary Career and Technical Education programs include a fixed commitment of 1,391 students. Wilson Tech programs are located in Dix Hills, Huntington, Northport and Republic Airport. For 2025-26, staffing will be consistent with current levels, while continuing to include provisions for academic courses in English Language Arts, Government/Economics, Technical Math and Technical Science, along with comprehensive Job Placement and College/Career Counseling.

TENTATIVE BUDGET  
CAREER & TECHNICAL ED  
2025-26

A101 CAREER & TECHNICAL ED	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
110 SALARIES, CERTIFIED	7,167,706	7,595,550	7,545,857	7,823,417
149 SALARIES, SUBSTITUTES	90,003	91,000	90,048	93,730
150 SALARIES, NON-CERTIFIED	1,729,429	2,127,695	2,125,896	2,191,526
200 EQUIPMENT	125,875	305,396	290,126	305,396
300 SUPPLIES	505,707	595,995	587,048	595,995
400 CONTRACTUAL & OTHER EXPENSES	405,946	548,614	539,616	548,614
414 OTHER INSURANCE	14,437	18,000	16,192	18,000
525 SERVICES FROM OTHER BOCES	10,623	11,600	11,510	11,600
811 TEACHERS' RETIREMENT	660,972	778,585	752,567	807,549
813 EMPLOYEES' RETIREMENT	208,522	327,029	298,210	324,346
815 SOCIAL SECURITY	658,933	755,922	746,778	773,313
816 HEALTH/DENTAL/DISAB/LIFE INS	1,783,121	2,089,820	2,068,922	2,194,311
818 RESERVE FOR WRKRS CMP/UNEMPMT	239,338	256,079	256,079	268,883
820 POST RETIREMENT HEALTH INSUR	636,324	1,085,553	1,085,553	1,628,330
CHARGES FROM MAINTENANCE & OPERAT	2,633,981	3,387,177	3,387,177	3,488,792
CHARGES FROM OTHER BOCES PROGRAMS	1,946,504	2,565,706	2,565,706	2,642,677
CREDITS FROM OTHER BOCES PROGRAMS	(4,835,730)	(4,847,500)	(4,847,500)	(4,992,925)
<b>TOTAL APPROPRIATIONS</b>	<b>13,981,691</b>	<b>17,692,221</b>	<b>17,519,785</b>	<b>18,723,553</b>
	=====	=====	=====	=====

EXPLANATORY NOTES

110 Salaries, Certified (59.68): .13 Deputy Superintendent, 1.00 Executive Director, .15 Executive Director for Personnel, 2.50 Principals, 2.40 Assistant Principals, .30 Data Coordinator, 53.20 Teachers.

150 Salaries, Non-Certified (55.30): 15.80 Secretarial-Clericals, 1.00 Registered Nurse, 38.50 Aides.

Charges from other Western Suffolk BOCES Programs:

Internal Support Services provide services in the area of Computer Support, Transportation, Printing & Receiving.

Credits from other Western Suffolk BOCES Programs:

This includes approximately 350 G.O.E. students who are "mainstreamed" in occupational training.

## **GENERAL CAREER EDUCATION**

General Career Education projects to serve 651 students in 2025-26. The enrollment projects to increase slightly. Under General Career Education, the CTE Skill and Exploratory programs are offered. These programs are staffed by Career Education teachers supported by school counselors, academic remediation, and a special education consultant teacher. A registered nurse is assigned to the CTE Skill and Exploratory programs.

Approximately 350 students enrolled in General Career Education are mainstreamed into Secondary Career and Technical Education programs with support services provided. For 2025-26, staffing is essentially maintained at the 2024-25 levels.



TENTATIVE BUDGET  
GENERAL CAREER ED  
2025-26

A105 GENERAL CAREER ED	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
110 SALARIES, CERTIFIED	2,363,700	2,981,075	2,890,256	3,070,507
149 SALARIES, SUBSTITUTES	47,198	46,000	32,000	47,380
150 SALARIES, NON-CERTIFIED	626,144	771,416	729,959	794,558
200 EQUIPMENT	4,417	96,839	91,997	96,839
300 SUPPLIES	76,953	85,499	81,224	85,499
400 CONTRACTUAL & OTHER EXPENSES	57,483	119,553	111,184	119,553
414 OTHER INSURANCE	1,920	3,000	2,933	3,000
811 TEACHERS' RETIREMENT	214,845	306,037	288,669	318,024
813 EMPLOYEES' RETIREMENT	74,339	115,712	105,561	117,595
815 SOCIAL SECURITY	222,285	290,585	279,394	299,302
816 HEALTH/DENTAL/DISAB/LIFE INS	769,055	916,366	915,450	962,185
818 RESERVE FOR WRKRS CMP/UNEMPMT	90,318	98,686	98,686	103,620
820 POST RETIREMENT HEALTH INSUR	283,412	444,320	444,320	666,480
CHARGES FROM MAINTENANCE & OPERAT	1,494,016	1,597,662	1,597,662	1,645,592
CHARGES FROM OTHER BOCES PROGRAMS	5,695,682	5,835,552	5,835,552	6,010,619
CREDITS FROM OTHER BOCES PROGRAMS	(1,378,500)	(1,323,000)	(1,323,000)	(1,362,690)
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TOTAL APPROPRIATIONS	10,643,267	12,385,302	12,181,848	12,978,063
	=====	=====	=====	=====

EXPLANATORY NOTES

110 Salaries, Certified (24.70): 2.50 Principals, .50 Assistant Principal, 21.70 Teachers.

150 Salaries, Non-Certified (21.10): 4.25 Secretarial-Clericals, 18.00 Aides, .60 Nurse.

Charges from other Western Suffolk BOCES Programs:

Approximately 350 students enrolled in this service are mainstreamed in the regular Occupational Education program. Internal Support Services also provides services in the areas of Computer Support, Transportation, Printing & Receiving.

Credits from other Western Suffolk BOCES Programs:

Special Education enrolls approximately 65 students in accordance with district developed IEP's.

## **ADULT SERVICES**

In 2025-26 Wilson Tech's Adult Career and Technical Education and Adult Literacy Programs will provide full and part-time courses in Career and Technical Education and Literacy/Support Services for an estimated 6,490 adults. Adult programs are financially self-supporting with revenues through State and local agency funding, contracts, State aid, Federal aid and tuition fees paid by participants. In addition, enrollments include specialized programs for Business and Industry.

TENTATIVE BUDGET  
CONTINUING OCC ED  
2025-26

A106 CONTINUING OCC ED	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
110 SALARIES, CERTIFIED	2,396,978	2,451,819	2,443,410	2,525,374
150 SALARIES, NON-CERTIFIED	629,800	464,797	451,729	478,741
200 EQUIPMENT	123,367	212,959	202,311	212,959
300 SUPPLIES	166,372	361,360	343,292	361,360
400 CONTRACTUAL & OTHER EXPENSES	285,902	383,318	364,152	383,318
414 OTHER INSURANCE	1,714	2,700	2,018	2,700
811 TEACHERS' RETIREMENT	168,680	248,342	209,202	257,588
813 EMPLOYEES' RETIREMENT	86,718	82,222	81,012	71,332
815 SOCIAL SECURITY	225,497	229,848	221,478	229,815
816 HEALTH/DENTAL/DISAB/LIFE INS	381,536	467,089	462,418	490,443
818 RESERVE FOR WRKRS CMP/UNEMPMT	78,101	76,098	76,098	79,903
820 POST RETIREMENT HEALTH INSUR	70,931	117,404	117,404	176,106
CHARGES FROM MAINTENANCE & OPERAT	160,381	531,271	531,271	547,209
CHARGES FROM OTHER BOCES PROGRAMS	189,735	365,690	365,690	376,661
TOTAL APPROPRIATIONS	4,965,712	5,994,917	5,871,485	6,193,509

EXPLANATORY NOTES

110 Salaries, Certified (4.30): .30 Assistant Principal, 4.00 Prog Coordinators, Other Part-Time and hourly Teachers and Instructors will be employed as needed based upon enrollments.

150 Salaries, Non-Certified (8.00): 7.00 Secretarial-Clericals, 1.00 Aide. Part-time evening workers are also employed as needed.

Charges from other Western Suffolk BOCES Programs:

Central Printing services are used for the production of the Fall and Spring C.O.E. brochures. Central Transportation provides transportation for adult students. Adult students are also mainstreamed in Occupational Education programs.

Credits from other Western Suffolk BOCES Programs:

This program supplies services for EPE students whose costs are accounted for in the Special Aid Fund.

## **ALTERNATIVE PROGRAMS**

The Alternative program budget includes the Alternative High School and the High School Equivalency programs in both English and Spanish with related supportive services. Most alternative students are co-enrolled in Career and Technical education programs at Wilson Tech.

TENTATIVE BUDGET  
ALTERNATE PROGRAMS  
2025-26

A419 ALTERNATE PROGRAMS	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
110 SALARIES, CERTIFIED	939,206	992,902	992,901	1,022,689
150 SALARIES, NON-CERTIFIED	319,587	228,560	206,366	235,417
200 EQUIPMENT	3,912	2,238	2,126	2,238
300 SUPPLIES	978,954	800,017	760,016	800,017
400 CONTRACTUAL & OTHER EXPENSES	3,736	3,200	3,040	3,200
525 SERVICES FROM OTHER BOCES	29,763	37,088	27,558	37,088
811 TEACHERS' RETIREMENT	86,625	100,383	95,364	104,314
813 EMPLOYEES' RETIREMENT	32,156	34,284	29,923	34,842
815 SOCIAL SECURITY	95,204	93,442	91,744	96,245
816 HEALTH/DENTAL/DISAB/LIFE INS	162,702	116,730	115,563	122,567
818 RESERVE FOR WRKRS CMP/UNEMPMT	37,279	31,052	31,052	32,605
820 POST RETIREMENT HEALTH INSUR	61,971	61,566	61,566	92,349
TRANSFER FOR SCHOOL LUN FUND	105,794	143,637	143,637	143,637
CHARGES FROM MAINTENANCE & OPERAT	158,676	188,335	188,335	193,985
CHARGES FROM OTHER BOCES PROGRAMS	169,355	194,778	194,778	200,621
CREDITS FROM OTHER BOCES PROGRAMS	(37,638)	(78,400)	(78,400)	(80,752)
<b>TOTAL APPROPRIATIONS</b>	<b>3,147,282</b>	<b>2,949,812</b>	<b>2,865,569</b>	<b>3,041,061</b>

EXPLANATORY NOTES

110 Salaries, Certified (2.25): .10 Principal, .80 Assistant Principal, 1.10 Teachers, .25 Coordinator. Hourly instructors are used in this program.

150 Salaries, Non-Certified (4.20): 1.00 Secretarial-Clerical, 3.20 Aides.

Charges from other Western Suffolk BOCES Programs:

This includes charges for Transportation and Computer Support.



***SPECIAL EDUCATION***

## **DIVISION OF SPECIAL EDUCATION**

The Division of Special Education provides comprehensive education and support services to approximately 842 students comprised of individuals with disabilities and those who are non-disabled ages 5 through 21. Students are provided research-based instruction in a variety of settings in Special Education centers and district-based classrooms. The Division also provides specialized educational programming for over 62 students in hospital-based programs at the South Oaks and Sagamore Children's Center Hospitals. In addition, the Division provides Itinerant Services, at district request, to approximately 380 disabled and non-disabled students placed in home district schools. Programs and services provide high quality, unique, tiered supports and customized interventions to meet the academic, behavioral, management, emotional and educational needs of students that otherwise could not be met by school districts. The Division continues to spearhead innovative educational programs which encompass the NYS Standards resulting in meaningful advancement in the areas of socio-emotional functioning, learning and achievement for our students with intensive multi-faceted needs.

The Special Education Division works closely with component districts to identify students presenting with unique and dynamic needs. Student enrollment reflects the ongoing development of research-based, specialized programs and services that meet the intensive needs of students and cannot be unconditionally duplicated in district programs. An extensive Applied Behavior Analysis (ABA) Program for individuals with Autism and their families provides a multi-layered approach for a subset of students with significant educational, communication and social needs. Speech/Language intervention, targeted systems for communication, individualized behavioral/educational programming and parent training are only some of the services rendered in the ABA program. In the Structured Teaching Reinforced in a Visual Environment (S.T.R.I.V.E.) Program, elementary and secondary students receive intensive behavioral and educational services through the complete restructuring of their environment which uses specialized furniture placement, dedicated visual materials, and comprehensive visual programming to help the student meet their educational, communication and behavioral goals. Program specialization and the integration of innovative educational methods are the cornerstones of our WSBOCES programs. The evidence-based programs are supported with methodologies that are administered by highly trained staff. All programs utilize a multi-disciplinary team approach. These align with NYS regulations while incorporating district and parent input. Aspire Academy, a recovery high school program, is another example of unique programming available to meet the needs of high school students seeking to sustain their sobriety.

For the Special Education Division to continue to provide exemplary programming, meet state mandates, and maintain expected high standards, the following need to be sustained and expanded for the 2025-26 school year:

1. WSBOCES has been a forerunner in the use of technology to access, teach and assess student achievement. Through a variety of technology platforms, classroom teachers and related service staff such as speech pathologists, teachers of the visually impaired, occupational therapists, physical therapists and counselors are able to assess skills, develop learning plans, and measure the goals on the district approved education plans for all of our students, including those with significant developmental disabilities. Technology further supports students to access learning and communicate.
2. The rise in significant mental health issues (i.e., depression, anxiety, anger outburst etc.) has resulted in schools being charged with addressing these issues through supports and targeted programs as well as to provide NYS with appropriate data reporting. WSBOCES has responded to this by providing students with a variety of services conducted by the counselors and multi-disciplinary licensed staff, including trauma-informed mindfulness practices along with partnerships with consultant mental health professionals.



3. Critical to the maintenance and development of high-quality programming is the provision of professional development workshops and trainings to staff at all levels (teachers, related service providers, nurses, paraprofessionals, etc.). Workshops such as Crisis Prevention Institute's De-Escalation Techniques and Advanced Physical Skills, Foundations Reading, Alternate Assessment focused instruction with Unique Learning Systems, Next Generation Standards, Trauma-Informed Care, Formative Assessment of Student Learning, Addressing Academic Gaps, Transition Based services and supports, Violence and Suicide Prevention, Regulations for the Delivery of Health Services, Developing Cultural Competency, School Safety and the Educational Climate, and Cyber Security and Awareness are some of the trainings provided which build staff knowledge, skill and performance. WSBOCES collaborates with institutions/agencies such as Stony Brook Hospital, the Well-Life Network, Hope for Youth, Outreach and others for programs about current medical, educational and socio-emotional issues and interventions. WSBOCES also collaborates with community agencies for ongoing academic and psychiatric consultation services. Experienced consultants work together with the WSBOCES staff to assess, treat, and provide resources for high-risk students and the collaborative approach is the cornerstone of the comprehensive services provided to students, families and districts. This enrichment is critical to the sustenance of WSBOCES' exemplary programs, and is reflected in the consistency of the enrollment data.
  
4. Districts continue to request comprehensive and research-based clinical intervention services to psychiatrically involved students which include evaluations, provision of counseling and system-wide behavioral management. This need is particularly pronounced in the area of elementary, middle and high school students who present with emotional/ psychiatric/ behavioral needs. The JEA Elementary School, Brennan Middle/High School, Manor Plains High School and Alternative High School programs continue to serve such student populations. School-based clinical services offered in BOCES' schools very often prevent the need for these students to be hospitalized or placed in residential psychiatric facilities. Additionally, psychiatric consultant services continue to be provided to Developmentally Disabled students at the JEA Junior/Senior where enrollment for students requiring these services has increased. The longitudinal data indicates that the need for intensive psychiatric services for school-aged students increases every year. WSBOCES has met this challenge by developing innovative, research-based programs which provide clinical supports and comprehensive intervention services for students and their families. WSBOCES through their consultants, has also established long standing connections with local hospitals, clinics, and outreach centers in the community which enhances our services and provides a solid foundation for which to render assistance to our students. The services of our psychiatric consultants are critical to the success of these programs.
  
5. The Special Education Division continues to explore and develop regional programs in response to the needs of the component districts and the population of students they serve. As an example, the provision of Itinerant Services to students who are educated in home district schools has increased and has resulted in their enhanced learning and performance. Services such as Teachers of the Deaf, English as a New Language teachers, Teachers of the Visually Impaired, and Orientation and Mobility teachers are specialized areas of instruction that reflect the extensive services that are rendered by WSBOCES staff. These highly trained professionals bring knowledge and experience to their contact with mainstream students, and are resources to the instructional staff by providing explicit strategy instruction, materials and training. These supports, interventions and collaborative efforts enable students to access learning within their least restrictive environment and meet with NYS standards.

6. WSBOCES will continue to provide the After-School Programs (ASP) offered at JEA Alternative High School and Brennan High School. These ASP programs operate on a shortened day outside of traditional school hours, provide a structured educational setting and afford educational opportunities to high school students unable to benefit from a full-day instructional program. These students are provided with socio-behavioral supports and guidance as they work to achieve a high school diploma. Standards-based instruction in a supportive and interactive environment have yielded positive results. Feedback from school districts and community professionals (clinics, probation department personnel, etc.) indicate that the abbreviated school day, the socio-emotional supports, and the structure along with safety within the school setting has positively impacted targeted at-risk students. Programs of this nature have transformative effects on students otherwise not easily placed. Support of these programs essential to meeting student and community needs in concert with our component districts.
7. Another focused programming opportunity offered through WSBOCES is the Sagamore Intensive Day Treatment Program. There are two branches of the program; one services individuals via a 30-Day framework for school-aged students presenting with psychiatric and behavioral needs while the second includes a 45-day program for students on the Autism Spectrum who have psychiatric disorders. Intensive training and support are provided to the Intensive Day Treatment staff through an Autism Consultant. Due to the unique needs of these students, the program for students with Autism and psychiatric needs is a 45-day program for this population. The 45-day programming has proven to be critical, resulting in the fidelity and accuracy of the Sagamore therapeutic team to diagnose, treat and make sound recommendations for appropriate educational placements and supports for such “hard to place students”. The program combines the experience and knowledge of the BOCES educational staff with the clinical expertise of the Sagamore staff to provide our students and their families with comprehensive guidance, understandings for systems of support and identification of services that become a solid foundation for future growth and development. Student enrollment in this innovative program is in high demand by our districts.
8. To further support active enrollment, WSBOCES has historically sought to support the districts by reducing the cost associated with the layered programming offered to students. Recognizing that current fiscal concerns of districts, WSBOCES continues to seek to reduce costs to their districts. WSBOCES has developed services to address the needs of developmentally disabled students across a broad spectrum of programming models which include but are not limited to; district -based Life-Skills programs, provision of comprehensive mental health supports to students with social, emotional, and management needs as well as created and expand programs for individuals with Autism. By offering a range of high-quality services at a fiscally sound price point, districts seek our programs for the unique multidimensional needs of the most significantly impaired students within the region. At WSBOCES, careful consideration is given to research trends in the psycho-educational field utilizing research-based methodologies, mindful analysis of field-based literature and in consultation with experts in the field which subsequently drives instruction and programming to meet the ever-evolving needs of students within our region. The programs offered at WSBOCES represent the best in the educational field for students with special needs, resulting in consistent enrollment trends.

## OVERVIEW OF PLACEMENT OPTIONS

The Division of Special Education offers center-based and mainstream opportunities for students with educational disabilities, where the student's age and disability are a major factor in selecting an appropriate school placement. The following is a summary of each of the services currently available within the Special Education Division formulated on an age-appropriate basis. Administrative personnel from Western Suffolk BOCES work collaboratively with staff and the Committee on Special Education (CSE) from the component school districts to assist them in determining the most appropriate program within the Division for special needs students as well as non-disabled students in need of services.

### CLASS SIZE & STAFFING

The class size options – 12:1:1, 6:1:1, 8:1:1 and 9:1:3 – will continue to be available within the Special Education Division for Special Education students for the 2025-26 school year.

#### Elementary Programs: Ages 5 – 11

- James E. Allen Elementary Program\* – Center-based (*with annexes at Chestnut Hill, Dickinson Avenue and Abraham Lincoln Schools*)
- Alternate Learning Center classes \* \* – District-based
- Intensive Day Treatment Program\* – Hospital-based
- South Oaks Hospital Program \* – Hospital-based

#### Middle School Programs: Ages 11 – 14

- Brennan Middle School Program \* – Center-based
- James E. Allen Alternative School \* – Center-based
- James E. Allen Junior High School Program\*\* – Center-based
- Alternate Learning Center classes \*\* – District-based
- Intensive Day Treatment Program \* – Hospital-based
- South Oaks Hospital Program \* – Hospital-based

#### High School Programs: Ages 14 – 21

- James E. Allen Senior High School Program\*\* – Center-based
- Manor Plains High School Program \* – Center-based
- James E. Allen Alternative School \* – Center-based
- Brennan High School Program \* – Center-based
- Aspire Academy – Center-based
- Alternate Learning Center classes \* \* – District-based
- Intensive Day Treatment Program \* – Hospital-based
- South Oaks Hospital Program \* – Hospital-based

\* Services to students with special needs and non-disabled students

\*\* Services provided in a component district based class or community-based setting

## **SPECIAL EDUCATION BUDGET**

The 2025-26 school year budget for the Special Education Division is a composite budget of school-age programs located at BOCES schools, the Sagamore Hospital Program (IDT) and the district-based Alternate Learning Centers.

Adjustments in personnel are made regularly throughout the year to reflect staffing needs for actual student enrollment.

TENTATIVE BUDGET  
SPECIAL EDUCATION  
2025-26

	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
A201 SPECIAL EDUCATION				
110 SALARIES, CERTIFIED	30,988,003	34,026,691	33,926,695	35,047,492
149 SALARIES, SUBSTITUTES	166,339	315,000	249,678	315,000
150 SALARIES, NON-CERTIFIED	19,725,327	21,837,240	21,747,273	22,492,357
200 EQUIPMENT	543,055	135,980	129,181	135,980
300 SUPPLIES	318,268	444,207	426,439	444,207
400 CONTRACTUAL & OTHER EXPENSES	5,261,486	6,939,834	6,245,851	5,325,314
414 OTHER INSURANCE	3,429	6,000	6,000	6,000
500 SERVICES FROM DISTRICTS	65,000	90,000	90,000	90,000
525 SERVICES FROM OTHER BOCES	18,191	37,000	24,216	37,000
811 TEACHERS' RETIREMENT	2,990,863	3,477,437	3,417,637	3,574,844
813 EMPLOYEES' RETIREMENT	2,323,809	2,763,701	3,262,091	3,351,361
815 SOCIAL SECURITY	3,825,342	4,434,781	4,278,159	4,425,896
816 HEALTH/DENTAL/DISAB/LIFE INS	11,775,295	12,832,007	12,498,375	13,473,607
818 RESERVE FOR WRKRS CMP/UNEMPMT	1,577,663	1,500,159	1,500,159	1,575,167
820 POST RETIREMENT HEALTH INSUR	5,443,441	8,477,826	8,477,826	12,716,739
TRANSFER FOR SCHOOL LUN FUND	847,468	1,037,981	1,037,981	1,037,981
CHARGES FROM MAINTENANCE & OPERAT	6,024,609	7,078,880	7,078,880	7,305,404
CHARGES FROM OTHER BOCES PROGRAMS	60,265,062	74,277,589	74,277,589	76,505,917
CREDITS FROM OTHER BOCES PROGRAMS	(55,742,389)	(68,754,608)	(68,754,608)	(70,817,246)
TOTAL APPROPRIATIONS	96,420,261	110,957,705	109,919,421	117,043,020
	=====	=====	=====	=====

EXPLANATORY NOTES

110 Salaries, Certified (352.93): .33 Deputy Superintendent, 1.00 Executive Director, .15 Executive Director for Personnel, 1.00 Assistant Director, 4.70 Principals, 10.00 Assistant Principals, 313.75 Teachers and Professional Support Staff, 22.00 Teacher Assistants.

150 Salaries, Non-Certified (612.48): 40.78 Secretarial-Clericals, 12.40 Nurses, 41.80 Physical and Occupational Therapists, 517.50 Aides.

500 Services from Districts: Payments are made to school districts for mainstreaming services provided for BOCES students in Alternate Learning Center rooms located in the local school districts' buildings.

Charges from other Western Suffolk BOCES Programs:

General Occupational Education, Outdoor Learning Lab and Internal Support Services all supply various services for the handicapped.

## **OTHER SERVICES**

This budget is also a composite of the programs available at the South Oaks Hospital, the Positive Alternative for Student Success (PASS) Program at the Brennan Middle/High School, and English as a New Language (ENL). The staffing needs in this budget remain at the current level.

TENTATIVE BUDGET  
OTHER SERVICES-S OAKS, PASS, ESL  
2025-26

A413 OTHER SERVICES-S OAKS, PASS, ESL	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
110 SALARIES, CERTIFIED	549,173	584,144	570,458	601,668
150 SALARIES, NON-CERTIFIED	57,117	87,546	78,791	90,172
200 EQUIPMENT	6,151	5,000	4,750	5,000
300 SUPPLIES	20,067	17,790	16,901	17,790
400 CONTRACTUAL & OTHER EXPENSES	101,064	127,375	123,554	127,375
811 TEACHERS' RETIREMENT	53,599	59,057	57,674	61,370
813 EMPLOYEES' RETIREMENT	7,141	13,807	9,424	13,346
815 SOCIAL SECURITY	45,665	51,729	49,668	52,926
816 HEALTH/DENTAL/DISAB/LIFE INS	134,477	150,390	147,382	157,910
818 RESERVE FOR WRKRS CMP/UNEMPMT	22,787	17,697	17,697	18,582
820 POST RETIREMENT HEALTH INSUR	67,820	94,496	94,496	141,744
CHARGES FROM MAINTENANCE & OPERAT	0	0	0	0
CHARGES FROM OTHER BOCES PROGRAMS	90,257	139,572	139,572	143,759
TOTAL APPROPRIATIONS	1,155,318	1,348,603	1,310,366	1,431,642

EXPLANATORY NOTES

110 Salaries, Certified (6.20): .20 Principal, 5.00 Teachers, 1.00 Teacher Assistant.

150 Salaries, Non-Certified (3.70): .70 Secretarial-clerical, 3.00 Aides.

Charges from other Western Suffolk BOCES Programs:

The Special Ed budget provides services such as administration and related services to students.





***INSTRUCTIONAL SUPPORT SERVICES***



## **DIVISION OF INSTRUCTIONAL SUPPORT SERVICES**

Instructional Support Services provides school districts access to diverse offerings of professional learning and technical assistance in an effort to enhance learning experiences for all students. Based on the latest educational research, statewide initiatives and district needs, BOCES develops and implements professional development plans, coordinates specific activities and offers programs for students, parents, instructional staff, administrators and boards of education. Services are offered in these categories:

- Professional Development
- Instructional Technology
- Planning Services
- Library Services
- Student-Based Services
- Distance Learning

### **LAW RELATED EDUCATION**

The Law Program remains a regional service throughout the metropolitan region and anticipates no significant changes in 2025-26. This program provides service to more than 400 students in school districts across Long Island. The program offers a Middle Level Mock Trial for students in grades 5 through 8. Students representing attorneys and witnesses for both sides of a fictional case role play that case being tried in court. The program teaches the legal process and trial procedure. Students prepare for the trial within their home districts and are matched with another district for the actual trial event.

### **OUTDOOR/ENVIRONMENTAL EDUCATION PROGRAM**

The Outdoor Environmental Education Program (OEEP) provides authentic field science programs for approximately 45,000 students and teachers annually throughout Suffolk County. Environmental and science education activities take place at our three Outdoor Learning Labs, at field sites throughout Long Island, in schools, and at residential sites on and off Long Island. Customized Special Service programs are provided at a number of environmental sites for grades K-12. OEEP staff work closely with district staff to design programs that allow students to explore and utilize the natural world as an engaging and effective classroom while supporting and enhancing individual school curriculum. Teacher in-service training and on-site assistance is an integral part of the service. Programs support the P-12 New York State Science Learning Standards through in and out of school programs. The NYS Science and Engineering Fair allows students to compete for both scholarships and tuition grants and the Enrichment Excursion Programs broaden schools' access to science-based field trips.

The OEEP provides services to 32 school districts in Suffolk County, 9 districts in Nassau and six (6) districts in upstate BOCES.

### **EXPLORATORY ENRICHMENT**

The Exploratory Enrichment Program facilitates experiences that extend beyond traditional classroom instruction. Western Suffolk BOCES coordinates, schedules, and contracts for K-12 presentations, workshops, in-school programs and field trips. Member districts can choose from an array of service providers found on the on-line catalog in the following categories: anti-bullying, career development, disability awareness, fitness, math, science and technology, motivational speakers, social studies and team building.

## **PLANNING SERVICES**

### **COMPREHENSIVE LONG-RANGE DISTRICT PLANNING**

This service provides in-depth analysis of district demographic trends, including births, population, housing, and non-public school enrollment. Historical enrollment trends are also analyzed and ten-year projections are issued for the district, each grade level and each district building. Facilities analyses are also available, which include building capacities and the impact of projected enrollment on future facility utilization; alternate housing alternatives are also explored. Geographic Information System tools for strategic planning and analysis are available as well, along with training for district personnel for ongoing tool utilization. Other components of this service provide technical assistance, draft applications, local research initiatives, reports and other specialized projects to component districts. Additional services include in-depth assistance in planning and preparation of competitive grant proposals and support to districts in facilitating Superintendent’s hearings.

### **STAFF AND CURRICULUM DEVELOPMENT**

This service provides opportunities for ongoing training and support for administrators, teachers, and shared decision-making teams. The focus continues to be assisting districts in meeting New York State Learning Standards and federal and state regulations, preparing for assessment requirements and increasing student achievement. Regional conferences and workshops are based on current educational research and practice. Additionally, regional Coordinator Networks offer an opportunity for professionals to collaborate, network and improve their abilities to implement changing curriculum requirements and learning standard updates. Administrators responsible for this service continue to act as liaisons to the State Education Department in matters relating to the implementation of the standards and graduation requirements. In-district assistance in instructional strategies, evaluation, coaching, modeling and mentoring are available. Included in this service is strategic planning that enables districts to support professional development, school improvement teams and shared decision-making teams. This service provides districts with a blueprint to focus resources on data analysis, team building, systems change and long-range planning. In addition, a School Safety Network focuses on meeting “Dignity Act” regulations and provides safety turn-key training and support to schools. The School Health Services Network provides school nurses with current issues and best practices and provides a link for regional and state regulations and resources. The Pupil Personnel Staff Consortium provides support, technical assistance, resources, sharing strategies and solutions to improve the well-being of the Social Workers, Psychologists and all other Pupil Personnel Staff.

### **GRANTS MANAGEMENT**

In addition to the cooperative programs operated as noted, the Division manages a variety of funded services and serves as the grant control office for Western Suffolk BOCES. In 2024-2025, the Division managed grants totaling \$2,233,693 in the following areas:

- School Library System (\$181,610)
- Teacher Center (\$249,542)
- NYSDOH Creating Healthy Schools and Communities (\$915,000)
- Smart Start Grant (\$487,541)
- Family and Community Engagement (\$300,000)
- Teacher Diversity Pipeline Program Grant (\$100,000)

## **DISTANCE LEARNING**

This program provides a variety of services to support student learning through video and/or web-based interactive learning technologies. Options include IP and web-based videoconferencing, inter-district collaborations, web-based course delivery and virtual tutoring.

## **TECHNOLOGY SERVICES**

### **INSTRUCTIONAL TECHNOLOGY SUPPORT SERVICES**

This service assists component districts in designing and implementing instructional technology projects. Staff assists district personnel in planning, pricing, purchasing, installing, managing and maintaining the technology that supports learning, instructional improvement and guidance systems. The instructional technology systems, local area and wide area connectivity are also designed and installed to integrate the districts' intranet, BOCES extranet and the internet. Telecommunication services provide assistance to districts with the design and maintenance of their connectivity needs. This service also provides support, technical knowledge and training to school libraries at each phase of the automation process.

### **MODEL SCHOOLS AND TECHNOLOGY IMPLEMENTATION PROGRAM**

The Model Schools Program is a statewide initiative that offers support to teachers in the area of technology integration in order to facilitate the implementation of the New York State Learning Standards. The Model Schools service also assists component districts in creating and implementing a technology integration plan. This service bridges the gap between the technology and the learning tasks to be achieved using the technologies. Model Schools districts participate in extensive training, regional workshops, and bi-monthly meetings with BOCES coordinators and collaborative efforts with other districts, BOCES and software providers.

### **DIGITAL MEDIA SERVICES**

The support provided by Digital Media Services allows component districts to meet the increased demands of the revised New York State Learning Standards, Data Driven Instruction and evaluation. This service provides subscription services, training and support with curriculum writing, student assessments, educational video streaming and media services. Our staff continues to review and evaluate vendor products and will provide demonstrations of new products to our component districts as well as offer user group meetings allowing districts using services to work together to best utilize services.

### **GUIDANCE SUPPORT SERVICES**

Membership includes access to regional user group meetings related to college and career decision making and college information software systems. Customized in-district training and central BOCES workshops are available. Services include counselor and staff training on the use of the software, maintenance and support. Working with the vendor and the district technology team, we assist with software data management. The following guidance software systems currently available are:

- ◆ Powerschool Naviance
- ◆ Frontline (Guidance Direct)
- ◆ Frontline (AESOP)
- ◆ XAP Corporation (formerly Bridges)
- ◆ Method Test Prep (Methodize)
- ◆ Maia Learning
- ◆ School Links

**OUTDOOR ENVIRONMENTAL EDUCATION/LAW-RELATED  
EDUCATION PROGRAMS**

The OEEP and Law Related Programs have been combined for this presentation. The OEEP provides services to 32 school districts in Suffolk County, nine (9) districts in Nassau and six (6) districts in upstate BOCES. The programs take place at three day-use sites on Long Island, residential and field sites, in schools and at other institutions. The Outdoor/Environmental Education Program provides approximately 45,000 student visitations each year. The major expense in the OEEP program is for the contracts for the utilization of various sites both on Long Island and throughout upstate New York.

The Law Program remains a regional service throughout the metro region and anticipates no significant changes in 2025-26. This program provides service to more than 400 students in school districts across Long Island. The expense of this program is minimized due to partnership with local colleges, which provide the space for the Middle Level Mock Trial.

TENTATIVE BUDGET  
 OUTDOOR LEARNING/OTHER INSTRUC  
 2025-26

A402 OUTDOOR LEARNING/OTHER INSTRUC	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
110 SALARIES, CERTIFIED	199,840	272,864	233,497	281,050
150 SALARIES, NON-CERTIFIED	69,554	85,202	86,842	87,758
200 EQUIPMENT	1,508	48,342	45,925	48,342
300 SUPPLIES	610,998	2,200,012	2,090,011	2,200,012
400 CONTRACTUAL & OTHER EXPENSES	1,435,562	1,941,368	1,844,300	1,941,368
811 TEACHERS' RETIREMENT	17,918	27,587	24,208	28,667
813 EMPLOYEES' RETIREMENT	7,110	12,780	9,753	12,988
815 SOCIAL SECURITY	20,208	27,392	24,506	28,214
816 HEALTH/DENTAL/DISAB/LIFE INS	36,355	44,126	43,243	46,332
818 RESERVE FOR WRKRS CMP/UNEMPMT	9,051	9,243	9,243	9,705
820 POST RETIREMENT HEALTH INSUR	22,711	34,840	34,840	52,260
CHARGES FROM MAINTENANCE & OPERAT	51,914	56,929	56,929	58,637
CHARGES FROM OTHER BOCES PROGRAMS	27,477	58,071	58,071	59,813
CREDITS FROM OTHER BOCES PROGRAMS	(66,337)	(115,000)	(115,000)	(118,450)
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TOTAL APPROPRIATIONS	2,443,869	4,703,756	4,446,368	4,736,697
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EXPLANATORY NOTES

110 Salaries, Certified (2.10): .10 Sr Division Administrator, 2.00 Outdoor Education Specialists

150 Salaries, Non-Certified (1.20): .20 Secretarial-clerical, 1.00 Environmental Educator,

400 Contractual & Other Expenses: The major cost is the fees paid to various site providers for the day-to-day utilization of the OLL sites and equipment.

Charges from other Western Suffolk BOCES Programs:

This represents the allocation of Division Administration.

## **REGIONAL SUMMER SCHOOL**

Western Suffolk BOCES conducts an annual remedial academic summer school for students of participating districts. During 2024-25, 1,409 students participated in 2,352 seats/offerings, 1,845 students registered for Regents Review classes and an additional 2,826 students registered as walk-ins for State Testing. Thirteen districts are expected to subscribe for this service in 2025-26 and will be hosted at two sites in the region.



TENTATIVE BUDGET  
 BOCES REGIONAL SUMMER SCHOOL  
 2025-26

A432 BOCES REGIONAL SUMMER SCHOOL	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
110 SALARIES, CERTIFIED	699,892	1,164,447	968,862	1,199,380
150 SALARIES, NON-CERTIFIED	93,101	111,996	111,996	115,356
200 EQUIPMENT	665	1,353	1,285	1,353
300 SUPPLIES	0	7,000	6,650	7,000
400 CONTRACTUAL & OTHER EXPENSES	735	2,950	1,859	2,950
500 SERVICES FROM DISTRICTS	75,500	84,050	79,848	84,050
525 SERVICES FROM OTHER BOCES	29,362	33,622	33,622	33,622
811 TEACHERS' RETIREMENT	61,408	117,726	81,438	122,337
813 EMPLOYEES' RETIREMENT	8,793	16,799	14,260	17,073
815 SOCIAL SECURITY	60,769	97,648	82,686	100,577
816 HEALTH/DENTAL/DISAB/LIFE INS	5,620	6,071	5,767	6,374
818 RESERVE FOR WRKRS CMP/UNEMPMT	32,086	31,941	31,941	33,538
820 POST RETIREMENT HEALTH INSUR	3,422	3,627	3,627	5,441
CHARGES FROM OTHER BOCES PROGRAMS	25,463	50,073	50,073	51,575
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TOTAL APPROPRIATIONS	1,096,816	1,729,303	1,473,913	1,780,626
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EXPLANATORY NOTES

110 Salaries, Certified (.13): .13 Division Administrator Staff members receive a stipend for the summer session.

150 Salaries, Non-Certified (.25): Secretarial-Clerical.

500 Services From Districts: Districts who host summer sessions receive a site usage fee to reflect the costs of the building operations and other services provided.

Charges from other Western Suffolk BOCES Programs:

This represents the allocation of Division Administration.

## **LEARNING TECHNOLOGIES**

The Learning Technologies budget incorporates the instructional services provided through the Model Schools, Instructional Technology Support, Library Automation and Telecommunication Services.

The major cost of these programs reflects purchases of hardware, software, wiring installations at schools and support contracts with vendors.

TENTATIVE BUDGET  
LEARNING TECHNOLOGIES  
2025-26

A501 LEARNING TECHNOLOGIES	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
110 SALARIES, CERTIFIED	332,167	399,711	379,725	411,702
150 SALARIES, NON-CERTIFIED	489,948	584,356	555,138	601,887
200 EQUIPMENT	10,244,013	11,193,625	11,081,689	11,193,625
300 SUPPLIES	6,271,958	6,686,555	6,619,689	6,686,555
400 CONTRACTUAL & OTHER EXPENSES	15,358,139	16,561,985	16,396,365	16,561,985
414 OTHER INSURANCE	30,000	60,000	49,434	60,000
525 SERVICES FROM OTHER BOCES	108,885	28,000	21,000	28,000
811 TEACHERS' RETIREMENT	32,429	40,294	38,279	41,994
813 EMPLOYEES' RETIREMENT	64,673	87,654	83,271	89,079
815 SOCIAL SECURITY	61,179	73,736	71,517	77,540
816 HEALTH/DENTAL/DISAB/LIFE INS	159,103	174,154	174,154	182,862
818 RESERVE FOR WRKRS CMP/UNEMPMT	24,736	25,304	25,304	26,569
820 POST RETIREMENT HEALTH INSUR	56,434	85,810	85,810	128,715
CHARGES FROM MAINTENANCE & OPERAT	168,836	213,674	213,674	220,084
CHARGES FROM OTHER BOCES PROGRAMS	1,027,871	1,535,467	1,535,467	1,581,531
CREDITS FROM OTHER BOCES PROGRAMS	(762,143)	(1,219,346)	(1,219,346)	(1,255,926)
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TOTAL APPROPRIATIONS	33,668,228	36,530,979	36,111,172	36,636,201
	=====	=====	=====	=====

EXPLANATORY NOTES

- 110 Salaries, Certified (2.07): .04 Deputy Superintendent,  
.15 Executive Director for Personnel, .24 Sr Division Administrator,  
.77 Coordinator, .87 Program Specialist
  
- 150 Salaries, Non-Certified (7.20): 7.20 Secretarial-Clerical,  
plus hourly and part-time employees as required.
  
- 400 Contractual & Other Expenses: Includes installation and wiring  
for equipment at school locations, maintenance and repair  
contracts, consultants for in district technology support contracts,  
rental of telephone lines, postage and travel.

## **PLANNING AND STANDARDS IMPLEMENTATION**

Planning, Staff and Curriculum Development have been combined for budget presentation, as many of the functions and staffs are interchanged throughout the school year.

Planning services are provided throughout New York State. In 2024-25, services were provided to 23 school districts in Suffolk County, 10 school districts in Nassau County and to an additional 19 school districts in upstate counties.

Standards implementation through staff and curriculum development were offered to all 18 component school districts. A significant portion of the expenditures in these services are provided through educational contractors and consultants.

## **SCHOOL LIBRARY SYSTEM (SLS)**

The SLS supports the students, faculty, and staff of all public and non-public member school libraries through funding provided by the State of New York. Services that are provided to the Western Suffolk BOCES school community include:

- Information Service - School Library Media Specialists (SLMS) in the member schools are kept apprised of current trends and developments in the library profession including federal, state, and local endeavors such as free electronic database access, grant opportunities, and library advocacy initiatives.
- Professional Development - The SLS provides conferences, workshops, and on-site consulting pertaining to the Empire State Information Fluency Continuum, New York Learning Standards, best practices, and other educational issues that affect school libraries, staff and students.
- Resource Sharing - Electronic and print materials can be accessed through Inter-Library Loan (ILL) from other school libraries, public and academic libraries, and special libraries either through the SLS office or the Union Catalog.
- Educational Materials - The SLS provides databases and e-books that are available to all of the member districts. These resources support the New York State Learning Standards and expand learning opportunities for staff and students.
- Coordination - The SLS coordinates with other library systems and the New York State Library Network to improve services. A Regional Institute is offered in collaboration with the Nassau BOCES and ESBOCES SLS's. This Institute provides nationally recognized speakers and informative workshops.

TENTATIVE BUDGET  
OTHER-PLANNING & STANDRDS IMPL  
2025-26

A506 OTHER-PLANNING & STANDRDS IMPL	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
110 SALARIES, CERTIFIED	329,039	524,967	488,219	540,716
150 SALARIES, NON-CERTIFIED	289,765	295,965	281,167	304,844
200 EQUIPMENT	11,028	13,450	12,509	13,450
300 SUPPLIES	2,088,931	3,216,476	3,055,652	3,216,476
400 CONTRACTUAL & OTHER EXPENSES	2,782,669	4,318,190	4,102,281	4,318,190
525 SERVICES FROM OTHER BOCES	146,896	148,100	140,695	148,100
811 TEACHERS' RETIREMENT	26,006	52,862	49,162	55,153
813 EMPLOYEES' RETIREMENT	37,537	42,366	40,010	45,117
815 SOCIAL SECURITY	45,234	61,605	58,858	64,685
816 HEALTH/DENTAL/DISAB/LIFE INS	131,939	160,971	157,752	169,020
818 RESERVE FOR WRKRS CMP/UNEMPMT	22,837	20,734	20,734	21,771
820 POST RETIREMENT HEALTH INSUR	56,185	71,970	71,970	107,955
CHARGES FROM OTHER BOCES PROGRAMS	110,680	212,975	212,975	219,364
CREDITS FROM OTHER BOCES PROGRAMS	(65,921)	(119,823)	(119,823)	(123,418)
TOTAL APPROPRIATIONS	6,012,825	9,020,808	8,572,160	9,101,423

EXPLANATORY NOTES

110 Salaries, Certified (5.33): .15 Sr Division Administrator, .25 Division Administrator, .10 Program Administrator, 1.83 Coordinators, 3.00 Prog Specialists.

150 Salaries, Non-Certified (4.15): 3.15 Secretarial-Clericals, 1.00 Research Technician.

400 Contractual & Other Expenses: This program utilizes outside lecturers and consultants.

Charges from other Western Suffolk BOCES Programs:  
Includes the cost of Divisional Administration and Central Printing Services.



***CENTRAL SERVICES***





## CENTRAL SERVICES

The services provided to participating school districts through the Central Services budgets represent a variety of support services not administered by the three divisions of Western Suffolk BOCES. These services are provided at a cost to the districts equal to the direct costs associated with providing the service; no administration or support costs are charged as these services are administered through the Central Administrative budget.

These services include:

- Personnel Services – Certification-Recruitment
- Regional Insurance Management

## **PERSONNEL SERVICES-CERTIFICATION/RECRUITMENT**

The Certification Office responds to thousands of inquiries each year from districts and their staff, assists in the filing of hundreds of actual applications for certification and sponsors workshops for participating districts to inform and explain changes in certification requirements as needed.

The New York State designated Certification Officer also works with individual districts to review specific problems in tenure and seniority as they relate to certification.

School districts in Nassau and Suffolk Counties have developed a program for the recruitment of teachers and administrators from throughout the United States. This program concentrates on the recruitment of staff through a variety of means such as college visitations, job fairs, developing cooperative recruiting information about the school districts of Nassau and Suffolk counties, speaking to students enrolled in college preparation programs and developing a positive attitude among high school students regarding the teaching profession. (Currently serving 18 school districts.)

TENTATIVE BUDGET  
PERSONNEL SERV/CERTIF&RECRUIT  
2025-26

A602 PERSONNEL SERV/CERTIF&RECRUIT	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
110 SALARIES, CERTIFIED	33,406	19,182	19,182	19,757
150 SALARIES, NON-CERTIFIED	91,347	90,538	90,538	93,254
200 EQUIPMENT	0	0	0	0
300 SUPPLIES	197,251	212,195	207,951	212,195
400 CONTRACTUAL & OTHER EXPENSES	3,190	10,500	10,500	10,500
811 TEACHERS' RETIREMENT	1,626	1,940	1,918	2,015
813 EMPLOYEES' RETIREMENT	13,046	13,581	13,581	13,802
815 SOCIAL SECURITY	8,597	8,393	8,393	8,645
816 HEALTH/DENTAL/DISAB/LIFE INS	39,521	41,352	41,352	43,420
818 RESERVE FOR WRKRS CMP/UNEMPMT	247	2,859	2,859	3,002
820 POST RETIREMENT HEALTH INSUR	9,022	13,841	13,841	20,762
CHARGES FROM OTHER BOCES PROGRAMS	4,103	6,180	6,180	6,365
CREDITS FROM OTHER BOCES PROGRAMS	(7,000)	(7,200)	(7,200)	(7,416)
	-----	-----	-----	-----
TOTAL APPROPRIATIONS	394,356	413,361	409,095	426,301
	=====	=====	=====	=====

## EXPLANATORY NOTES

110 Salaries, Certified (.05): Executive Director for Personnel.

150 Salaries, Non-Certified (1.25): Secretarial-Clericals.

400 Contractual & Other Expenses: Includes software contracts for substitute employment for school districts.

Credits from other Western Suffolk BOCES Programs:

Central Administration contributes to this service with respect to certification matters for BOCES personnel.

## **REGIONAL INSURANCE MANAGEMENT**

This service provides districts with assistance in all areas of elective fringe benefits, particularly the administration of Section 125 plans. (Currently serving 43 districts, BOCES and libraries.)

In addition, this service provides assistance to districts in the review of existing insurance coverage and development of cooperative bids for school districts' coverages. Also provided are services to districts in the area of risk management and safety services.

TENTATIVE BUDGET  
INSURANCE MANAGEMENT  
2025-26

A618 INSURANCE MANAGEMENT	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
150 SALARIES, NON-CERTIFIED	85,055	95,158	95,158	86,029
300 SUPPLIES	36	107	102	107
400 CONTRACTUAL & OTHER EXPENSES	106,490	115,000	115,000	115,000
813 EMPLOYEES' RETIREMENT	13,287	14,274	14,274	12,732
815 SOCIAL SECURITY	6,851	7,280	7,280	6,581
816 HEALTH/DENTAL/DISAB/LIFE INS	7,417	7,984	7,984	8,383
818 RESERVE FOR WRKRS CMP/UNEMPMT	1,867	2,459	2,459	2,533
820 POST RETIREMENT HEALTH INSUR	6,222	9,545	9,545	9,545
CHARGES FROM OTHER BOCES PROGRAMS	5,039	7,324	7,324	7,544
	-----	-----	-----	-----
TOTAL APPROPRIATIONS	232,264	259,131	259,126	248,454
	=====	=====	=====	=====

EXPLANATORY NOTES

150 Salaries, Non-Certified (1.00): Secretarial-Clerical.

400 Contractual & Other Expenses: A third party administrator is used to provide claims review and processing.

**MAINTENANCE & OPERATIONS**

The Maintenance and Operation budget included herein provides for the facility needs for all BOCES programs, both in BOCES owned buildings and in facilities leased from school districts. The State Education Department guidelines require the entire cost of the Maintenance and Operation budget to be charged back to the individual service budgets. This budget provides services for 15 centers and all programs operated by BOCES.

TENTATIVE BUDGET  
 MAINTENANCE & OPERATION  
 2025-26

A701 MAINTENANCE & OPERATION	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
150 SALARIES, NON-CERTIFIED	4,734,274	5,097,296	5,022,231	5,250,215
200 EQUIPMENT	35,506	194,945	185,198	194,945
300 SUPPLIES	412,888	751,597	714,017	751,597
400 CONTRACTUAL & OTHER EXPENSES	288,485	443,185	421,026	443,185
414 OTHER INSURANCE	570,667	719,756	712,558	719,756
455 ALTERATIONS (INCL CAPITAL	1,552,418	1,525,032	1,448,780	1,000,000
460 REPAIRS	489,678	867,527	824,151	867,527
465 CONTRACT SERVICES	307,410	526,103	499,798	526,103
470 UTILITIES	1,739,299	2,559,186	2,431,227	2,559,186
525 SERVICES FROM OTHER BOCES	18,673	21,000	19,950	21,000
813 EMPLOYEES' RETIREMENT	595,006	764,594	726,483	777,032
815 SOCIAL SECURITY	351,241	389,943	384,201	401,641
816 HEALTH/DENTAL/DISAB/LIFE INS	1,216,544	1,218,980	1,217,761	1,279,929
818 RESERVE FOR WRKRS CMP/UNEMPMT	258,808	260,377	260,377	273,396
820 POST RETIREMENT HEALTH INSUR	433,538	657,651	657,651	986,477
CHARGES FROM OTHER BOCES PROGRAMS	36,547	53,765	53,765	55,378
CREDITS FROM OTHER BOCES PROGRAMS	(12,572,066)	(15,504,886)	(15,579,173)	(16,107,366)
	-----	-----	-----	-----
TOTAL APPROPRIATIONS	468,916	546,051	0	0
	=====	=====	=====	=====

EXPLANATORY NOTES

150 Salaries, Non-Certified (68.90): .90 Executive Director of Operations, 1.00 Assistant Plant Admin, 1.00 Custodial/Maint Supervisor, 3.00 Groundsmen, 5.00 Maintenance Mechanics, 2.00 Driver Messengers, 8.00 Head Custodians, 45.00 Custodial Workers, 3.00 Secretarial-Clericals.

400 Contractual & Other Expenses: "Alterations" includes the building modifications required in the Occupational and Handicapped areas. Major projects are financed as Capital Projects through the Capital Budget. "Utilities" reflect the cost of fuel oil, gas, electric, and snow removal contracts. "Other" includes items such as fire alarm connections and water assessments, snow and trash removal.

**INTERNAL SUPPORT SERVICES**

Administrative and Instructional Computer Support Services, Central Receiving, Central Transportation, Central Printing, and District Wide Security are the five components of the Internal Support Services budget. These budgets are supported by charges from other BOCES programs and services and outside revenues from non-district sources.



TENTATIVE BUDGET  
INTERNAL SUPPORT SERVICES  
2025-26

A750 INTERNAL SUPPORT SERVICES	2023-24 Actual Expenditure:	2024-25 Adjusted Budget	2024-25 Projected Expenditure:	2025-26 Tentative Budget
110 SALARIES, CERTIFIED	168,557	173,197	173,197	178,393
150 SALARIES, NON-CERTIFIED	1,241,869	1,301,498	1,275,468	1,340,543
200 EQUIPMENT	1,073,219	1,626,257	1,544,944	1,626,257
300 SUPPLIES	1,361,588	1,899,349	1,804,382	1,899,349
400 CONTRACTUAL & OTHER EXPENSES	3,298,493	4,519,970	4,293,972	4,519,970
470 UTILITIES	241,160	362,476	344,352	362,476
525 SERVICES FROM OTHER BOCES	11,471	20,681	20,267	20,681
811 TEACHERS' RETIREMENT	16,451	17,510	17,510	18,196
813 EMPLOYEES' RETIREMENT	179,693	195,224	193,272	198,400
815 SOCIAL SECURITY	103,894	112,815	111,687	116,199
816 HEALTH/DENTAL/DISAB/LIFE INS	273,183	306,978	303,908	322,327
818 RESERVE FOR WRKRS CMP/UNEMPMT	36,018	37,403	37,403	39,273
820 POST RETIREMENT HEALTH INSUR	87,233	134,107	134,107	201,161
CHARGES FROM MAINTENANCE & OPERAT	49,758	60,925	60,925	62,753
CHARGES FROM OTHER BOCES PROGRAMS	26,880	44,790	44,790	46,134
CREDITS FROM OTHER BOCES PROGRAMS	(8,019,034)	(10,604,399)	(10,360,184)	(10,952,111)
<b>TOTAL APPROPRIATIONS</b>	<b>150,433</b>	<b>208,781</b>	<b>0</b>	<b>0</b>

EXPLANATORY NOTES

110 Salaries, Certified (1.25): .10 Deputy Superintendent, 1.00 Sr Program Specialist, .05 Executive Director for Personnel, .10 Executive Director for Operations

150 Salaries, Non-Certified (14.00): 1.00 Director of Technology Supp, 1.00 Admin Assist to Super, 7.00 Computer Programmers/Technicians, 1.00 Photocopy Machine Operator, 1.00 Secretarial-Clerical, 3.00 Material Control Clerk/Storekeepers.

400 Contractual & Other Expenses: The major cost is the fees paid to various contractors for transportation, security, and technicians.

Credits from other Western Suffolk BOCES Programs:

This service includes the cost of providing computer support, transportation, health safety & security, printing, and receiving for all BOCES services.







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## Administrative & Capital Budgets

	2024-25	2025-26	
<b>Central Administration</b>			
<b>Personnel</b>			
Executive Officer	167,340	167,340	
Other certified personnel	504,581	509,903	
Non-certified personnel	2,286,730	2,478,172	
Benefits for active employees	1,423,463	1,447,113	
<b>Non-Personnel</b>			
Equipment	2,000	2,000	
Supplies and materials	17,000	18,000	
Contracted Services	497,375	523,450	
BOCES internal services	611,400	637,000	
Subtotal Central Admin.	<u>\$5,509,889</u>	<u>5,782,978</u>	+\$273,089
<b>Post-Retirement Benefits</b>			
Other Post-Retirement Benefits*	\$11,229,223	\$11,577,847	+\$348,624
Total Administrative Budget	<u>\$16,739,112</u>	<u>\$17,360,825</u>	<u>+\$621,713</u>
<b>Revenues</b>			
Charges to Non-Comp. Dist.	170,000	180,000	
Interest on Deposits	500,000	670,000	
Rental of Facilities	3,500	3,500	
Special Aid Funds	40,000	42,000	
Miscellaneous	180,000	165,000	
Total Revenues	<u>893,500</u>	<u>\$1,060,500</u>	
Transfers from Program Budgets*	11,229,223	11,577,847	
Total Revenues & Transfers	<u>(\$12,122,723)</u>	<u>(\$12,638,347)</u>	<u>(\$515,624)</u>
Total Admin. Charge to Districts	<u>\$4,616,389</u>	<u>\$4,722,478</u>	<u>+\$106,089</u>
<b>Capital Budget</b>			
Rental of Facilities	1,255,000	1,513,182	
Capital Projects Fund	<u>2,850,000</u>	<u>3,000,000</u>	
	4,105,000	4,513,182	
<b>Revenues</b>			
Transfers from Program Budgets	(150,000)	(150,000)	
Unexpended Funds	<u>(550,000)</u>	<u>(600,000)</u>	
Total Capital Charge to Districts	<u>\$3,405,000</u>	<u>\$3,763,182</u>	<u>+\$358,182</u>

\*The costs for Other Post-Retirement Benefits are funded from program budgets in current/prior years.

## Western Suffolk BOCES Budget

Copies of the entire budget including details on the administrative, capital and program budgets are available in the Superintendent's office of each of the component districts; in the office of the BOCES District Clerk; or at: [wsboces.org/budget](http://wsboces.org/budget).

### Western Suffolk BOCES Board & Officers

Brian J. Sales  
President  
Mary Ellen Cunningham  
Vice President  
Debbie Adams-Kaden  
Ilene Herz, Esq.  
Jeannette Santos  
Robert Scheid  
Peter Wunsch  
Michael Flynn  
Chief Operating Officer  
April E. Poprilo  
District Superintendent



631/549-4900  
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## The following answers are meant to clarify the most frequently asked questions about the BOCES budget.

**Q. What are the main parts of the BOCES Budget?**

- A.** The BOCES Budget is really three different budgets:
- Administrative Budget contains the costs of central administration and the post-retirement benefits for retirees from the agency.
  - Capital Budget contains the costs for rental of facilities and the capital projects fund.
  - Program Budgets contain all costs associated with staffing the BOCES programs and services that districts request.

**Q. How much state aid do districts receive for BOCES services?**

- A.** Based on last year’s use of BOCES services, districts will directly receive \$47.2 million in state aid this year.

**Q. Why do districts only vote on the administrative portion of the BOCES budget?**

- A.** Chapter 295 of the Laws of 1993 specifically limits the vote to the administrative portion.

**Q. How is my district’s share of the Administrative Charge calculated? Why does my share change?**

- A.** By agreement with our participating school districts, the charge for the administrative function is distributed among the 18 districts based upon the 3-year average of their Resident Weighted Average Daily Attendance (RWADA). Any change is based on the change in the percentage of a district’s student attendance compared to the other 17 districts. Districts with the greatest growth in enrollments may see the largest increases.

(continued on next page)

## What’s my district’s share?

\*based on 3 year average of Resident Weighted Average Daily Attendance (RWADA)

	BOCES Admin Charges*			BOCES Capital Charges*			Total Change
	2024-25	2025-26	Diff	2024-25	2025-26	Diff	
Amityville	172,768	177,323	4,555	127,432	141,303	13,871	18,426
Babylon	94,636	97,781	3,145	69,803	77,918	8,115	11,260
Cold Spring Hbr	100,291	102,381	2,090	73,974	81,584	7,610	9,700
Commack	355,287	361,313	6,026	262,056	287,918	25,862	31,888
Copiague	297,199	304,509	7,310	219,210	242,653	23,443	30,752
Deer Park	235,177	248,900	13,723	173,464	198,340	24,876	38,599
Elwood	126,290	128,645	2,355	93,150	102,513	9,363	11,718
Half Hollow Hills	455,130	465,761	10,631	335,699	371,149	35,450	46,081
Harborfields	180,265	182,267	2,002	132,962	145,243	12,281	14,283
Huntington	252,780	256,743	3,963	186,448	204,590	18,142	22,105
Kings Park	170,750	170,980	230	125,944	136,248	10,304	10,534
Lindenhurst	348,787	358,962	10,175	257,261	286,044	28,783	38,958
North Babylon	280,247	288,276	8,029	206,707	229,717	23,010	31,039
Npt-East Northport	296,534	294,984	(1,550)	218,720	235,063	16,343	14,793
Smithtown	506,870	508,541	1,671	373,862	405,239	31,377	33,048
South Huntington	359,746	370,128	10,382	265,345	294,942	29,597	39,979
West Babylon	228,230	234,613	6,383	168,340	186,955	18,615	24,998
Wyandanch	155,402	170,371	14,969	114,623	135,763	21,140	36,109
<b>TOTAL</b>	<b>\$4,616,389</b>	<b>\$4,722,478</b>	<b>\$106,089</b>	<b>\$3,405,000</b>	<b>\$3,763,182</b>	<b>\$ 358,182</b>	<b>\$464,271</b>

Note: Figures rounded to the nearest dollar

## Remember these April dates!

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
6	7	<b>8</b>	Annual Meeting Budget Presentation & Meet-the-Candidates			12
13	14	15	16	17	18	19
20	21	<b>22</b>	BOCES Budget Vote & Election			

The 2025 Annual Meeting of Western Suffolk BOCES will be held at 7:30 pm on Tuesday, April 8, 2025 in the Large Conference Room at BOCES Central Administration, 507 Deer Park Rd., Dix Hills, at which time component board members may ask questions about the BOCES budget. A Meet the Candidate session will also be scheduled that evening for Board members to listen to and question those seeking to fill three seats on the Western Suffolk BOCES Board.

Board members of the 18 school districts in Babylon, Smithtown and Huntington townships will vote on the BOCES Administrative Budget and elect three members to the BOCES Board on Tuesday, April 22. Voting takes place in each district.

In accordance with state law, each district may cast one vote on the BOCES Administrative Budget and one vote for each vacant seat during balloting scheduled in each district. A majority of the boards within this BOCES must vote "yes" for the budget to pass. The three candidates receiving the most votes will each serve three-year terms.

**Q and A**  
(cont'd from Page 3)

**Q. What has impacted the administrative budget?**

**A.** The modest increase in the Administrative Budget is primarily a result of contractual Salary increases.

**Q. What happens if the BOCES administrative budget is defeated?**

**A.** The Western Suffolk BOCES Board must adopt a contingency administrative budget that may not exceed the amount in the previous year. Expenditures for health insurance benefits for retirees are exempt.

**Q. How does a BOCES fund capital projects?**

**A.** The BOCES Board must authorize the funds for each specific capital project which are accounted for in the Capital Projects Fund. Unlike local districts, BOCES does not have the authority to issue bonds or to create capital reserve funds to finance unspecified future renovations or other capital projects. BOCES must pay for repairs through annual charges to school districts in the Capital Budget or through appropriations from program budgets. In general, BOCES capital projects are smaller than those in the local districts.

**Q. What capital projects are planned?**

**A.** Proposed capital projects in the 2025-26 proposed budget include window replacements, upgrading electrical panels and fire alarms, work on rooftop HVAC units, paving projects at two campuses and renovations at an outdoor learning site.

**Q. How are program budgets determined?**

**A.** Program budgets change throughout the year to accommodate districts' requests for services. Each district pays ONLY for the services it requests. For 2025-26, tuition for secondary career and technical education programs at Wilson Tech and for special education programs will see an average increase of 3.25%.

## Per Pupil Charges Remain Below State Average

Western Suffolk BOCES had consistently kept its combined administrative and capital charge per pupil below the average for BOCES in New York State, according to New York State Education Department summaries.

"Our staff works to ensure the continued support of our comprehensive and exemplary programs and services, while maintaining a commitment to fiscal efficiency," said Brian J. Sales, Western Suffolk BOCES Board of Education President.

For copies of the 2025-26 Tentative Budget, call 631-549-4900, ext. 224 or visit [wsboces.org/budget](http://wsboces.org/budget) for a downloadable copy.



**WESTERN SUFFOLK BOCES  
TREASURER'S REPORT  
REPORT FOR JANUARY 2025**

	<b>General Fund</b>	<b>School Lunch Fund</b>	<b>Special Aid Fund</b>	<b>Capital Fund</b>	<b>Custodial Fund</b>	<b>Totals</b>
<b>Operating Accounts:</b>						
Beginning Balance, January 1, 2025	1,797,420.91	1,156,556.85	7,500,698.32	2,947,474.80	3,236,496.12	\$ 16,638,647.00
<b>Receipts:</b>						
Districts & BOCES	36,370,057.30		367,240.00			36,737,297.30
Accounts Receivable	329,606.50					329,606.50
CTE Tuition	314,959.18					314,959.18
Due from Other Funds (received to be transferred)	367,240.00					367,240.00
Employee Benefits	141,223.45					141,223.45
Financial Aid	37,105.00					37,105.00
Food Service Sales		9,812.51				9,812.51
From Other Funds (loans & loan repayments)						-
Interest	29,047.61	1,866.09	23,638.10	5,033.58	1,721.13	61,306.51
Investments Redeemed						-
Miscellaneous	9,402.66			-		9,402.66
Other Governments	32,302.50	217,970.00	538,287.04			788,559.54
Reserves (i.e. Unemployment/Workers Comp.)	35,100.84					35,100.84
Sale of Equipment/Supplies	76.00					76.00
Section 125 Flexible Plan					1,209,483.83	1,209,483.83
Surplus Funds - Due to School Districts	9.02					9.02
<b>Total Receipts</b>	<b>\$ 37,666,130.06</b>	<b>\$ 229,648.60</b>	<b>\$ 929,165.14</b>	<b>\$ 5,033.58</b>	<b>\$ 1,211,204.96</b>	<b>\$ 40,041,182.34</b>
<b>Disbursements:</b>						
Appropriations Expense	15,675,175.97	58,972.14	181,701.43	917,752.53		16,833,602.07
Due to Other Funds (received and transferred)	367,240.00				-	367,240.00
Invested						-
Payroll	11,045,659.99	117,181.89	429,838.32	-		11,592,680.20
Section 125 Flexible Plan	43,711.70				1,521,006.45	1,564,718.15
To Other Funds (loans & loan repayments)						-
<b>Total Disbursements</b>	<b>\$ 27,131,787.66</b>	<b>\$ 176,154.03</b>	<b>\$ 611,539.75</b>	<b>\$ 917,752.53</b>	<b>\$ 1,521,006.45</b>	<b>\$ 30,358,240.42</b>
<b>Ending Balance from Operating Accounts, January 31, 2025</b>	<b>\$ 12,331,763.31</b>	<b>\$ 1,210,051.42</b>	<b>\$ 7,818,323.71</b>	<b>\$ 2,034,755.85</b>	<b>\$ 2,926,694.63</b>	<b>\$ 26,321,588.92</b>
<b>Investment Accounts:</b>						
Investment Account Balance as of January 1, 2025	38,190,616.34	-	-	10,098,956.59	-	48,289,572.93
New Investments						-
Investment Earnings	104,313.12			28,967.23		133,280.35
Redeemed Investments						-
<b>Ending Balance From Investment Accounts, January 31, 2025</b>	<b>\$ 38,294,929.46</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,127,923.82</b>	<b>\$ -</b>	<b>\$ 48,422,853.28</b>
<b>Total Ending Balance for All Accounts as of January 31, 2025</b>	<b>\$ 50,626,692.77</b>	<b>\$ 1,210,051.42</b>	<b>\$ 7,818,323.71</b>	<b>\$ 12,162,679.67</b>	<b>\$ 2,926,694.63</b>	<b>\$ 74,744,442.20</b>



COLLATERAL COVERING DEPOSITS AS OF JANUARY 31, 2025

FUND	TYPE of ACCOUNT	BANK			
<b>GENERAL</b>	N.O.W. Account	CHASE	\$ 12,282,648.43		
	Net Payroll Account	CHASE	-		
	Retiree Premium	CHASE	-		
	Clearing Account	CHASE	49,109.74		
	Certificate(s) of Deposit	CHASE	6,438,652.73		
	Investment Money Market	CHASE	<u>7,283,550.33</u>		
		Total	<b>\$ 26,053,961.23</b>		
<b>RESERVES</b>	Investment Money Market	TD Bank	\$ 13,724,177.55		
	Certificate(s) of Deposit	TD Bank	<u>10,848,553.99</u>		
		Total	<b>\$ 24,572,731.54</b>		
<b>SCHOOL LUNCH</b>	N.O.W. Account	CHASE	<u>\$ 1,210,051.42</u>		
			Total	<b>\$ 1,210,051.42</b>	
<b>SPECIAL AID</b>	N.O.W. Account	VALLEY NATIONAL	<u>\$ 7,818,323.71</u>		
			Total	<b>\$ 7,818,323.71</b>	
<b>CAPITAL</b>	N.O.W. Account	CHASE	2,034,755.85		
	Investment Money Market	TD Bank	5,424,276.98		
	Certificate(s) of Deposit	TD Bank	<u>4,703,646.84</u>		
		Total	<b>\$ 12,162,679.67</b>		
<b>CUSTODIAL</b>	N.O.W. Account	CapitalOne	<u>\$ 2,926,694.63</u>		
			Total	<b>\$ 2,926,694.63</b>	

As of January 31, 2025 - In addition to the FDIC coverage for the first \$250,000.00 on deposit, the following collateral was held in the form of Federal and New York State Obligations, political subdivisions within New York State and Federal Government Securities:

Segregated Collateral:		
\$27,626,295.20	for CHASE book balances totaling	<b>\$29,298,768.50</b>
	for bank balances totaling	\$22,860,115.77
\$3,120,339.33	for CapitalOne book balances totaling	<b>\$2,926,694.63</b>
	for bank balances totaling	\$2,926,694.63
\$40,889,308.09 *	for TD Bank for book balances totaling	<b>\$34,700,655.36</b>
	for bank balances totaling	\$41,139,308.09
\$7,971,051.47	for Valley National Bank for book balances totaling	<b>\$7,818,323.71</b>
	for bank balances totaling	\$7,818,323.71

\* Amount available from Standby Letters of Credit totaling \$45,000,0000

Respectfully Submitted,

Cheryl Bruckner  
Treasurer

**WESTERN SUFFOLK BOCES  
OCCUPATIONAL EDUCATION DIVISION**

**Extra-Classroom Activity Fund  
For The Month Ending: JANUARY 2025**

<u>Location</u>	<u>DIX HILLS CAMPUS</u>	<u>HUNTINGTON CAMPUS</u>	<u>NORTHPORT CAMPUS</u>	<u>REPUBLIC CAMPUS</u>	<u>SUB-TOTAL</u>
OPENING BALANCE	\$ 8,096.32	\$ 2,147.00	\$ 1,385.34	\$ 1,159.65	\$ 12,788.31
RECEIPTS	260.00	2,503.00	1,787.00	486.00	5,036.00
DISBURSEMENT	-	(1,186.85)	(379.88)	(821.40)	(2,388.13)
ADJUSTMENTS	-	-	-	-	-
RETURNED CHECKS	-	-	-	-	-
TRANSFER	-	-	-	-	-
BANK FEES & CHARGES	-	(0.02)	-	-	(0.02)
<b>CLOSING BALANCE</b>	<b><u>\$8,356.32</u></b>	<b><u>\$ 3,463.13</u></b>	<b><u>\$2,792.46</u></b>	<b><u>\$824.25</u></b>	<b><u>\$ 15,436.16</u></b>

**Bank Reconciliation:**

Bank Balance	\$ 15,874.19
Deposits in Transit	
Cash Deposit Adjustment	\$0.00
Outstanding Checks	(438.03)
<b>TOTAL</b>	<b><u>\$ 15,436.16</u></b>

<b>OUTSTANDING</b>	
<b>Check #</b>	<b>Amount</b>
2769	\$ 350.00
2845	\$ 67.66
2852	\$ 20.37
<b>TOTAL</b>	<b>\$ 438.03</b>

<b>CHECKS DISBURSEMENT</b>	
<b>CHECK #</b>	<b>AMOUNT</b>
2844	\$ 153.90
2845	\$ 67.66
2846	\$ 111.72
2847	\$ 477.79
2848	\$ 20.00
2849	\$ 46.60
4850	\$ 688.69
2851	\$ 801.40
2852	\$ 20.37
<b>TOTAL CHECKS</b>	<b>\$ 2,388.13</b>

**Director:** Nancy Kelsey

**Club Treasurer:** Sandra Samuels

**NOTES:**

							(Encl. 7)
							3/11/2025
							Page 1 of 2
<b>Report of the Claims Auditor</b>							
To the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County:							
I hereby certify that the checks included in the warrants listed below were duly audited and ordered paid by me							
on the dates listed:							
<b>Warrants covering the period February 3, 2025 through February 28, 2025</b>							
<b>Warrant Number</b>	<b>Date of Warrant</b>	<b>Amount of Warrant</b>	<b>Funds</b>	<b>Amount of Checks/Wires Issued</b>	<b>Amount Approved</b>	<b>Date Authorized</b>	
198	2/5/25	\$ 5,617,664.78	General	\$ 5,617,664.78	\$ 5,617,664.78	2/5/25	
198	2/5/25	\$ 84,652.82	Federal	\$ 84,652.82	\$ 84,652.82	2/5/25	
198	2/5/25	\$ 32,884.23	School Lunch	\$ 32,884.23	\$ 32,884.23	2/5/25	
199	2/6/25	\$ 10,826.54	General	\$ 10,826.54	\$ 10,826.54	2/6/25	
200	2/7/25	\$ 2,176.85	General	\$ 2,176.85	\$ 2,176.85	2/7/25	
201	2/11/25	\$ 100,245.04	General	\$ 100,245.04	\$ 100,245.04	2/11/25	
202	2/12/25	\$ 4.95	General	\$ 4.95	\$ 4.95	2/12/25	
203	2/12/25	\$ 7,953,084.26	General	\$ 7,953,084.26	\$ 7,953,084.26	2/12/25	
203	2/12/25	\$ 12,516.98	Federal	\$ 12,516.98	\$ 12,516.98	2/12/25	
203	2/12/25	\$ 1,478.80	School Lunch	\$ 1,478.80	\$ 1,478.80	2/12/25	
204	2/12/25	\$ 7,455.10	General	\$ 7,455.10	\$ 7,455.10	2/12/25	
205	2/12/25	\$ 4.95	General	\$ 4.95	\$ 4.95	2/12/25	
206	2/13/25	\$ 1,175,816.23	General	\$ 1,175,816.23	\$ 1,175,816.23	2/13/25	
207	2/13/25	\$ 19,247.60	General	\$ 19,247.60	\$ 19,247.60	2/13/25	
208	2/13/25	\$ 15,072.29	Clearing	\$ 15,072.29	\$ 15,072.29	2/13/25	
209	2/13/25	\$ 217,970.00	Clearing	\$ 217,970.00	\$ 217,970.00	2/13/25	
210	2/13/25	\$ 518,287.04	Clearing	\$ 518,287.04	\$ 518,287.04	2/13/25	
211	2/14/25	\$ 47,360.80	General	\$ 47,360.80	\$ 47,360.80	2/14/25	
212	2/19/25	\$ 2,257.11	General	\$ 2,257.11	\$ 2,257.11	2/19/25	
213	2/19/25	\$ 594,784.04	General	\$ 594,784.04	\$ 594,784.04	2/19/25	
213	2/19/25	\$ 199.16	Federal	\$ 199.16	\$ 199.16	2/19/25	
213	2/19/25	\$ 12,850.16	School Lunch	\$ 12,850.16	\$ 12,850.16	2/19/25	
214	2/21/25	\$ 269.48	General	\$ 269.48	\$ 269.48	2/21/25	
215	2/24/25	\$ 22,464.05	General	\$ 22,464.05	\$ 22,464.05	2/24/25	
216	2/26/25	\$ 1,521,006.45	Custodial	\$ 1,521,006.45	\$ 1,521,006.45	2/26/25	
217	2/26/25	\$ 1,529,484.84	General	\$ 1,529,484.84	\$ 1,529,484.84	2/26/25	
217	2/26/25	\$ 11,794.15	Federal	\$ 11,794.15	\$ 11,794.15	2/26/25	
217	2/26/25	\$ 4,200.84	School Lunch	\$ 4,200.84	\$ 4,200.84	2/26/25	
217	2/26/25	\$ 6,342.89	Capital	\$ 6,342.89	\$ 6,342.89	2/26/25	
218	2/27/25	\$ 16,959.21	General	\$ 16,959.21	\$ 16,959.21	2/27/25	
219	2/27/25	\$ 1,373,293.13	General	\$ 1,373,293.13	\$ 1,373,293.13	2/27/25	
220	2/28/25	\$ 89,773.34	General	\$ 89,773.34	\$ 89,773.34	2/28/25	
<b>TOTAL</b>		<b>\$ 21,002,428.11</b>		<b>\$ 21,002,428.11</b>	<b>\$ 21,002,428.11</b>		



CAPITAL PROJECT UPDATE AS OF MARCH 2025

3/11/25

1 of 5

Location	Project Name	Arch /Eng	Contractor	Status
<b>Capital Projects:</b>				
Admin	Roof Top Unit Replacement	H2M		In design
Admin	Generator	H2M	Relle	Work is substantially complete
* Caleb Smith	Renovations to OLL	H2M		This project is in bid process
Chestnut	Kitchen Renovations	H2M		In design
District Wide	A/C Systems Replacement	H2M		In design
* District Wide	Fire Alarm System Upgrades	H2M		This project is in quote process
District Wide	Indoor Air Quality Sensor Installation	H2M		This project is in bid process
* District Wide	Air Filter Improvement	H2M	Relle/Hi Tech	Work in progress
District Wide	Floor Tile Replacement - Phase 4	H2M	JCB, Milburn, Branch	Work on this project will begin at a date to be set in consultation with the contractor
* JEA DH	Cooling Tower Upgrade	H2M	CIS	Work on this project will begin at a date to be set in consultation with the contractor
JEA DH	Electric Utility Metering	H2M		This project is in quote process
JEA DH	Electrical Distribution Panel Replacement	H2M	Cooper Power & Lighting	Work in progress
JEA DH	A/C Main Panel Controls Retro-commissioning	H2M	Cardinal	Work is substantially complete
JEA DH	Electrical Switchgear upgrade	H2M	LEB Electric	Work on this project will begin at a date to be set in consultation with the contractor
JEA MEL	600 wing Unit vent replacement	H2M		Submitted to SED 2/2024
JEA MEL	Electric Utility Metering	H2M		This project is in quote process
JEA MEL	A/C Systems Replacement	H2M	Cardinal	Work in progress
* JEA MEL	Replace Concrete Curbs/Walks	M&O	Landtek Group	Work on this project will begin in April
Republic	Roof Replacement	H2M	Statewide	Work is substantially complete
Republic	Roof Top Unit Replacement 22/23 Phase 2	H2M	CIS	Work on this project will begin at a date to be set in consultation with the contractor
Taukomas	Roof Top Unit Replacement	H2M		In design
* Taukomas	Electrical Switchgear Replacement	H2M	Baltray Enterprises Inc	Work in progress
WT DH	PA System Replacement	M&O		This project is in quote process
* WT DH	Roof Top Unit Replacement	H2M	CIS	Work in progress
WT DH	Electrical Distribution Panel Replacement-McGuire 2	H2M	Cooper Power & Lighting	Work in progress
WT DH	Electrical Switch Gear Upgrades - Career Center	H2M	LEB Electric	Work in progress
WT DH	Electrical Switch Gear Upgrades - Jones 1	H2M	LEB Electric	Work in progress
WT DH	Electrical Switch Gear Upgrades - Jones 2	H2M	LEB Electric	Work in progress

CAPITAL PROJECT UPDATE AS OF MARCH 2025

Location	Project Name	Arch /Eng	Contractor	Status
WT DH	Electrical Switch Gear Upgrades - McGuire 1	H2M	LEB Electric	Work in progress
WT DH	Electrical Switch Gear Upgrades - McGuire 2	H2M	LEB Electric	Work in progress
WT DH	Electrical/Distribution Panel Replacement - Jones 1	H2M	LEB Electric	Work in progress
WT DH	Electrical/Distribution Panel Replacement - McGuire 1	H2M	LEB Electric	Work in progress
WT DH	Step-Down Transformer Replacement - McGuire 1	H2M	LEB Electric/BBV	Work in progress
* WT DH	Window Replacement - McGuire 1 Phase A, B & C	H2M	Arrow Steel Window corp	Work is substantially complete
* WT MP	Hot Water Heater Replacement	M&O	Maccarone	Work in progress
* WT NP	Chiller replacement	H2M		This project is in bid process
WT NP	Electric Utility Metering	H2M		This project is in quote process
* WT NP	Electrical/Distribution Shop Replacement	H2M	NY Trenchless	Work in progress
WT NP	A/C Systems Replacement	H2M	Cardinal	Work is substantially complete

**Major Alterations:**

Chestnut	New Playground	H2M		This project is in quote process
Dickinson	School Set up	M&O		Work is substantially complete
JEA DH	Replace carpeting with resilient flooring 3 suites	H2M		This project is in quote process
JEA DH	Vinyl window film for interior classroom vision panels	M&O		This project is in quote process
* JEA MEL	Curb and sidewalk replacements	M&O	Landtek Group	Work on this project will begin in April
* JEA MEL	Install permeable paver surfaces at rear playground Phase 1 of 2	M&O	Landtek Group	Work on this project will begin in April
Republic	Create new staff restroom	H2M		In design
Taukomas	Replace Ductless Split A/C in Server room	M&O	CIS, Statewide, NY	Work in progress
Taukomas	Comfort Controls and thermostats upgrades phase 1 of 2	H2M	Cardinal	Work is substantially complete
WT DH	Re-finish floors of Auto Body shop Phase 2	M&O		This project is in quote process
WT DH	Replace signage on front wall of campus	M&O	SIGNORAMA	This project is in quote process
WT DH	Replace window treatments in Building C Phase 1	M&O		This project is in quote process
* WT DH	Replace Lighting in HVAC Room (new scope)	M&O	NY Trenchless	This project is complete
WT MP	Replace lab sinks in 4 locations	H2M		This project is in quote process
WT MP	Replace window treatments Phase 1 of 2	M&O		This project is in quote process
* WT MP	Setup dental assistant program space	H2M	Renu	This project is complete
* WT NP	Replace supplemental A/C unit in Sonography lab	M&O		Work in progress

\* indicates changed status from prior month

## CAPITAL PROJECT UPDATE AS OF MARCH 2025

Location	Project Name	Arch /Eng	Contractor	Status	Total Budget
<b>Capital Projects:</b>					
Admin	Roof Top Unit Replacement	H2M		In design	\$ 120,400
Chestnut	Kitchen Renovations	H2M		In design	\$ 288,850
District Wide	A/C Systems Replacement	H2M		In design	\$ 257,816
Taukomas	Roof Top Unit Replacement	H2M		In design	\$ 100,000
<i>Projects</i>					<b>4 \$ 767,066</b>
JEA MEL	600 wing Unit vent replacement	H2M		Submitted to SED 2/2024	\$ 503,580
<i>Projects</i>					<b>1 \$ 503,580</b>
Caleb Smith	Renovations to OLL	H2M		This project is in bid process	\$ 1,100,000
* District Wide	Fire Alarm System Upgrades	H2M		This project is in quote process	\$ 75,000
District Wide	Indoor Air Quality Sensor Installation	H2M		This project is in bid process	\$ 361,500
JEA DH	Electric Utility Metering	H2M		This project is in quote process	\$ 38,333
JEA MEL	Electric Utility Metering	H2M		This project is in quote process	\$ 38,333
WT NP	Electric Utility Metering	H2M		This project is in quote process	\$ 38,333
WT DH	PA System Replacement	M&O		This project is in quote process	\$ 640,920
WT NP	Chiller replacement	H2M		This project is in bid process	\$ 1,403,523
<i>Projects</i>					<b>8 \$ 3,695,943</b>
District Wide	Floor Tile Replacement - Phase 4	H2M	JCB, Millburn, Branch	Work on this project will begin at a date to be set in consultation with the contractor	\$ 1,500,000
JEA DH	Electrical Switchgear upgrade	H2M	LEB Electric	Work on this project will begin at a date to be set in consultation with the contractor	\$ 368,445
* JEA MEL	Replace Concrete Curbs/Walks	M&O	Landtek Group	Work on this project will begin in April	\$ 70,461
* JEA DH	Cooling Tower Upgrade	H2M	CIS	Work on this project will begin at a date to be set in consultation with the contractor	\$ 187,130
Republic	Roof Top Unit Replacement 22/23 Phase 2	H2M	CIS	Work on this project will begin at a date to be set in consultation with the contractor	\$ 245,250
<i>Projects</i>					<b>5 \$ 2,371,286</b>
District Wide	Air Filter Improvement	H2M	Relle/Hi Tech	Work in progress	\$ 2,605,800
JEA DH	Electrical Distribution Panel Replacement	H2M	Cooper Power & Lighting	Work in progress	\$ 530,070

## CAPITAL PROJECT UPDATE AS OF MARCH 2025

Location	Project Name	Arch /Eng	Contractor	Status	Total Budget
JEA MEL	A/C Systems Replacement	H2M	Cardinal	Work in progress	\$ 125,350
* Taukomas	Electrical Switchgear Replacement	H2M	Baltray Enterprises Inc	Work in progress	\$ 206,010
WT DH	Electrical Distribution Panel Replacement-McGuire 2	H2M	Cooper Power & Lighting	Work in progress	\$ 220,031
WT DH	Electrical Switch Gear Upgrades - Career Center	H2M	LEB Electric	Work in progress	\$ 332,717
WT DH	Electrical Switch Gear Upgrades - Jones 1	H2M	LEB Electric	Work in progress	\$ 84,063
WT DH	Electrical Switch Gear Upgrades - Jones 2	H2M	LEB Electric	Work in progress	\$ 176,063
WT DH	Electrical Switch Gear Upgrades - McGuire 1	H2M	LEB Electric	Work in progress	\$ 481,385
WT DH	Electrical Switch Gear Upgrades - McGuire 2	H2M	LEB Electric	Work in progress	\$ 555,000
WT DH	Electrical/Distribution Panel Replacement - Jones 1	H2M	LEB Electric	Work in progress	\$ 105,000
WT DH	Electrical/Distribution Panel Replacement - McGuire 1	H2M	LEB Electric	Work in progress	\$ 555,000
* WT DH	Roof Top Unit Replacement	H2M	CIS	Work in progress	\$ 467,347
WT DH	Step-Down Transformer Replacement - McGuire 1	H2M	LEB Electric/BBV	Work in progress	\$ 185,000
* WT MP	Hot Water Heater Replacement	M&O	Maccarone	Work in progress	\$ 58,642
WT NP	A/C Systems Replacement	H2M	Cardinal	Work in progress	\$ 54,500
* WT NP	Electrical/Distribution Shop Replacement	H2M	NY Trenchless	Work in progress	\$ 16,350
<b>Projects</b>					<b>17 \$ 6,758,328</b>
Admin	Generator	H2M	Relle	Work is substantially complete	\$ 169,000
JEA DH	A/C Main Panel Controls Retro-commissioning	H2M	Cardinal	Work is substantially complete	\$ 125,350
Republic	Roof Replacement	H2M	Statewide	Work is substantially complete	\$ 1,308,000
* WT DH	Window Replacement - McGuire 1 Phase A, B & C	H2M	Arrow Steel Window corp	Work is substantially complete	\$ 1,294,550
<b>Projects</b>					<b>4 \$ 2,896,900</b>
<b><u>Major Alterations:</u></b>					
Republic	Create new staff restroom	H2M		In design	\$ 155,000
<b>Projects</b>					<b>1 \$ 155,000</b>
Chestnut	New Playground	H2M		This project is in quote process	\$ 170,000
JEA DH	Replace carpeting with resilient flooring 3 suites	H2M		This project is in quote process	\$ 70,000
JEA DH	Vinyl window film for interior classroom vision panels	M&O		This project is in quote process	\$ 10,000
WT DH	Re-finish floors of Auto Body shop Phase 2	M&O		This project is in quote process	\$ 20,000
WT DH	Replace signage on front wall of campus	M&O		This project is in quote process	\$ 20,000
WT DH	Replace window treatments in Building C Phase 1	M&O		This project is in quote process	\$ 27,500
WT MP	Replace lab sinks in 4 locations	H2M		This project is in quote process	\$ 30,000



## CAPITAL PROJECT UPDATE AS OF MARCH 2025

Location	Project Name	Arch /Eng	Contractor	Status	Total Budget
WT MP	Replace window treatments Phase 1 of 2	M&O		This project is in quote process	\$ 40,000
				<i>Projects</i>	<i>8</i> \$ 387,500
* JEA MEL	Curb and sidewalk replacements	M&O	Landtek Group	Work on this project will begin in April	\$ 100,000
* JEA MEL	Install permeable paver surfaces at rear playground Phase 1 of 2	M&O	Landtek Group	Work on this project will begin in April	\$ 50,000
				<i>Projects</i>	<i>2</i> \$ 150,000
Taukomas	Replace Ductless Split A/C in Server room	M&O	CIS, Statewide, NY	Work in progress	\$ 17,500
* WT NP	Replace supplemental A/C unit in Sonography lab	M&O	CIS	Work in progress	\$ 17,000
				<i>Projects</i>	<i>2</i> \$ 34,500
Dickinson	School Set up	M&O	PPD&G , residential fence	Work is substantially complete	\$ 97,767
Taukomas	Comfort Controls and thermostats upgrades phase 1 of 2	H2M	Cardinal	Work is substantially complete	\$ 40,000
				<i>Projects</i>	<i>2</i> \$ 137,767
* WT DH	Replace Lighting in HVAC Room (new scope)	M&O	NY Trenchless	This project is complete	\$ 50,000
* WT MP	Setup dental assistant program space	H2M	Renu	This project is complete	\$ 200,000
				<i>Projects</i>	<i>2</i> \$ 250,000

\* indicates changed status from prior month

Western Suffolk BOCES  
 2024-25 Budget  
 Budget Adjustment #9  
 March 2025

GENERAL FUND

ADJUSTMENT TO THE ADOPTED BUDGET

Revised Budget 2/11/25 262,946,200

EXPLORATORY ENRICHMENT PROGRAM

Increased Revenue 39,097 Other Expenses 39,097

Increased Participation (Smithtown, S Huntington) required additional contracted services

CENTER FOR LEARNING TECHNOLOGY

Increased Revenue 264,384 Equipment 201,466  
 Software 13,897  
 Other Expenses 49,021

Increased Participation (Elwood, Harborfields, Lindenhurst, Mahopac, Northport, Peekskill) required additional equipment, software, maintenance, contracted services and miscellaneous expenses

PLANNING

Increased Revenue 35,000 Other Expenses 35,000

Increased Participation (Mount Vernon) required additional contracted services

Revised Budget 3/11/25 263,284,681

**BUDGET TRANSFERS GREATER THAN \$25,000**

OUTDOOR LEARNING LAB

Miscellaneous Expenses	702,470	Field Trips	50,000
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CENTER FOR LEARNING TECHNOLOGY

Software	24,163	Maintenance Contracts	66,960
Miscellaneous Expenses	42,797		

SUPPLEMENTAL SERVICES

Salaries & Benefits	750,000	Contract Services	750,000
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INSTRUCTIONAL SUPPORT

Salaries & Benefits	40,000	Contract Services	40,000
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SPECIAL AID FUND

**ADJUSTMENT TO THE ADOPTED BUDGET**

Revised Budget 2/11/25			17,365,231
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NO CHANGE

Revised Budget 3/11/25			17,365,231
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AGENDA OF BID ANALYSIS FOR BOARD MEETING HELD ON: MARCH 11, 2025

B#	Bid Title	Bid #	Opening Date	Program
1	Drivestrike (or equal) Device & Data Protection Annual Subscription	24/25-96MB	2/20/2025	IT Division
2	Auto Mech Equipment & Supplies ( Re-Bid)	24/25-97CP	2/24/2025	Career & Technology Education Division
3	Auto Body Equipment & Supplies (Re-Bid)	24/25-98CP	2/24/2025	Career & Technology Education Division
4	Fusion (or equal) Micro-Adjustable Freestanding Video Wall Carts & Brackets	24/25-99MB	2/24/2025	Division of Instructional Support Services
5	Managed Print Services for North Babylon School District	25/26-01SIE2-MB	2/20/2025	Division of Instructional Support Services



WESTERN SUFFOLK BOCES  
 507 Deer Park Road  
 Huntington Station, NY 11746

Reviewed by: Mary Bradley  
 Tim Flannery

NEW BUSINESS B-1

**DRIVESTRIKE (OR EQUAL) DEVICE & DATA PROTECTION ANNUAL SUBSCRIPTION BID #24/25-96MB**

Bids for DRIVESTRIKE (OR EQUAL) DEVICE & DATA PROTECTION ANNUAL SUBSCRIPTION #24/25-96MB for the 2024/25 and 2025/26 school years were duly received and opened on February 20, 2025. The Empire State Online Bid System notified 2,097 matching suppliers, 74 invitations to bid were downloaded and 4 responses were received as follows:

American Computer Consultants, Inc.  
 K Systems Solutions LLC

Quality and Assurance Technology Corp.  
 Spearstone Management LLC

Tabulation of bids and summary of bidders are on file in the Purchasing Office.

**BID AWARD**

**RESOLVED**, that the purchase orders for DRIVESTRIKE (OR EQUAL) DEVICE & DATA PROTECTION ANNUAL SUBSCRIPTION BID #24/25-96MB be issued to the following lowest responsible bidders meeting specifications in accordance with the bids and specifications dated February 6, 2025. Funds for the above are within the budget allocation for the 2024/25 school year.

**RECOMMENDATION FOR AWARD**

AWARDED VENDOR	NUMBER OF ITEMS AWARDED	TOTAL
AMERICAN COMPUTER CONSULTANTS INC	1	\$7,182.50
<b>TOTAL</b>	<b>1</b>	<b>\$7,182.50</b>

Total Number of Awarded Items \$5,000 or Greater: 0  
 Total Number of No Bid Items: 0  
 Total Number of No Award Items: 0  
 Total Number of Items in Bid: 1  
 Prices to hold through June 30, 2026 for future catalog expenditures. Additional anticipated expenditures \$3000.

For the purpose of providing Drivestrike (or equal) Device & Data Protection Annual Subscription for Western Suffolk BOCES and all municipal and not-for-profit organizations for the 2024/25 and 2025/26 school years.

MOVED BY: \_\_\_\_\_  
 March 11, 2025 Board meeting

SECONDED BY: \_\_\_\_\_



WESTERN SUFFOLK BOCES  
507 Deer Park Road  
Huntington Station, NY 11746

Reviewed by: Colleen Papa

NEW BUSINESS B-2

**AUTO MECH EQUIPMENT & SUPPLIES (RE-BID) #24/25-97CP**

Bids for Auto Mech Equipment & Supplies (Re-Bid) #24/25-97CP for the 2024/25 school year were duly received and opened on February 24, 2025. The Empire State Online Bid system notified 667 matching suppliers, 40 invitations to bid were downloaded and 1 response were received as follows:

Topline Tool

Tabulation of bids and summary of bidders are on file in the Purchasing Office.

**BID AWARD**

**RESOLVED**, that the purchase orders for Auto Mech Equipment & Supplies (Re-Bid) Bid #24/25-97CP be issued to the following lowest responsible bidders meeting specifications in accordance with the bids and specifications dated February 10, 2025. Funds for the above are within the budget allocation for the 2024/25 school year.

**RECOMMENDATION FOR AWARD**

AWARDED VENDOR	NUMBER OF ITEMS AWARDED	TOTAL
TOPLINE TOOL	11	\$600.00
<b>TOTAL</b>	<b>11</b>	<b>\$600.00</b>

Total Number of Awarded Items \$5,000 or Greater: 0

Total Number of No Bid Items: 1

Total Number of No Award Items: 0

Total Number of Items in Bid: 11

Prices to hold through June 30, 2025 for future catalog expenditures. Additional anticipated expenditures \$3000.

For the purpose of providing Auto Mech Equipment & Supplies for Western Suffolk BOCES and all municipal and not-for-profit organizations for the 2024/25 school year.

MOVED BY: \_\_\_\_\_  
March 11, 2025 Board meeting

SECONDED BY: \_\_\_\_\_



WESTERN SUFFOLK BOCES  
507 Deer Park Road  
Huntington Station, NY 11746

Reviewed by: Colleen Papa

NEW BUSINESS B-3

**AUTO BODY EQUIPMENT & SUPPLIES (RE-BID) BID #24/25-98CP**

Bids for Auto Body Equipment & Supplies (Re-Bid) #24/25-98CP for the 2024/25 school year were duly received and opened on February 24, 2025. The Empire State Online Bid system notified 1168 matching suppliers, 45 invitations to bid were downloaded and 2 responses were received as follows:

TOPLINE TOOL  
ALBERT KEMPERLE, INC.

Tabulation of bids and summary of bidders are on file in the Purchasing Office.

**BID AWARD**

**RESOLVED**, that the purchase orders for Auto Body Equipment & Supplies (Re-Bid) Bid #24/25-98CP be issued to the following lowest responsible bidders meeting specifications in accordance with the bids and specifications dated February 10, 2025. Funds for the above are within the budget allocation for the 2024/25 school year.

**RECOMMENDATION FOR AWARD**

AWARDED VENDOR	NUMBER OF ITEMS AWARDED	TOTAL
TOPLINE TOOL	11	\$2795.33
ALBERT KEMPERLE, INC.	10	\$629.23
<b>TOTAL</b>	<b>21</b>	<b>\$3450.00</b>

Total Number of Awarded Items \$5,000 or Greater: 0

Total Number of No Bid Items: 2

Total Number of No Award Items: 0

Total Number of Items in Bid: 21

Prices to hold through June 30, 2025 for future catalog expenditures. Additional anticipated expenditures \$3000.

For the purpose of providing Auto Mech Equipment & Supplies for Western Suffolk BOCES and all municipal and not-for-profit organizations for the 2024/25 school year.

MOVED BY: \_\_\_\_\_  
March 11, 2025 Board meeting

SECONDED BY: \_\_\_\_\_



WESTERN SUFFOLK BOCES  
507 Deer Park Road  
Huntington Station, NY 11746

Reviewed by: Mary Bradley  
Carl Jeanniton

NEW BUSINESS B-4

**FUSION (OR EQUAL) MICRO-ADJUSTABLE FREESTANDING VIDEO WALL CARTS & BRACKETS BID #24/25-99MB**

Bids for FUSION (OR EQUAL) MICRO-ADJUSTABLE FREESTANDING VIDEO WALL CARTS & BRACKETS #24/25-99MB for the 2024/25 school year were duly received and opened on February 24, 2025. The Empire State Online Bid System notified 46 matching suppliers, 115 invitations to bid were downloaded and 6 responses were received as follows:

American Computer Consultants  
Educate-me.net  
Howard Technology Solutions

T.C.S Marine Services Company  
Video Hi-Tech Corp dba Adwar Video  
vPrime Tech Inc

Tabulation of bids and summary of bidders are on file in the Purchasing Office.

**RECOMMEND NO AWARD**

DEER PARK SCHOOL DISTRICT CANCELLED THE PROJECT

MOVED BY: \_\_\_\_\_  
March 11, 2025 Board meeting

SECONDED BY: \_\_\_\_\_





WESTERN SUFFOLK BOCES  
507 Deer Park Road  
Huntington Station, NY 11746

Reviewed by: Mary Bradley  
Penny Notarnicola

NEW BUSINESS B-5

**MANAGED PRINT SERVICES FOR NORTH BABYLON SCHOOL DISTRICT BID #25/26-01SIE2-MB**

Bids for MANAGED PRINT SERVICES FOR NORTH BABYLON SCHOOL DISTRICT #25/26-SIE2-MB for the 2025/26 school year were duly received and opened on February 20, 2025. The Empire State Online Bid System notified 855 matching suppliers, 110 invitations to bid were downloaded and 3 responses were received as follows:

Conway Technology Group, LLC dba Eastern Managed Print Networks, a Xerox Company  
NPA Computers, Inc.

Toshiba America Business Solutions, Inc.

Tabulation of bids and summary of bidders are on file in the Purchasing Office.

**RECOMMEND NO AWARD**

WILL USE SUFFOLK COUNTY CONTRACT #MPS103020

MOVED BY: \_\_\_\_\_  
March 11, 2025 Board meeting

SECONDED BY: \_\_\_\_\_

(Encl. 9.1.3)

3/11/25

## WESTERN SUFFOLK BOCES

### RESOLUTION TO PARTICIPATE IN OMNIA PARTNERS CONTRACT FOR ROOFING SUPPLIES AND SERVICES, WATERPROOFING, AND RELATED PRODUCTS AND SERVICES

**WHEREAS**, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

**WHEREAS**, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Omnia Partners Contract #PW1925 Roofing Supplies and Services, Waterproofing, and Related Products and Services, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

**WHEREAS**, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

**THEREFORE, BE IT RESOLVED**, that Western Suffolk BOCES is authorized to participate in Omnia Partners Contract #PW1925, and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Omnia Partners Contract #PW1925 Roofing Supplies and Services, Waterproofing, and Related Products and Services.

(Encl. 9.1.4)

3/11/25

**WESTERN SUFFOLK BOCES****AUTHORIZATION FOR JOINT MUNICIPAL COOPERATIVE BIDDING  
PROGRAM WITH EASTERN SUFFOLK BOCES  
RESOLUTION (A)****SCHOOL YEAR 2025-2026**

**WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

**WHEREAS**, the Western Suffolk BOCES, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

**WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

**WHEREAS**, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

**WHEREAS**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

**WHEREAS**, the Participant acknowledges that “additional insured” status shall be secured by signing a risk transfer/Indemnification Agreement when engaging services through the Cooperative Bidding Program with each awarded vendor when Services are requested. Said agreement must be signed by both parties and will remain in effect for the current term of the Bid. In the event the Bid is extended, and a Participant requires Service, a new risk transfer/Indemnification Agreement must be executed.

**BE IT RESOLVED** that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

(Encl. 9.1.4)  
3/11/25

**BE IT FURTHER RESOLVED** that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

**BE IT FURTHER RESOLVED** that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

**BE IT FURTHER RESOLVED** that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Dated: March 11, 2025

Western Suffolk BOCES  
Name of Educational or Municipal Corporation

Michael Flynn

Chief Operating Officer  
Title

Lorraine Hein  
Contact Person - Name

Director of Business  
Title

[lhein@wsboces.org](mailto:lhein@wsboces.org)  
E-Mail Address

(Encl. 9.1.5)  
3/11/25

## **WESTERN SUFFOLK BOCES**

### **RESOLUTION TO PARTICIPATE IN BUYBOARD CONTRACT FOR MUSICAL INSTRUMENTS, EQUIPMENT, SUPPLIES, AND REPAIR**

**WHEREAS**, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

**WHEREAS**, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in BuyBoard Contract for Musical Instruments, Equipment, Supplies, and Repair Contract #712-23 effective term 9/1/2023-08/31/2024 with two one-year renewals and anticipated duration 08/31/2026 for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

**WHEREAS**, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

**THEREFORE BE IT RESOLVED**, that Western Suffolk BOCES is authorized to participate in BuyBoard Contract for Musical Instruments, Equipment, Supplies, and Repair Contract #712-23 and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in BuyBoard Contract #712-23 Musical Instruments, Equipment, Supplies, and Repair.

(Encl. 9.1.6)  
3/11/25

## WESTERN SUFFOLK BOCES

### **RESOLUTION TO PARTICIPATE IN EAST ISLIP UFSD BID FOR: WINDOW TREATMENT INSTALLATION & REPAIR BID #061722-1**

**WHEREAS**, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

**WHEREAS**, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in East Islip UFSD Bid for Window Treatment Installation & Repair Bid #061722-1 for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

**WHEREAS**, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

**THEREFORE, BE IT RESOLVED**, that Western Suffolk BOCES is authorized to participate in East Islip UFSD Bid for Window Treatment Installation & Repair Bid #061722-1 and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in East Islip UFSD Bid for Window Treatment Installation & Repair Bid #061722-1.

(Encl. 9.1.7)  
3/11/25

## **WESTERN SUFFOLK BOCES**

### **RESOLUTION TO PARTICIPATE IN NASSAU BOCES UNIFORMS - GENERAL BID #23/24-068**

**WHEREAS**, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

**WHEREAS**, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Nassau BOCES, Uniforms - General Bid #23/24-068 for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

**WHEREAS**, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

**THEREFORE, BE IT RESOLVED**, that the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County, agrees to pay the cost of \$475 associated with participation in the Nassau BOCES bid; and

(Encl. 9.1.7)  
3/11/25

**BE IT FURTHER RESOLVED**, that Western Suffolk BOCES is authorized to participate in Nassau BOCES, Uniforms - General Bid #23/24-068 and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Nassau BOCES, Uniforms - General Bid #23/24-068.

Dated: March 11, 2025

Western Suffolk BOCES  
Name of Educational or Municipal Corporation

Michael Flynn

Chief Operating Officer  
Title

Lorraine Hein  
Contact Person - Name

Director of Business  
Title

[lhein@wsboces.org](mailto:lhein@wsboces.org)  
E-Mail Address



(Encl. 9.1.8)  
3/11/25

## **WESTERN SUFFOLK BOCES**

### **RESOLUTION TO PARTICIPATE IN OMNIA PARTNERS CONTRACT FOR APPAREL, UNIFORMS, ACCESSORIES, PRODUCTS AND SERVICES**

**WHEREAS**, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

**WHEREAS**, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Omnia Partners Contract #R210102 Apparel, Uniforms, Accessories, Products and Services initial term 6/1/2021-05/31/2024 with two one-year renewals and anticipated duration 05/31/2026 for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

**WHEREAS**, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

**THEREFORE BE IT RESOLVED**, that Western Suffolk BOCES is authorized to participate in Omnia Partners Contract #R210102 Apparel, Uniforms, Accessories, Products and Services and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Omnia Partners Contract #R210102 Apparel, Uniforms, Accessories, Products and Services.

(Encl. 9.1.9)  
3/11/25

## **WESTERN SUFFOLK BOCES**

### **RESOLUTION TO PARTICIPATE IN TOWN OF HUNTINGTON BID FOR: UNIFORMS BID #TOH 22-12R-063**

**WHEREAS**, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

**WHEREAS**, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Town of Huntington Bid for Uniforms Bid #TOH 22-12R-063 for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

**WHEREAS**, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

**THEREFORE, BE IT RESOLVED**, that Western Suffolk BOCES is authorized to participate in Town of Huntington Bid for Uniforms Bid #TOH 22-12R-063 and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Town of Huntington Bid for Uniforms Bid #TOH 22-12R-063.

(Encl. 9.1.10)  
3/11/25

## **WESTERN SUFFOLK BOCES**

### **RESOLUTION TO PARTICIPATE IN SOUTHAMPTON UNION FREE SCHOOL DISTRICT BID #SPS24-004 FOR SCHOOL SUPPLIES AND MATERIALS, 1<sup>ST</sup> EXTENSION**

**WHEREAS**, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

**WHEREAS**, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Southampton Union Free School District Bid #SPS24-004 for School Supplies and Materials, 1<sup>ST</sup> Extension effective March 1, 2025 through February 28, 2026 for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

**WHEREAS**, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

**THEREFORE, BE IT RESOLVED**, that Western Suffolk BOCES is authorized to participate in Southampton Union Free School District Bid #SPS24-004 for School Supplies and Materials, 1<sup>ST</sup> Extension and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Southampton Union Free School District Bid #SPS24-004 for School Supplies and Materials, 1<sup>ST</sup> Extension.

(Encl. 9.1.11)  
3/11/25

## **WESTERN SUFFOLK BOCES**

### **RESOLUTION TO PARTICIPATE IN SOUTHAMPTON UNION FREE SCHOOL DISTRICT BID #SPS24-005 FOR SCIENCE SUPPLIES AND MATERIALS, 1<sup>ST</sup> EXTENSION**

**WHEREAS**, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

**WHEREAS**, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Southampton Union Free School District Bid #SPS24-005 for Science Supplies and Materials, 1<sup>ST</sup> Extension, effective March 1, 2025 through February 28, 2026, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

**WHEREAS**, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

**THEREFORE, BE IT RESOLVED**, that Western Suffolk BOCES is authorized to participate in Southampton Union Free School District Bid #SPS24-005 for Science Supplies and Materials, 1<sup>st</sup> Extension, and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Southampton Union Free School District Bid #SPS24-005 for Science Supplies and Materials, 1<sup>st</sup> Extension.

(Encl. 9.1.12)  
3/11/25

## **WESTERN SUFFOLK BOCES**

### **RESOLUTION TO PARTICIPATE IN HARRIS DEPARTMENT OF EDUCATION/CHOICE PARTNERS COOPERATIVE CONTRACT #22/038SGK-27 FOR EDUCATIONAL MATERIALS AND RELATED ITEMS, 2<sup>nd</sup> RENEWAL**

**WHEREAS**, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

**WHEREAS**, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Harris Department of Education/Choice Partners Cooperative Contract #22/038SGK-27 for Educational Materials and Related Items, 2<sup>nd</sup>. Renewal effective August 17, 2024 through August 16, 2025 for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

**WHEREAS**, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

**THEREFORE BE IT RESOLVED**, that Western Suffolk BOCES is authorized to participate in Harris Department of Education/Choice Partners Cooperative Contract #22/038SGK-27 for Educational Materials and Related Items, 2<sup>nd</sup> Renewal, and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Harris Department of Education/Choice Partners Cooperative Contract #22/038SGK-27 for Educational Materials and Related Items, 2<sup>nd</sup> Renewal.

(Encl. 9.1.13)  
3/11/25

**WESTERN SUFFOLK BOCES**

**RESOLUTION TO ACCEPT REPORTS OF THE INTERNAL AUDITOR**

**WHEREAS**, the Internal Auditors, NawrockiSmith have submitted the required audit reports for 2023-24: Annual Risk Assessment Report and Report on Internal Controls, Financial Systems User Permissions, and

**WHEREAS**, the Board has received and reviewed the Corrective Action Plans for each of the reports

**THEREFORE, BE IT RESOLVED**, that the Board acknowledges receipt of the aforementioned documents and approves the Corrective Action Plans.

It is hereby certified that the above motion was approved by the Western Suffolk BOCES Board of Education at its meeting, duly noticed, held on March 11, 2025.

Dated \_\_\_\_\_, 2025

\_\_\_\_\_  
*Official Signature:*  
Joanne Klein  
District Clerk  
Western Suffolk BOCES



(Encl. 9.1.13)  
3/11/25

BUSINESS OFFICE

507 Deer Park Rd  
PO Box 8007  
Huntington Station, NY 11746-9007  
(631) 549-4900

Business Office/Payroll  
FAX (631) 623-4924

Accounts Payable  
FAX (631) 623-4924

**MEMO TO:** Members of the BOCES Board  
**FROM:** Warren E. Taylor  
**DATE:** March 11, 2025  
**SUBJECT:** Corrective Action Plan – Annual Risk Assessment Report

The following corrective action plan is in response to the Internal Controls of Operations Cycle December 2023 issued by NawrockiSmith, our internal auditor. We have reviewed the item in detail with members of the auditor’s staff in an effort to gain full understanding of the concerns.

**Observation/Recommendation #1**

**The Board of Education should adopt a comprehensive online banking policy that identifies banking activities that may be performed online, designates individuals to conduct online transactions on behalf of the BOCES, establishes a dual authorization process to execute a bank wire transfer within the online banking system and allows for verification of the accuracy by the Claims Auditor. This will increase the Board of Education’s oversight and reduce the risk of errors or fraud occurring via online banking.**

We have drafted our existing banking practices which contain the appropriate separation of duties into a Board policy document which we plan to submit for Board adoption.

**Observation/Recommendation #2**

**The Information Technology Department should maintain an audit log of privileged accounts that have controlling rights and permission and can perform designated tasks in the Active Directory, on domain controllers, and on computers. For audit purposes, the Chief Information Officer should provide quarterly to the Chief Financial Officer a confirmation that any access to the District’s network was properly authorized and/or a list of exceptions indicating the reasons that privileged**

(Encl. 9.1.13)  
3/11/25

**accounts were edited to perform additional administrative tasks. This will assist the BOCES in maintaining accountability over the its network security and deter users from abusing their access rights that may result in data breaches and downtime.**

Changes to administrator permissioned accounts will be subject to the following requirements:

1. Approval and Authorizations: Any changes or additions to privileged accounts (Administrator accounts) that impact Active Directory, domain controllers, or computers will be communicated to the Chief Financial Officer (CFO) prior to implementation.
2. Formal Request Process: Upon reviewing the need for changes or additions, the CFO will issue a formal work order to the IT Director authorizing the specific adjustments to the privileged account(s). In emergency situations approval may be granted verbally.
3. Audit and Reporting: A log of all privileged account changes, including the reason for each change, will be maintained and reviewed quarterly. A confirmation report will be provided to the CFO each quarter to verify that all access modifications were properly authorized. If any exceptions occur, a detailed explanation will be included in the report.

#### **Observation/Recommendation #3**

**The Information Technology Department should identify sensitive information and defined its data classification levels. This will ensure that BOCES has implement encryption and integrity controls appropriately.**

We have issued and are reviewing responses to an RFP for an Information Security Plan. The cost of this exceeds our present funding and we expect to consider how to proceed as part of our 2025-26 budget process.

#### **Observation/Recommendation #4**

**BOCES should assess the cost/benefit of implementing a single student data management system. This implementation of this recommendation will increase the accuracy and availability of information for all programs. This should reduce the support costs and increase efficiencies and controls over student data.**

We agree and have made multiple efforts to identify such a system for those available. We have been unable to identify one that meets the unique requirement of BOCES. This matter will be addressed as part of the 2025-26 budget process.

#### **Observation/Recommendation #5**

**The Information Technology Department should review the results of our analysis and confirm the reasons surrounding these discrepancies between the access control**



(Encl. 9.1.13)  
3/11/25

**management and school management systems. If the discrepancies pertain to former employees or duplicate entries, the Information Technology Department should deactivate the access rights to these cardholders. The Information Technology Department should perform a semi-annual reconciliation analysis between the building access report generated by the access control management system and the employee listing generated by the financial application. Any discrepancies should be communicated to the Human Resources Department.**

We agree and plan to put in place a semi-annual review of active cardholder data and a procedure to reconcile this with reports from the access control system.



(Encl. 9.1.13)  
3/11/25

BUSINESS OFFICE

507 Deer Park Rd  
PO Box 8007  
Huntington Station, NY 11746-9007  
(631) 549-4900

Business Office/Payroll  
FAX (631) 623-4924

Accounts Payable  
FAX (631) 623-4924

**MEMO TO:** Members of the BOCES Board  
**FROM:** Warren E. Taylor  
**DATE:** March 11, 2025  
**SUBJECT:** Corrective Action Plan – Report on Internal Controls, Financial Systems User Permissions

The following corrective action plan is in response to the Internal Controls of Financial Application User Permissions October 2024 issued by NawrockiSmith, our internal auditor. We have reviewed the item in detail with members of the auditor’s staff in an effort to gain full understanding of the concerns.

**Observation/Recommendation #1**

**The Business Office and the Information Technology Department should review the User permission in WinCap on an annual basis. The results should be documented, and any changes should be communicated to the Chief Financial Officer for approval prior to implementation. This recommendation will assist the Business Office and the Information Technology Department in increasing their oversight and control over BOCES’ financial application access.**

We agree and will include an annual review as part of our annual process. Please also note that we are in the process of developing and refining our standard templates of user permissions to simplify the assignment of specific task authority to individual users.

**Observation/Recommendation #2**

**The Business Office and the Information Technology Department should review the user permissions report and verify the appropriateness of the user accounts and permissions on an individual employee basis. Any permissions determined to be a**

(Encl. 9.1.13)  
3/11/25

**segregation of duties issue should be revised or deactivated. This recommendation will assist the Business Office and Information Technology Department in assigning only those access rights needed to perform the job duties and minimize the risk of unauthorized changes being made.**

We agree and intend that our development of user permission templates will assist in monitoring the appropriateness of assigned permissions.

As noted in separate communication the three (3) individuals noted have valid need for those permissions.

**Observation/Recommendation #3**

**The Business Office and the Information Technology Department should evaluate the user permissions report and verify the appropriateness of the user accounts and associated permissions on an individual basis. Any permissions determined to be a segregation of duties issue should be deactivated. This recommendation will assist the Business Office and Information Technology Department in reducing the risk of unauthorized access to the financial application and enhancing controls over its accounting and reporting**

We agree and have reviewed the several items noted in the report. We have communicated the need for the items noted in separate communications and have made the changes noted.

**INSTRUCTIONAL PERSONNEL MATTERS FOR APPROVAL AT BOCES REGULAR MEETING**

**March 11, 2025**

**A. Resignations**

Donohue, Matthew	Adult Instructor/Career & Technical Education	2/6/25
Graziano, James	Adult Instructor/Career & Technical Education	6/5/25

**B. Leave of Absence**

Arace, Lauren	Medical	3/5/25 – 8/31/25
Myers, Lauren	Medical	4/24/25 – 8/31/25

**C. Summary of Instructional Appointments**

<u>Name</u>	<u>Appointment</u>	<u>Tenure Area</u>	<u>Date</u>	<u>Salary</u>
O'Toole, Michael	Probationary*	Assistant Principal/ Career & Technical Education	3/12/25 – 3/11/29	\$146,482

**D. Instructional Appointment Detail**

<u>Name</u>	O'Toole, Michael
<u>Type of Appointment</u>	Probationary*
<u>Tenure Area</u>	Assistant Principal/Career & Technical Education
<u>Salary</u>	\$146,482 – Step 8
<u>Effective Date</u>	3/12/25
<u>End of Probationary Period</u>	3/11/29
<u>Certification</u>	School Building Leader, Childhood Education 1-6, Media Communications 7-12
<u>Education</u>	Dowling College, Oakdale, NY MS 2006 Hofstra University, Hempstead, NY BA 2002
<u>Experience</u>	Western Suffolk BOCES, Dix Hills, NY Teacher 9/1/2007 – 3/11/2025 Massapequa UFSD, Massapequa, NY 2005 - 9/1/2007 NYRA Belmont Racetrack, Elmont, NY, Camera Operator Seasonal 2005 WLYN TV55, Melville, NY, Camera Operator 2005 30 F.P.S., Glen Cove, NY, Production Assistant 2004-05

\*The probationary expiration date for all appointments is tentative and conditional only, subject to the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure, the classroom teacher or building principal must receive composite or overall APPR ratings of either effective or highly effective in at least of the three of the four preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, the employee will not be eligible for tenure at that time.

**Instructional Personnel Matters****March 11, 2025****Page 2****E. Educational Increments/Column Advancements Effective 2/1/25**

<b><u>Name</u></b>	<b><u>Salary/Column/Step</u></b>
Bender, Joseph	\$80,578 – H/5
Giannone, Nicholas	\$80,207 – I/3
Piccola, Caralee	\$85,510 – H/8
Rooney, Jack	\$76,355 – G/4

**F. Tenure**

<b><u>Special Education</u></b>	<b><u>Tenure</u></b>	<b><u>Date</u></b>
Argiento Tekverk, Karen	Special Education	4/1/25

**G. Unit 1 Stipends****Speech Pathologist License**

Angelo-Heizman, Veronica	Ilch, Kaitlyn	Puglia, Jeffrey
Arace, Lauren	Imbriani, Erica	Raffaele, Jennifer
Bonner, Elizabeth	Karafa, Cathryn	Randall, Jessica
Briggs, Ashley	Kelly, Shannon	Roberts, Marissa
Carbone, Kristin	Killeen, Maria	Rocco, Christine
Cherukupalli, Aasish	Kinkaid, Lauren	Santaniello, Sara
Como, Beth	Komorowski, Alison	Seidman, Jessica
Cowcer, Shannon	Leone, Jenna	Sessa, Lisa
D’Giff, Jessica	Lugo, Elena	Sforza-Fox, Nancy
DeFilippo, Jennifer	Lyons, Ashley	Smith, Elizabeth
Donnelly, Katrina	McGuire, Alexandra	Sullivan, Stacey
Dunn-Vassar, Kathleen	McNicholas, Nicole	Tardalo, Michele
Friel, Carisa	Mills, Mary	True, Kristen
Gonzalez, David	Okula, Carley	Walsh, Christine
Harris, Concetta	Pearson, Suzanne	
Huggins, Allyson	Prete, Dana	

**Home Tutoring - \$95 per hour**

Campbell, John

**H. Uncertified Per Diem Substitute \$140 per day**

Mills, Denise

**Instructional Personnel Matters****March 11, 2025****Page 3****I. Certified Per Diem Substitute \$160 per day**

Parada, Sophia

**J. Continuing Occupational Education**

Fleischman, Mark	Carpentry	\$30/hr
Karp, Brandon	Career Pathways	\$45/h
Malico, Carly	Practical Nursing	\$47/hr

**K. Temporary & Casual  
Instructional Support Services  
Special Education**

Crespo, Alisha	Music Specialist	3/12/25 - 6/30/25	72 days @ \$325 per day	\$23,400
French, Lisa	Substitute/Visually Impaired	3/12/25 - 5/30/25	20 days @ \$325 per day	\$6,500
Lignelli, Elizabeth	Support Teacher	3/12/25 - 6/30/25	45 days @ \$325 per day	\$14,625
McManus, Gina	Mentor Trainer	3/12/25 - 4/30/25	8 hrs @ \$125 per hr	\$1,000
Napoli, Angelina	Family & Consumer Sciences	3/12/25 - 6/27/25	15 days @ \$375 per day	\$5,625
Terry, Karen	Psychologist	3/12/25 - 6/30/25	275 hrs @ \$60 per hr	\$16,500

(Encl. 9.2.2)

**SUPPLEMENTARY SERVICES FOR APPROVAL AT BOCES REGULAR MEETING****March 11, 2025****I. SERVICES FOR WESTERN SUFFOLK BOCES**

- |  |                                    |         |
|--|------------------------------------|---------|
| <b>A. Cabral, Joshua</b>   | 3 half days @ \$1,500 per half day | \$4,500 |
| <u>Provide Professional Development in the Area of Artificial Intelligence and English Language Arts</u> |                                    |         |
| DISS – School Improvement for Standards Implementation – A506-6211-404-00                                |                                    |         |
| <b>B. DeFazio-Rodriguez, Elizabeth</b>   | 2 half days @ \$450 per half day   | \$900   |
| <u>Provide Professional Development in the Area of Mental Health, ELA and Special Education Topics</u>   |                                    |         |
| DISS – School Improvement for Standards Implementation – A506-6211-404-00                                |                                    |         |
| <b>C. Merenbloom, Elliot Y.</b>  | 5.5 hours @ \$450 per hour         | \$2,475 |
| <u>Provide Professional Development in the Area of Master Scheduling</u>                                 |                                    |         |
| DISS – School Improvement for Standards Implementation – A506-6211-404-00                                |                                    |         |
| <b>D. PAES Productions</b>   | 1 day @ \$3,750 per day            | \$3,750 |
| <u>Provide Training Program for Students Transitioning to Employment</u>                                 |                                    |         |
| SE – Administration- Special Ed – A702-4011-404-00   |                                    |         |

Supplementary Services

March 11, 2025

Page 2**II. SERVICES FOR COMPONENT DISTRICTS**

- |   |   |         |
|---|---|---------|
| <b>A. Bright Approach to Language Learning, LLC<br/>(Soloman, Pamela)</b>   | 18 hours @ \$125 per hour                             | \$2,250 |
| <u>Provide Professional Development in ENL</u><br>DISS – School Improvement for Standards Implementation – A506-6211-404-00                                   |   |         |
| <b>B. Jefferson, Emily</b>  | 1 program @ \$750 per program <b>(Prior Approval)</b> | \$750   |
| <u>Provide Animal Behavior Workshops for STEM Enrichment</u><br><u>Field Trip at SUNY Stony Brook</u><br>DISS – Outdoor Learning Lab – A402-5843-404-00       |   |         |
| <b>C. Michael Ochs, LLC<br/>(Ochs, Michael Thomas)</b>  | 24 hours @ \$325 per hour                             | \$7,800 |
| <u>Provide Professional Development in the Area of Literacy</u><br>DISS – School Improvement for Standards Implementation – A506-6211-404-00                  |   |         |
| <b>D. Simonetti, Graziella</b>  | 3 presentations @ \$800 per presentation              | \$2,400 |
| <u>Provide Workshops on Rethinking Student Behavior, Anxiety in the Classroom and Mindfulness</u><br>DISS – *Suffolk’s Edge Teacher Center – F993-8140-404-00 |   |         |

\*The rates of pay for Suffolk’s Edge Teacher Center consultants have been approved by the State Education Department and the Teacher Center Policy Board.



Supplementary Services

March 11, 2025

Page 3**II. SERVICES FOR COMPONENT DISTRICTS (continued)****E. Think Wellness, NY  
(DelGiudice, Melissa)**Provide Employee Wellness and Mindfulness Workshop  
DISS – Staff Development – Health – A506-6261-404-00

10 people @ \$247 per person

\$2,470

Provide Calm Classroom: Educator Mindfulness  
Certification Program  
DISS – Staff Development – Health – A506-6261-404-002 people @ \$347 per person (**Prior Approval**)

\$694

**F. Weisenstein, Alyssa**Provide Professional Development in the Area of Science  
DISS – School Improvement for Standards Implementation – A506-6211-404-00

2 days @ \$2,300 per day

\$4,600

**III. SERVICES FOR A SINGLE DISTRICT****A. Academic Entertainment, Inc.**Provide Freestyle BMX Bike Program/Smithtown School District  
DISS – Exploratory Enrichment Program – A435-5840-404-00

1 presentation @ \$4,400 per presentation

\$4,400

**B. B-Hall, Inc.****DBA Hollyrock Entertainment, Inc.**  
Provide Brain Challenge Program/Smithtown School District  
DISS – Exploratory Enrichment Program – A435-5840-404-00

1 presentation @ \$1,695 per presentation

\$1,695

**Supplementary Services****March 11, 2025****Page 4****III. SERVICES FOR A SINGLE DISTRICT (continued)**

<b>C. Circusense, Inc. DBA Omnium Circus</b> <u>Provide Science of Magic Program/Brentwood School District</u> DISS – Outdoor Learning Lab – A402-5843-404-00	2 presentations @ \$600 per presentation	\$1,200
<b>D. Cold Spring Harbor Laboratory</b> <u>Provide Glowing Genes Program/Smithtown School District</u> DISS – Exploratory Enrichment Program – A435-5840-404-00	2 programs @ \$1,450 per program	\$2,900
<b>E. Consulting That Makes a Difference, Inc. (Ripple, Diane)</b> <u>Provide Professional Development in Differentiated Instruction and Co-Teaching/ North Babylon School District</u> DISS – School Improvement for Standards Implementation – A506-6211-404-00	5 days @ \$920 per day	\$4,600
<b>F. Coogan, Donna</b> <u>Provide Yoga Program/Elwood School District</u> DISS – Exploratory Enrichment Program – A435-5840-404-00	1 presentation @ \$1,200 per presentation ( <b>Prior Approval</b> )	\$1,200
<b>G. Dialed Action Agency, LLC</b> <u>Provide Bike Safety and Motivational Program/West Babylon School District</u> DISS – Exploratory Enrichment Program – A435-5840-404-00	1 presentation @ \$2,400 per presentation	\$2,400
<b>H. Hagerman, David</b> <u>Provide Extreme Science Program/Brentwood School District</u> DISS – Outdoor Learning Lab – A402-5843-404-00	1 presentation @ \$2,175 per presentation	\$2,175

**Supplementary Services****March 11, 2025****Page 5****III. SERVICES FOR A SINGLE DISTRICT (continued)**

<b>I. John Marshall Weather, LLC (Marshall, John)</b>	2 presentations @ \$1,300 per presentation	\$2,600
<u>Provide Weather Assembly/Brentwood School District</u> DISS – Outdoor Learning Lab – A402-5843-404-00		
<b>J. Learning Adventures, Inc. (Brown, Wayne A.)</b>	1 presentation @ \$1,400 per presentation	\$1,400
<u>Provide White Shark Expedition Program/West Babylon School District</u> DISS – Exploratory Enrichment Program – A435-5840-404-00		
<b>K. Let It Move, Inc. (White, Brandon Lee)</b>	1 presentation @ \$2,000 per presentation	\$2,000
<u>Provide Motivational Program/Smithtown School District</u> DISS – Exploratory Enrichment Program – A435-5840-404-00		
<b>L. Limitless Learning, LLC (Kaplan, Dr. Nancy S.)</b>	as per contract	\$11,000
<u>Provide Leadership and Decision Making, Power of Language, Community Building and Social Media Responsibility/South Huntington School District</u> DISS – Exploratory Enrichment Program – A435-5840-404-00		
<b>M. Long Island Children’s Museum</b>	1 presentation @ \$1,325 per presentation	\$1,325
<u>Provide Bubble Pop Outreach Program/Smithtown School District</u> DISS – Exploratory Enrichment Program – A435-5840-404-00		

**III. SERVICES FOR A SINGLE DISTRICT (continued)**

<b>N. Matrix Edutainment, Inc DBA Matrix Entertainment</b>	1 presentation @ \$3,400 per presentation	\$3,400
<u>Provide Save a Life Tour Safe Driving Program/Smithtown School District</u>		
DISS – Exploratory Enrichment Program – A435-5840-404-00		
<b>O. Merenbloom, Elliot Y.</b>	16 hours @ \$450 per hour <b>(Prior Approval)</b>	\$7,200
<u>Provide Professional Development in the Area of Master Scheduling/ Cold Spring Harbor School District</u>		
DISS – School Improvement for Standards Implementation – A506-6211-404-00		
<b>P. Perfect Playcement, LLC (Leinweaver, Mark)</b>	1 presentation @ \$2,500 per presentation <b>(Prior Approval)</b>	\$2,500
<u>Provide Why Character Matters Presentation/Half Hollow Hills School District</u>		
DISS – Exploratory Enrichment Program – A435-5840-404-00		
<b>Q. Rodriguez, Robert</b>	1 presentation @ \$3,600 per presentation	\$3,600
<u>Provide Science and Fire Safety Program/Brentwood School District</u>		
DISS – Outdoor Learning Lab – A402-5843-404-00		
<b>R. Rohan Murphy, Inc. (Murphy, Rohan)</b>	1 presentation @ \$750 per presentation <b>(Prior Approval)</b>	\$750
<u>Provide Motivational Program/Commack School District</u>		
DISS – Exploratory Enrichment Program – A435-5840-404-00		

**Supplementary Services**

March 11, 2025

**Page 7****III. SERVICES FOR A SINGLE DISTRICT (continued)**

<b>S. Ross Haber and Associates, LLC (Haber, Ross)</b>	1 study @ \$35,000 per study ( <b>Prior Approval</b> )	\$35,000
<u>Provide Consultant Services for the Purpose of Compiling Demographic, Enrollment and Facilities Data/ Mount Vernon School District</u>		
DISS – Planning – A607-7210-404-00		
<b>T. Southampton Township Wildfowl Association DBA Quogue Wildlife Refuge</b>	1 program @ \$500 per program	\$500
<u>Provide Birds of Prey Program/Smithtown School District</u>		
DISS – Exploratory Enrichment Program – A435-5840-404-00		
<b>U. Tiedemann, Edwin</b>	3 programs @ \$200 per program	\$600
<u>Provide Lecture on the Science of SCUBA/Smithtown School District</u>		
DISS – Outdoor Learning Lab – A402-5843-404-00		
<b>V. The Place for Learning DBA Long Island Science Center</b>	1 program @ \$1,595 per program	\$1,595
<u>Provide Leaves and Seeds Outreach Program/Brentwood School District</u>		
DISS – Outdoor Learning Lab – A402-5843-404-00		
<b>W. Think Wellness (DeGiudice, Melissa)</b>	1 presentation @ \$1,648 per presentation	\$1,648
<u>Provide Mindful Art/Commack School District</u>		
DISS – Exploratory Enrichment Program – A435-5840-404-00		

Supplementary Services

March 11, 2025

Page 8**III. SERVICES FOR A SINGLE DISTRICT (continued)****X. Wildlife Center of Long Island**Provide Raptors of Long Island Program/Brentwood School District

DISS – Outdoor Learning Lab – A402-5843-404-00

2 programs @ \$300 per program

\$600

Provide Owl Discovery Program/Lindenhurst School District

DISS – Exploratory Enrichment Program – A435-5840-404-00

1 program @ \$350 per program

\$350

**Y. Zoda, LLC****DBA Mad Science of Long Island****(Alfieri, Jessica and Superville, Claudio)**Provide Slime Bar and Rocket Launching Science Program/Brentwood School District - East Elementary

DISS – Outdoor Learning Lab – A402-5843-404-00

1 presentation @ \$3,900 per presentation

\$3,900

Provide Slime Bar Science Program/Brentwood School District -Oak Park Elementary

DISS – Outdoor Learning Lab – A402-5843-404-00

1 program @ \$1,960 per program

\$1,960

Provide Spin, Pop, Boom Program/Lindenhurst School District

DISS – Exploratory Enrichment Program – A435-5840-404-00

1 program @ \$1,385 per program

\$1,385

Provide Detective Science Program/Smithtown School District

DISS – Exploratory Enrichment Program – A435-5840-404-00

1 program @ \$1,463 per program

\$1,463

Provide Ice Capades Science Program/Smithtown School District

DISS – Exploratory Enrichment Program – A435-5840-404-00

1 program @ \$1,523 per program

\$1,523

**SUPPLEMENTARY SERVICES REPORT SUMMARY****I. SERVICES FOR WESTERN SUFFOLK BOCES**

- A. Name:** Cabral, Joshua  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Western Suffolk BOCES  
**Explanation:** Mr. Joshua Cabral received a BS in French and Spanish from the University of Massachusetts, Amherst. He received his MS in Applied Linguistics from the University of Massachusetts, Boston. Mr. Cabral received his CAGS in Instructional Leadership from the Harvard Graduate School of Education. He has been teaching French and Spanish for over twenty-eight years.
- D. Name:** PAES Productions  
**Dates:** School Year 2024-2025  
**Funding Source:** Western Suffolk BOCES  
**Requested By:** Western Suffolk BOCES  
**Explanation:** PAES Productions lab is a research-based program to support students with transition and employment readiness as per IEP goals. They offer a dynamic curriculum that operates in a simulated work environment. Students are able to explore and learn about new career and vocational areas.

**II. SERVICES FOR COMPONENT DISTRICTS**

- B. Name:** **Jefferson, Emily**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Other School District  
**Explanation:** Ms. Emily Jefferson is currently a second year PhD student in the Department of Ecology and Evolution at Stony Brook University. She is a member of the Markham Lab, where they study animal behavior. Her research focuses on baboons that live in Amboseli, Kenya.
- D. Name:** **Simonetti, Graziella**  
**Dates:** School Year 2024-2025  
**Funding Source:** Grant  
**Requested By:** Western Suffolk BOCES  
**Explanation:** Ms. Graziella Simonetti received her BA in Sociology from Fordham University. She received her MA in Early Childhood Education and her Master of Social Work from Adelphi University. She is currently an Early Childhood Social Worker and Behavior Specialist for the New York City Department of Education.
- E. Name:** **Think Wellness**  
**(DelGiudice, Melissa)**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Western Suffolk BOCES  
**Explanation:** Ms. Melissa DelGiudice is the founder and owner of Think Wellness NY. She has over five hundred hours of yoga training and is a trained children's yoga instructor. Ms. DelGiudice is determined to bring mental and physical wellness to communities all across Long Island.



**II. SERVICES FOR COMPONENT DISTRICTS (continued)**

- F. Name:** Weisenstein, Alyssa  
**Dates:** School Year 2024-2025  
**Funding Source:** Western Suffolk BOCES  
**Requested By:** Western Suffolk BOCES  
**Explanation:** Ms. Alyssa Weisenstein is an earth science and biology teacher who focuses on 3-dimensional learning to engage students. She uses the national parks as a central theme in her lessons to connect classroom concepts to the real world. She received a BA in American Sign Language from Gardner-Webb University. She received her MA in Teaching and SIU River Region Sustainability Noyce Master Teacher Fellow, NSF Program from Southern Illinois University.

**III. SERVICES FOR A SINGLE DISTRICT**

- A. Name:** Academic Entertainment, Inc.  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** Academic Entertainment has been providing programs to schools for over twenty years and offers over thirty different assembly programs. Ms. Whitney Aguilar, Director, received her MBA from Washington State. The BMX assembly by the Freestyle Connection combines jaw-dropping stunts with impactful messages.
- B. Name:** B-Hall, Inc.  
**DBA Hollyrock Entertainment, Inc.**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** Hollyrock Entertainment has been in business for over thirty years. They provide large assembly programs for anti-bullying, fitness and motivation. They provide over five hundred school presentations per year across Long Island.

**III. SERVICES FOR A SINGLE DISTRICT (continued)**

- C. Name:** **Circusense, Inc.  
DBA Omnium Circus**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Other School District  
**Explanation:** Omnium Circus is a visionary not-for-profit organization bringing together extraordinary talent from all over the globe. Founded in 2020, by Lisa B. Lewis and John Lepiarz, twenty-five percent of the performers have disabilities. The husband and wife team have been working together since 1994, sharing magic, circus skills and science with audiences.
- D. Name:** **Cold Spring Harbor Laboratory**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** Cold Spring Harbor Laboratory was founded in 1890. They have shaped contemporary biomedical research and education with programs in cancer, neuroscience, plant biology and quantitative biology. Home to eight Nobel Prize winners, the private not-for-profit laboratory employs one thousand people, including six hundred scientists, technicians and students. The DNA Learning Center was established in 1988 and has been advancing genetics education for students and families.
- E. Name:** **Consulting That Makes A Difference, Inc.  
(Ripple, Diane)**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** Ms. Ripple is a professional developer on Long Island since 1996. She is the owner of Consulting That Makes A Difference, Inc., which provides professional development in such areas as inclusive education, co-teaching and differential instruction. Ms. Ripple received a BS from SUNY Geneseo and a MA from SUNY Stony Brook. She began her career as a speech therapist.

**III. SERVICES FOR A SINGLE DISTRICT (continued)**

- F. Name:** **Coogan, Donna**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** Ms. Donna Coogan is a certified Yoga Instructor since 2001. She is an American Reflexology Certification Board Certified Reflexologist. She belongs to the Long Island Yoga Alliance and teaches programs throughout Nassau and Suffolk counties in the ISHTA tradition.
- G. Name:** **Dialed Action Agency, LLC**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** Dialed Action Agency was founded by two partners, Brian Cunningham and Chris Clark that have over thirty years of professional experience and have coordinated over six thousand performances. The professional performance teams of Dialed Action Sports represent some of the brightest stars of cycling sports. These athletes are pushing the boundaries of what is possible on a bike and have a passion for sharing their love of cycling across the country.
- H. Name:** **Hagerman, David**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Other School District  
**Explanation:** Mr. David Hagerman has been a Performance Magician since 1995. He has worked throughout the United States in school districts and public venues. Mr. Hagerman teaches the science of magic to students.

**III. SERVICES FOR A SINGLE DISTRICT (continued)**

- I. Name:** John Marshall Weather, LLC  
(Marshall, John)  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Other School District  
**Explanation:** Mr. John Marshall delivered forecasts for millions in the tristate area as a TV Weatherman on FOX, CBS and NBC for over twenty-five years. He is a member of the American Meteorological Society. He will provide a live assembly where students utilize the mobile weather studio to learn hands-on.
- J. Name:** Learning Adventures, Inc.  
(Brown, Wayne A.)  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** Mr. Wayne A. Brown is a Marine Biologist and Videographer. He has been speaking about marine life from coast to coast for over twenty-five years. He presents his ocean explorations in multimedia programs that include actual specimens, biological models and underwater photography and videography. Mr. Brown has reached over four million children and adults through his programs.
- K. Name:** Let It Move, Inc.  
(White, Brandon Lee)  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** Mr. Brandon Lee White is an author, speaker and motivational presenter. He received his MA in Business, as well as a double major in Business and Psychology from Rockhurst University. Mr. White has spoken to youth and adults in nearly all fifty states about his program “Own It” to overcome obstacles in life.

**III. SERVICES FOR A SINGLE DISTRICT (continued)**

- L. Name:** **Limitless Learning, LLC**  
**(Kaplan, Dr. Nancy S.)**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** Dr. Nancy Kaplan received her BS, MA Business Administration, Professional Diploma and Doctor of Education from St. John's University. She also received Management Development Studies-NYS School of Industrial and Labor Relations from Cornell University and Management Development Program-Graduate School of Education from Harvard University. Dr. Kaplan has worked at St. John's University since 1990.
- M. Name:** **Long Island Children's Museum**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** The Long Island Children's Museum opened in February 2002 and is now home to fourteen hands-on, interactive exhibit galleries, a one hundred and forty seat theater, and four classroom-size learning studios. Indoor and outdoor gallery spaces are interdisciplinary, age-appropriate and intergenerational, fostering independent and cooperative exploration and encouraging concept development and skills building.
- N. Name:** **Matrix Edutainment, Inc.**  
**DBA Matrix Entertainment**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** The Save a Life Tour is a comprehensive high impact driving awareness program that informs, educates and demonstrates potentially deadly consequences resulting from poor choices and decisions made by the operator of a motor vehicle. Matrix Edutainment, Inc. has presented this program in over two thousand schools across the country and internationally.

**III. SERVICES FOR A SINGLE DISTRICT (continued)**

- P. Name:** Perfect Playcement, LLC  
(Leinweaver, Mark)  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** Mr. Mark Leinweaver is an MLB Sports Agent who has spent twenty years in the sports and entertainment industry. He is a graduate of Stonehill College. His programs cover Anti- Bullying, Social Media Awareness, Volunteering in Your Community and Brave Behaviors. He teaches accountability, balance and character through his presentations.
- Q. Name:** Rodriguez, Robert  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Other School District  
**Explanation:** Mr. Robert Rodriguez is a retired New York City Firefighter and currently a Lieutenant in the Port Jefferson Village Fire Department. He and his wife, Rose, founded the Hook and Ladder Company to provide Fire Safety and Prevention Education. Mr. Rodriguez brings his hands-on program to schools, camps and libraries and meets NYS curriculum mandates.
- R. Name:** Rohan Murphy, Inc.  
(Murphy, Rohan)  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** Mr. Rohan Murphy is a Paralympian, Championship Wrestler and Motivational Speaker. He is the founder of CatchSpark.com, an inspirational networking community. Mr. Murphy was featured in Nike's "No Excuses" campaign seeking to motivate people to create a workout plan and stick to it. He speaks on a wide variety of subjects, most notably about overcoming adversity and accepting differences. Mr. Murphy has appeared on 20/20, ABC News and in Sports Illustrated.

**III. SERVICES FOR A SINGLE DISTRICT (continued)**

- S. Name:** **Ross Haber and Associates, LLC  
(Haber, Ross)**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Other School District  
**Explanation:** Mr. Ross Haber received his MA in Curriculum and Teaching and Doctorate in Educational Administration from Teachers College, Columbia University. He has served as a professional educator for over twenty-five years as a teacher, school administrator and college professor. Ross Haber and Associates was established in 1995.
- T. Name:** **Southampton Township Wildfowl Association  
DBA Quogue Wildlife Refuge**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** The Quogue Wildlife Refuge is a non-profit nature preserve that was founded in 1934 and has been offering educational programs since the 1960's. Their mission is to serve as a responsible land steward of the historic Refuge property and its natural resources, while promoting, implementing and supporting environmental education.
- V. Name:** **The Place for Learning  
DBA Long Island Science Center**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** The Long Island Science Center is a 501c3 STEAM learning museum with a mission to prepare young people for the challenges of a 21st century economy built on advanced technology and innovation. They provide hands-on STEAM curricula, programs and interactive experiences to cultivate future leaders and engaged citizens.

**III. SERVICES FOR A SINGLE DISTRICT (continued)**

- W. Name:** **Think Wellness  
(DelGiudice, Melissa)**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component School District  
**Explanation:** Ms. Melissa DelGiudice is the founder and owner of Think Wellness NY. She has over five hundred hours of yoga training and is a trained children's yoga instructor. Ms. DelGiudice is determined to bring mental and physical wellness to communities all across Long Island.
- Y. Name:** **Zoda, LLC  
DBA Mad Science of Long Island  
(Alfieri, Jessica and Superville, Claudio)**  
**Dates:** School Year 2024-2025  
**Funding Source:** District Commitment  
**Requested By:** Component and Other School District  
**Explanation:** Mad Science was founded in 1985 in Montreal, Canada, by two brothers, Ariel and Ron Shlien. Their hobby of conducting spectacular science experiments, to the amazement of the children in their neighborhood, grew from a passion into a thriving business. Mad Science is now a global enrichment company that brings the love of science in a unique, hands-on way to millions of children every year.



**NON-INSTRUCTIONAL PERSONNEL MATTERS FOR APPROVAL AT BOCES REGULAR MEETING**

All approvals subject to SED Clearance

**March 11, 2025****A. Appointments**

<b><u>Name</u></b>	<b><u>Title</u></b>	<b><u>Program/Department</u></b>	<b><u>Effective Date</u></b>	<b><u>Salary</u></b>
(A)Amir, Masooma	Special Education Aide	Special Education	03/12/25	As per contract
(A)Baig, Humaira	Special Education Aide	Special Education	03/12/25	As per contract
(AP)Blaine, Kelly	Senior Office Assistant	Child Nutrition	03/12/25	\$47,122
(A)Governali, Carol	Special Education Aide	Special Education	03/12/25	As per contract
(A)Harrison Ferguson, Yaneik	Special Education Aide	Special Education	03/12/25	As per contract
(A)Herzog, Denise	Special Education Aide	Special Education	03/12/25	As per contract
(A)Melendez, Josue	Special Education Aide	Special Education	03/12/25	As per contract
(A)Robinson, Stephanie	Account Clerk	Central Administration/Business	02/27/25	\$47,122
(A)Ruben, Jessica	Special Education Aide	Special Education	03/12/25	As per contract
(A)Saint Louis, Katiana	Special Education Aide	Special Education	03/12/25	As per contract
(A)Steckle, April	Occupational Therapist	Special Education	02/28/25	\$57,074
(A)Steinberg, Finn	Special Education Aide	Special Education	03/12/25	As per contract
(A)Zaman, Amrin	Special Education Aide	Special Education	03/12/25	As per contract

**B. Resignations**

Baffa, Megan	School Teacher Aide	Career & Technical Education	02/06/25
Baig, Humaira	Food Service Worker	Child Nutrition	03/11/25
Brozyna, Joyce	Career Planning Specialist	Career & Technical Education	03/28/25
Deras, Patricia	Special Education Aide	Special Education	02/11/25
Donahue, Taylor	School Teacher Aide	Career & Technical Education	02/25/25
Hamza, Haiderali	Special Education Aide	Special Education	02/24/25
Lee-Armetta, Omei	Cook	Child Nutrition	03/21/25
Todaro, Gaetano	Driver Messenger	Maintenance & Operations	03/17/25

**(A)Appointment****(AP)Provisional Appointment**

**Non-Instructional Personnel Matters****March 11, 2025****Page 2**

<b>C. <u>Change in FTE</u></b>					
<b><u>Increase 70% to 100%</u></b>					
Biviano, Julia	School Teacher Aide	Career & Technical Education	2/13/25		\$24,480
<b>D. <u>Leaves of Absence</u></b>					
Blaine, Kelly	School Teacher Aide	Professional	03/12/25-08/31/25		
Chowdhury, Parvin	Special Education Aide	Medical	02/26/25-08/31/25		
Conforti, Jennifer	School Teacher Aide	Personal	02/25/25-08/31/25		
Deale, Shaniece	Special Education Aide	Medical	02/24/25-08/31/25		
Howe, Sharon	Special Education Aide	Medical	02/24/25-08/31/25		
Innocent, Garmienne	Special Education Aide	Child Care	12/20/24-08/31/25		
Matos Genao, Licy*	Special Education Aide	Medical	02/07/25-08/31/25		
Portillo, Theresa	Special Education Aide	Medical Extension	02/03/25-08/31/25		
Silva, Clarisa	Special Education Aide	Medical	01/22/25-08/31/25		
<b>E. <u>Termination in Accordance with Unit XII CBA, Article VI</u></b>					
Cardinale, Terese	Special Education Aide	Special Education	03/11/25		

\*Amended Dates

**Non-Instructional Personnel Matters****March 11, 2025****Page 3****F. Substitute and Temporary Personnel****Career & Technical Education****Hourly Aides @ \$20.00 per hour**

Mills, Denise

Ryder, Edward

**Child Nutrition****Food Service Worker @ \$19.50 per hour**

Sanchez Benitez, Rosibel

**Maintenance & Operations****Custodial Worker @ \$19.50 per hour**

Marquez Solorzano, Claudia

**Special Education****Hourly Aides @ \$20.00 per hour**

Bullen, Aaliyah

Hodges-Gardner, Mahoganie

Maldonado, Melva

Morant, Krystal

Nieves-Keogh, Jessica

Rucker, Matthew

Singh, Jasmine

**Relief Aide @ \$20.00 per hour**

Harris, Tracy

**Hourly Clerical @ \$19.50 per hour**

Litterini, Carmella

**Student Workers @\$17.00 per hour**

Azizi, Aryan

O'Donnell, Aidan

**G. Temporary & Casual****Special Education**

Lomuscio, Maureen	Substitute Clerical	03/12/25-06/30/25	270 hours @ \$19.50 per hour	\$5,265
Lopes, Samantha	Substitute Clerical	03/12/25-06/30/25	200 hours @ \$19.50 per hour	\$3,900
Paschke, Christine	Substitute Clerical	03/12/25-06/30/25	180 hours @ \$19.50 per hour	\$3,510
Reilly-Pettolino, Kathy	Office Assistant	03/12/25-06/30/25	300 hours @ \$26.00 per hour	\$7,800

(Encl. 9.2.4)

3/11/25

**TEMPORARY AND CASUAL EMPLOYMENT RATES**

<b>Position</b>	<b>2024-25</b>	<b>2025-26</b>
Aide	\$20.00 per hour	\$20.00 per hour
Clerk/Typist, Custodial Worker, Substitute Food Service Worker Maintenance Worker	\$19.50 per hour	\$19.50 per hour
Account Clerk Substitute	\$21.00 per hour	\$21.00 per hour
COE Instructor	\$27 per hour \$28 per hour \$29 per hour \$30 per hour \$31 per hour \$32 per hour \$33 per hour \$34 per hour \$35 per hour \$36 per hour \$37 per hour	\$27 per hour \$28 per hour \$29 per hour \$30 per hour \$31 per hour \$32 per hour \$33 per hour \$34 per hour \$35 per hour \$36 per hour \$37 per hour
COE Supervisor	\$39 per hour \$40 per hour \$41 per hour \$42 per hour \$43 per hour \$44 per hour \$45 per hour	\$39 per hour \$40 per hour \$41 per hour \$42 per hour \$43 per hour \$44 per hour \$45 per hour
Advanced COE Instructor	\$39 per hour \$41 per hour \$43 per hour \$44 per hour \$45 per hour \$46 per hour \$47 per hour \$48 per hour \$49 per hour \$50 per hour \$51 per hour \$52 per hour	\$39 per hour \$41 per hour \$43 per hour \$44 per hour \$45 per hour \$46 per hour \$47 per hour \$48 per hour \$49 per hour \$50 per hour \$51 per hour \$52 per hour
Curriculum Development	\$25 per hour	\$25 per hour
Interpreter	Level I \$28 per hour Level II \$32 per hour Level III \$35 per hour	Level I \$28 per hour Level II \$32 per hour Level III \$35 per hour
Job Coach	\$19.00 per hour	\$19.00 per hour
Program Recruiter	\$19.00 per hour	\$19.00 per hour
<b>Position</b>	<b>2024-25</b>	<b>2025-26</b>

Relief Aide	<u>Years of Service</u> <u>Rate</u>	<u>Years of Service</u> <u>Rate</u>
		0-4.99   \$20.00 per hr/ 3.25 hrs 5.00 +   \$22.00 per hr/ 3.25 hrs
Recess Worker	\$19.00 per hour	\$19.00 per hour
Student Aide	\$17.00 per hour	\$17.00 per hour
Student Worker	\$17.00 per hour	\$17.00 per hour
Substitute Teacher	<u>Uncertified</u> \$140 per day	<u>Uncertified</u> \$140 per day
	<u>Certified</u> \$160 per day	<u>Certified</u> \$160 per day
Floating Substitute Teacher	See attached salary schedule chart	See attached salary schedule chart
Long Term Substitute Teacher	Level 1 - \$225 per day Level 2 - \$250 per day	Level 1 - \$225 per day Level 2 - \$250 per day
Overnight Chaperone – Substitute RN	\$200 per night	\$200 per night
Overnight Chaperone – Substitute Teacher	\$125 per night	\$125 per night
Overnight Chaperone – Substitute Aide	\$125 per night	\$125 per night
Substitute RN	\$48 per hour	\$48 per hour

<b>ESY SUMMER SCHOOL TEMPORARY &amp; CASUAL RATES</b>		
<b>SPECIAL ED SUMMER SCHOOL</b>	<b>2024</b>	<b>2025</b>
Short Term Substitute Teacher	Uncertified: \$140 per day Certified: \$160 per day	Uncertified: \$140 per day Certified: \$160 per day
Floating Sub Teacher	\$5,400 (30 days)	\$5,400 (30 days)
Per Diem Aide	\$120.00 per day	\$120.00 per day
Relief Aide	\$80 per session	\$80 per session
Physical /Occupational Therapist	\$60 per hour	\$60 per hour
Physical /Occupational Therapy Assistant	\$47 per hour	\$47 per hour
Special Education Principal Level I	\$15,871	\$16,500
Level II	\$16,871	\$17,500
Level III	\$17,871	\$18,500
Level IV	\$18,871	\$19,500
Teacher Coordinator Stipend	\$2,500	\$5,000
Summer Registered Nurse - Non-Contract	\$48 per hour	\$48 per hour
Summer School Clerical		\$19.50 per hour
Cook Manager	\$23.00 per hour	\$23.00 per hour
Food Service Worker	\$19.93 per hour	\$19.93 per hour
Substitute Food Service Worker	\$19.50 per hour	\$19.50 per hour
Substitute Cook Manager	\$22.00 per hour	\$22.00 per hour

<b>REGIONAL SUMMER SCHOOL</b>	<b>2024</b>	<b>2025</b>
Regional Summer Coordinator	\$14,000	\$14,000
Associate Principal	\$9,500	\$9,500
Admin. Coordinator	\$10,000	\$10,000
Assistant Principal I	\$8,300	\$8,300
Central Registrar		
Dean	\$6,500	\$6,500
Pre-Program Coordinator	\$50 per hour	\$50 per hour
Substitute Teacher 1 session	\$75	\$75
2 sessions	\$120	\$120
Registered Nurse	\$6,000	\$6,000
Registered Nurse-Part Time	\$48 per hour	\$48 per hour
Registrar	\$200 (2 days)	\$200 (2 days)
Proctor	\$39 per hour	\$39 per hour
Scoring Leader	\$185 per day	\$185 per day
Regents Review	\$100/session (8 sessions)	\$100/session (8 sessions)
Data Specialist		
Graders – English, Social Studies, and Earth Science Regents	\$9 per test	\$9 per test
All other Regents & RCTs	\$6 per test	\$6 per test
Monitors Clerk/Typists	\$19.50 per hour	\$19.50 per hour

Approved: March 11, 2025

**FLOATING SUB TEACHER  
2025 - 2026  
SALARY SCHEDULE**

**LEVEL I – 1<sup>st</sup> year as a floating substitute teacher**

**\$41,175**

Representing the daily rate for 183 days of employment.

Special Education certified Teachers or

Special Education and Career & Technical Education Floating Subs

**LEVEL Ia – 2<sup>nd</sup> year as a floating substitute teacher**

**\$43,100**

**LEVEL Ib – 3<sup>rd</sup> year as a floating substitute teacher**

**\$45,570**

**LEVEL II - 1<sup>st</sup> year as a floating substitute teacher**

**\$56,847**

Represents the Step 1, BA column of the 2024-2025 Salary Schedule. This is for experienced teachers with a Bachelor's Degree who are certified in content areas but do not have Special Education Certification. Placed in Special Education Division for one year only with agreement to get Special Education certification. Must get approval of Deputy Superintendent.

**LEVEL IIa – 2<sup>nd</sup> year as a floating substitute teacher**

**\$57,985**

**LEVEL IIb – 3<sup>rd</sup> year as a floating substitute teacher**

**\$59,144**

**LEVEL III- 1<sup>st</sup> year as a floating substitute teacher**

**\$66,271**

Represents the Step 1 MA column of the 2024-2025 Salary Schedule. This is for experienced teachers with a Master's Degree who are certified in content areas but do not have Special Education Certification. Placed in Special Education Division for one year only with agreement to get Special Education Certification. Must get approval of Deputy Superintendent.

**LEVEL IIIa - 2<sup>nd</sup> year as a floating substitute teacher**

**\$67,597**

**LEVEL IIIb – 3<sup>rd</sup> year as a floating substitute teacher**

**\$68,949**

All of the Levels above include basic medical benefits.



(Encl. 9.2.5)

3/11/25

**WESTERN SUFFOLK BOCES**  
**RESOLUTION AUTHORIZING AGREEMENT WITH CUSTODIANS**  
**& MAINTENANCE PERSONNEL UNIT V MEMBER**

**WHEREAS**, Custodians and Maintenance Personnel Unit V Employee #12151 resigned from Western Suffolk BOCES without providing the contractually required Three Months' notice in order to secure his contractual benefit for payment of unused sick days, and;

**WHEREAS**, the Western Suffolk BOCES Board of Education understands this resignation was precipitated by a medical issue,

**WHEREAS**, Western Suffolk BOCES has entered into a memorandum of agreement with Unit V Custodians and Maintenance Personnel and CSEA stipulating the Board Action in this matter shall in no way constitute a precedence,

**THEREFORE, BE IT RESOLVED** that Western Suffolk BOCES agrees to compensate Employee #12151 as per the contractual language in Unit V despite his failure to give three months' notice of said retirement.

(Encl. 9.3.1)

3/11/25

Page 1 of 2

**WESTERN SUFFOLK BOCES**  
**DISPOSITION OF SURPLUS PROPERTY**

**WHEREAS**, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

**WHEREAS**, these items have also been deemed to have no resale value and have been declared valueless; and

**WHEREAS**, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

**THEREFORE, BE IT RESOLVED**, that the Board hereby approves the disposition of this surplus property as listed on the attached.

Western Suffolk BOCES  
Surplus  
March 11, 2025

DESCRIPTION	LOCATION	VALUE	BOARD MEETING DATE
SHARPENER, PENCIL, ELECTRIC, BOSTON STANDARD, UL296A149037	507 CENTRAL ADMIN	TO BE AUCTIONED	March 11, 2025
FOLDER, PREMIER LETTER/HALF FOLDER, MARTIN YALE, 6400, SN 056560	507 CENTRAL ADMIN	TO BE AUCTIONED	March 11, 2025
FOLDER, LETTER/HALF FOLDER, MARTIN YALE, 6200, SN 73205	507 CENTRAL ADMIN	TO BE AUCTIONED	March 11, 2025
ADDING MACHINE, ROYAL BUSINESS, 1123 PD NOVA, SN 41332812	507 CENTRAL ADMIN	TO BE AUCTIONED	March 11, 2025
SHREDDER, PAPER, FELLOWES, CRC32310, SN DS-3-090522 VA 0021997	507 CENTRAL ADMIN	DISPOSITION TO BE DETERMINED	March 11, 2025
DESK, WOODEN, BROKEN, ROOM 136	JAMES E ALLEN DIX HILLS	JUNK/ NO RESALE VALUE, BROKEN	March 11, 2025
DESK, TEACHER'S, ROOM 136	JAMES E ALLEN DIX HILLS	TO BE AUCTIONED	March 11, 2025
CREDENZA, PAPER CABINET, PRINCIPAL'S OFFICE, TAG #7898	JAMES E ALLEN DIX HILLS	TO BE AUCTIONED	March 11, 2025
GOWNS, ISOLATION, SKYPRO, XL, 80 BOXES	JEA MELVILLE	TO BE AUCTIONED	March 11, 2025
CAMERA, VIDEO, SONY, CCD-TRV85, SN 1147732	JEA MELVILLE	DISPOSITION TO BE DETERMINED	March 11, 2025
CAMERA, VIDEO, JVC, GR-60V, SN 06582581	JEA MELVILLE	DISPOSITION TO BE DETERMINED	March 11, 2025
TYPEWRITER PARTS, IBM SELECTRIC II, 20 PIECES, NEW IN BOX	JEA MELVILLE	TO BE AUCTIONED	March 11, 2025
DESK, MODULAR, 2 PIECE, NO TAG	WILSON TECH NORTHPORT	TO BE AUCTIONED	March 11, 2025
AIRPLANE, GULFSTREAM 2, N216RR, MODEL G-1159, TAG #159482	WILSON TECH REPUBLIC	TO BE AUCTIONED	March 11, 2025
AIRPLANE, 1972 GRUMMAN AIRCRAFT, N60931, MODEL AA5, TAG #159588	WILSON TECH REPUBLIC	TO BE AUCTIONED	March 11, 2025

(Encl. 9.3.2)  
3/11/25

## **WESTERN SUFFOLK BOCES**

### **RESOLUTION FOR MEMORANDUM OF UNDERSTANDING AND AGREEMENT 3D AVIATION, INC. D.B.A. NASSAU FLYERS, INC.**

**WHEREAS**, Western Suffolk BOCES desires to provide Flight Instruction to students in the Aviation Science/Flight Program offering; and

**WHEREAS**, Western Suffolk BOCES insists that flight instruction contractor maintains appropriate levels of insurance as determined by the BOCES insurance contractor and NYSIR;

**THEREFORE, BE IT RESOLVED** that Western Suffolk BOCES Board of Education authorizes the Chief Operating Officer to sign a Memorandum of Understanding and Agreement with 3D Aviation, Inc. D.B.A. Nassau Flyers, Inc. for the provision of flight instruction to students in the Aviation Science/Flight Program for the period September 2025 – June 2026.

(Encl. 9.3.3)  
3/11/25

## **WESTERN SUFFOLK BOCES**

### **AGREEMENT BETWEEN SUNY STONY BROOK AND WESTERN SUFFOLK BOCES**

**WHEREAS**, Western Suffolk BOCES is committed to providing quality professional development programs to develop expertise in educational computing, and school leadership.

**WHEREAS**, SUNY Stony Brook offers a quality program, leading to an Educational Leadership Post-Master's Advanced Graduate Certificate that consists of a three-year program at off-campus locations within the Western Suffolk BOCES region, and

**THEREFORE, BE IT RESOLVED** that the Chief Operating Officer is authorized to sign a contract on behalf of Western Suffolk BOCES with SUNY Stony Brook for an Educational Leadership Program – “EDL Northport I” Cohort to be conducted from March 27, 2025 through Dec 31, 2027 (3-year program).

(Encl. 9.3.4)  
3/11/25

**WESTERN SUFFOLK BOCES**  
**RESOLUTION FOR AUTHORIZATION FOR ARTICULATION AGREEMENT**  
**STATE UNIVERSITY OF NEW YORK**  
**COLLEGE OF AGRICULTURE AND TECHNOLOGY AT COBLESKILL**

**WHEREAS**, an agreement between Western Suffolk BOCES and the State University of New York College of Agriculture and Technology at Cobleskill has been developed for the purpose of providing instruction for Western Suffolk BOCES students participating in the following educational programs:

Audio Production

**WHEREAS**, said agreement would be beneficial to the students participating;

**THEREFORE, BE IT RESOLVED** that the Chief Operating Officer be authorized to execute said agreement with the State University of New York College of Agriculture and Technology at Cobleskill. These agreements will be reviewed for renewal, five years after signing by the participating parties.

(Encl. 9.3.5)  
3/11/25

**WESTERN SUFFOLK BOCES**

**RESOLUTION FOR AUTHORIZATION FOR AFFILIATION AGREEMENT  
WITH NEW YORK UNIVERSITY (NYU) GROSSMAN SCHOOL OF MEDICINE**

**WHEREAS**, an agreement between Western Suffolk BOCES and NYU Grossman School of Medicine has been developed for the purpose of providing a clinical experience for Western Suffolk BOCES students participating in NYU Grossman School of Medicine Radiologic Technology educational program; and

**WHEREAS**, said agreement would be beneficial to the students participating;

**THEREFORE, BE IT RESOLVED** that the Chief Operating Officer be authorized to execute said agreement with Grossman School of Medicine. This agreement shall be effective for one year and shall renew automatically for additional one (1) year term unless written notice of termination is given by one party to the other party at least thirty (30) days prior to the end of the term. In addition, either party may terminate this agreement at any time giving thirty (30) days' written notice to the other party.

(Encl. 9.3.6)

3/11/2025

## **WESTERN SUFFOLK BOCES**

### **RESOLUTION TO ACCEPT SCHOLARSHIP DONATIONS**

**WHEREAS**, Suffolk County Chapter of New York State School Facilities Association, PO Box 1252, Ronkonkoma NY 11779, has offered to fund a scholarship, and

**WHEREAS**, the scholarship would recognize a student in the Special Education program; and

**WHEREAS**, such a scholarship would benefit the Special Education program and is endorsed by the administration of the program; and

**WHEREAS**, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance,

**THEREFORE BE IT RESOLVED**, that the Western Suffolk BOCES accept the donation in the amount of \$1,000 to be used to fund this scholarship program.