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BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY -

SUPPLEMENTAL INFORMATION FOR CONTRACTS THAT UTILIZE PERSONALLY IDENTIFIABLE INFORMATION

Pursuant to Education Law § 2-d and Section 121.3 of the Commissioner's Regulations, the educational Agency (EA) is required to post information to its website about its contracts with third-party contractors that will receive Personally Identifiable Information (PII).

Name of Contractor	Discovery Education, Inc.
PII Declaration	<p>Does your organization/software collect student personally identifiable information (PII) or staff PII?</p> <p>Examples of student PII:</p> <ol style="list-style-type: none"> The student's name; The name of the student's parent or other family members; The address of the student or student's family; A personal identifier, such as the student's social security number, student number, or biometric record; Other indirect identifiers, such as the student's date of birth, place of birth, and Mother's Maiden Name; <p>Examples of staff APPR PII:</p> <ol style="list-style-type: none"> Teacher ID Name Birthdate Gender Race Salary <p><input type="checkbox"/> IF YOUR ORGANIZATION/SOFTWARE DOES NOT COLLECT PII, CHECK THIS BOX AND SKIP TO THE BOTTOM, SIGN AND SUBMIT.</p>
Description of the purpose(s) for which Contractor will receive/access PII	To provide digital educational services such as DE.X, Discovery Education Experience, Coding, Science, Health, STEM Connect, and Professional Learning.
Type of PII that Contractor will receive/access	<p>Check all that apply:</p> <p><input checked="" type="checkbox"/> Student PII</p> <p><input type="checkbox"/> APPR PII</p>

Contract Term	Contract Start Date <u>07/01/2023</u> Contract End Date <u>06/30/2024</u>
Subcontractor Written Agreement Requirement	Contractor will not utilize subcontractors without a written contract that requires the subcontractors to adhere to, at a minimum, materially similar data protection obligations imposed on the contractor by state and federal laws and regulations, and the Contract. (check applicable option) <input type="radio"/> Contractor will not utilize subcontractors. <input checked="" type="radio"/> Contractor will utilize subcontractors.
Data Transition and Secure Destruction	Upon expiration or termination of the Contract, Contractor shall: <ul style="list-style-type: none"> • Securely transfer data to EA, or a successor contractor at the EA's option and written discretion, in a format agreed to by the parties. • Securely delete and destroy data.
Challenges to Data Accuracy	Parents, teachers or principals who seek to challenge the accuracy of PII will do so by contacting the EA. If a correction to data is deemed necessary, the EA will notify Contractor. Contractor agrees to facilitate such corrections within 21 days of receiving the EA's written request.
Secure Storage and Data Security	Please describe where PII will be stored and the protections taken to ensure PII will be protected: (check all that apply) <input checked="" type="checkbox"/> Using a cloud or infrastructure owned and hosted by a third party. <input type="checkbox"/> Using Contractor owned and hosted solution <input type="checkbox"/> Other: Please describe how data security and privacy risks will be mitigated in a manner that does not compromise the security of the data: The Contractor will store the EA ' s data in several hosting sites in the U.S. such as Honeycomb, Amazon Web Services, and Snowflake. The Contractor has a comprehensive vulnerability management program that
Encryption	Data will be encrypted while in motion and at rest.

Western Suffolk BOCES - CONTRACTOR'S DATA PRIVACY AND SECURITY PLAN

CONTRACTOR'S DATA PRIVACY AND SECURITY PLAN

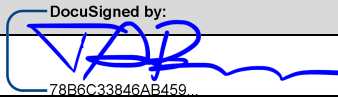
The Educational Agency (EA) is required to ensure that all contracts with a third-party contractor include a Data Security and Privacy Plan, pursuant to Education Law § 2-d and Section 121.6 of the Commissioner's Regulations. For every contract, the Contractor must complete the following or provide a plan that materially addresses its requirements, including alignment with the NIST Cybersecurity Framework, which is the standard for educational agency data privacy and security policies in New York state. **While this plan is not required to be posted to the EA's website, contractors should nevertheless ensure that they do not include information that could compromise the security of their data and data systems.**

1	Outline how you will implement applicable data security and privacy contract requirements over the life of the Contract.	The Contractor Customer and Technical Support team is available to work with Boces administrators and teachers. There are no fees associated with customer and technical support services. Contractor ' s support structure includes a defined internal escalation path utilizing a ticket system, which allows a customer to track progress working with any of our support staff. In addition, customers may escalate urgent issues via e-mail or by phone through the Support Representatives Services or the Director of Customer and Technical Support. Upon initiation of service, direct contact information will be provided for the points of escalation within Contractor. Technical support is available Monday – Thursday 8:00 am – 7:00 pm EST and Friday 8:00 am – 6:30 pm EST via a highly trained, " live " Contractor technician to assist and help
2	Specify the administrative, operational and technical safeguards and practices that you have in place to protect PII.	The Contractor ' s system is secure from external hacking and attacks. Devices such as firewalls and technologies such as NAT are the minimum requirements. Active IDS or similar technology is preferred. The Contractor has a comprehensive vulnerability management program that includes regular automated scans, and a suite of cybersecurity tools including endpoint protection and firewalls, with 24/7 monitoring provided by a Managed Security Services Provider (MSSP).
3	Address the training received by your employees and any subcontractors engaged in the provision of services under the Contract on the federal and state laws that govern the confidentiality of PII.	The Contractor will ensure that its personnel and subcontractors that access the student data are informed of the confidential nature of the student data and are bound by appropriate obligations of confidentiality or are under an appropriate statutory obligation of confidentiality. The Contractor will take all reasonable steps and to ensure the reliability of Vendor ' s personnel and subcontractors that access student data.
4	Outline contracting processes that ensure that your employees and any subcontractors are bound by written agreement to the requirements of the Contract, at a minimum.	The Contractor employees and any subcontractors are bound by the Discovery Education ' s Data Privacy found here: https://www.discoveryeducation.com/data-%20protection-addendum/
5	Specify how you will manage any data security and privacy incidents that implicate PII and describe any specific plans you have in place to identify breaches and/or unauthorized disclosures, and to meet your obligations to report incidents to the EA.	Contractor keeps personally identifiable information provided to Contractor secure and uses reasonable administrative, technical, and physical safeguards to do so. Contractor maintains and updates incident response plans that establish procedures in the event a breach occurs. Contractor also identifies individuals responsible for implementing incident response plans should a breach occur. If BOCES/customer/distributor or Contractor determines that a breach has occurred, when there is a reasonable risk of identity theft or other harm, or where otherwise required by law, Contractor provides any legally required notification to affected parties as promptly as possible, and fully cooperates as needed to ensure compliance with all breach of confidentiality laws.
6	Describe how data will be transitioned to the EA when no longer needed by you to meet your contractual obligations, if applicable.	Upon termination or expiration of the contract, the Vendor will destroy/delete student data. Upon termination or expiration of the contract, the Contractor will destroy/delete student data using a NIST 800-88 compliant method. Upon Boces request, Contractor shall provide certification of data destruction.
7	Describe your secure destruction practices and how certification will be provided to the EA.	Upon termination or expiration of the contract, the Contractor will destroy/delete student data using a NIST 800-88 compliant method. Upon Boces request, Contractor shall provide certification of data destruction.
8	Outline how your data security and privacy program/practices align with the EA's applicable policies.	The comprehensive Contractor ' s Data Privacy can be found here: https://www.discoveryeducation.com/data-%20protection-addendum/
9	Outline how your data security and privacy program/practices materially align with the NIST CSF v1.1	cybersecurity frameworks which can protect digital learning ecosystems chosen based on a set of guiding cybersecurity principles" (" Cybersecurity Frameworks ") that may be utilized by Provider such as NIST Cybersecurity Framework Version 1.1 and NIST SP 800-53, Cybersecurity Framework for Improving Critical Infrastructure Cybersecurity (CSF), Special Publication 800-171

Western Suffolk BOCES Education Law §2-d Bill of Rights for Data Privacy and Security

Parents (including legal guardians or persons in parental relationships) and Eligible Students (students 18 years and older) can expect the following:

1. A student's personally identifiable information (PII) cannot be sold or released for any Commercial or Marketing purpose. PII, as defined by Education Law § 2-d and the Family Educational Rights and Privacy Act ("FERPA"), includes direct identifiers such as a student's name or identification number, parent's name, or address; and indirect identifiers such as a student's date of birth, which when linked to or combined with other information can be used to distinguish or trace a student's identity. Please see FERPA's regulations at 34 CFR 99.3 for a more complete definition.
2. The right to inspect and review the complete contents of the student's education record stored or maintained by an educational agency. This right may not apply to Parents of an Eligible Student.
3. State and federal laws such as Education Law § 2-d; the Commissioner of Education's Regulations at 8 NYCRR Part 121, FERPA at 12 U.S.C. 1232g (34 CFR Part 99); Children's Online Privacy Protection Act ("COPPA") at 15 U.S.C. 6501-6502 (16 CFR Part 312); Protection of Pupil Rights Amendment ("PPRA") at 20 U.S.C. 1232h (34 CFR Part 98); and the Individuals with Disabilities Education Act ("IDEA") at 20 U.S.C. 1400 et seq. (34 CFR Part 300); protect the confidentiality of a student's identifiable information.
4. Safeguards associated with industry standards and best practices including, but not limited to, encryption, firewalls and password protection must be in place when student PII is stored or transferred.
5. A complete list of all student data elements collected by NYSED is available at www.nysed.gov/data-privacy-security/student-data-inventory and by writing to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234.
6. The right to have complaints about possible breaches and unauthorized disclosures of PII addressed. (i) Complaints should be submitted to: dpo@wsboces.org. (ii) Complaints may also be submitted to the NYS Education Department at www.nysed.gov/data-privacy-security/report-improper-disclosure, by mail to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; by email to privacy@nysed.gov; or by telephone at 518-474-0937.
7. To be notified in accordance with applicable laws and regulations if a breach or unauthorized release of PII occurs.
8. Educational agency workers that handle PII will receive training on applicable state and federal laws, policies, and safeguards associated with industry standards and best practices that protect PII.
9. Educational agency contracts with vendors that receive PII will address statutory and regulatory data privacy and security requirements.

CONTRACTOR	
[Signature]	
[Printed Name]	Travis Barrs
[Title]	Head of Global Operations
Date:	June 7, 2023

January 13, 2022