



**August 27, 2024**

Meeting Type: Regular Meeting

Date: Tuesday, August 27, 2024

Start Time: 4:00 p.m.

Location: Central Administrative Office

**Roll Call – (Attendees Noted by District Clerk)**

Present were:

**Board Members**

- Brian J. Sales (President)
- Mary Ellen Cunningham (Vice President)
- Debbie Adams-Kaden
- Ilene Herz, Esq.
- Jeannette Santos
- Peter Wunsch

**BOCES Staff**

- Michael Flynn (Chief Operating Officer)
- April Poprilo, (District Superintendent)
- Joanne Klein (District Clerk)
- Warren Taylor (Chief Financial Officer)
- Nancy Wilson (Exec. Dir. – Special Education)

**Absent**

- Robert Scheid

### **Call to Order/Pledge of Allegiance (Board President)**

The Regular Meeting was called to order at 4:00 p.m. by Board President, Mr. Sales. Mr. Sales led the audience in the Pledge of Allegiance.

### **Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER**

Mr. Sales invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

### **REGULAR MEETING**

Mrs. Poprilo updated the Board regarding current events at NYSED.

Mr. Taylor reported to the Board regarding the recent flooding emergency which happened at the DISS Division at the James E. Allen Alternative-Taukomas School.

### **EXECUTIVE SESSION**

At this time a motion was made to move into Executive Session to discuss School Safety and Security and the performance of a particular employee by Mr. Wunsch, seconded by Mrs. Herz. At 6:13 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mr. Wunsch, seconded by Mrs. Herz.

### **REGULAR MEETING**

The Regular Meeting of the Board resumed at 6:13 p.m.

### **ITEMS FOR BOARD ACTION**

#### **Business Administration Matters**

##### **Approval of Bid Awards**

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mr. Wunsch moved, Mrs. Herz seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the revised schedule dated August 27, 2024.

(Listing referred to is designated as Encl. 4.1.1 and is incorporated with the official minutes of this meeting.)

**Resolution to Participate in Omnia Partners Contract for Job Order Contracting Services and Disaster and Non-Disaster Restoration of Operational Services [R]**

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Resolution to Participate in Omnia Partners Contract for Job Order Contracting Services and Disaster and Non-Disaster Restoration of Operational Services as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Omnia Partners Contract #R200101 Job Order Contracting Services and Contract #R191601 Disaster and Non-Disaster Restoration of Operational Services for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Omnia Partners Contracts and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Omnia Partners Contract #R200101 Job Order Contracting Services and Contract #R191601 Disaster and Non-Disaster Restoration of Operational Services.

(Listing referred to is designated as Encl. 4.1.2 and is incorporated with the official minutes of this meeting.)

**Personnel**  
**Instructional Personnel**

Mrs. Adams-Kaden moved and Mr. Wunsch seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 4.2.1 as follows:

All Instructional personnel matters listed on the 12-page Instructional Report dated August 27, 2024 (Encl. 4.2.1) is incorporated with the official minutes of this meeting.

### **Supplementary Services**

Mrs. Adams-Kaden moved and Mr. Wunsch seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 4.2.2 as follows:

All items listed on the 4-page Supplementary Services Report dated August 27, 2024 (Encl. 4.2.2) is incorporated with the official minutes of this meeting.

### **Non-Instructional Personnel**

Mrs. Adams-Kaden moved and Mr. Wunsch seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 4.2.3 as follows:

All Non-Instructional Personnel matters listed on the 5-page Non-Instructional Report dated August 27, 2024 (Encl. 4.2.3) is incorporated with the official minutes of this meeting.

### **Resolution for Authorization to Execute an Agreement with Western Suffolk BOCES Staff Member [R]**

Mrs. Adams-Kaden moved and Mr. Wunsch seconded, the Board voted unanimously for Resolution for Authorization to Execute an Agreement with Western Suffolk BOCES Staff Member as follows:

RESOLUTION authorizing the Chief Operating Officer to execute an agreement between staff member #17292, and the Board of Cooperative Educational Services, Second Supervisory District, Suffolk County;

WHEREAS, the parties have discussed and agreed to an agreement between Western Suffolk BOCES, The Suffolk County Department of Human Rights and staff member #17292

THEREFORE, BE IT RESOLVED that, upon the recommendations of the Chief Operating Officer, the Board hereby ratifies an agreement dated 27th day of August, 2024 between the Chief Operating Officer and Employee #17292 regarding their return to work in the agency.

(Listing referred to is designated as Encl. 4.2.4 and is incorporated with the official minutes of this meeting.)

**Other Action Items**

**Resolution Certifying Western Suffolk BOCES 2023-24 APPR Implementation [R]**

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Resolution Certifying Western Suffolk BOCES 2023-24 APPR Implementation as follows:

WHEREAS, Western Suffolk BOCES certifies that all provisions of the APPR Plan that are subject to collective negotiations have been resolved pursuant to the provisions of Article 14 of the Civil Service Law; and

WHEREAS, collective negotiations have been completed on all provisions of the APPR Plan that are subject to collective bargaining with the Western Suffolk BOCES Faculty Association and the Western Suffolk BOCES Administrative and Supervisory Association; and

WHEREAS, the Western Suffolk BOCES APPR Plan complies with the requirements of Education Law §3012-c and Subpart 30-2 of the Rules of the Board of Regents;

THEREFORE, BE IT RESOLVED that Western Suffolk BOCES adopts the Annual Professional Performance Review Plan (APPR) for teachers and principals for the 2024-25 school year.

(Listing referred to is designated as Encl. 4.3.1 and is incorporated with the official minutes of this meeting.)

**Resolution to Declare Emergency at James E. Allen Alternative-Taukomas School Flood [R]**

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Resolution to Declare Emergency at James E. Allen Alternative-Taukomas School Flood as follows:

WHEREAS, in the case of a public emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting public buildings, public property, the life, health, safety or property of the inhabitants of a political subdivision require immediate action which cannot await competitive bidding or competitive offering, contracts may be let by the board and/or appropriate officers designated herein (§103(4) of NYS General Municipal Law); and

WHEREAS, the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County, has had such an unforeseen occurrence at its James E. Allen Alternative-Taukomas School where a flood occurred and caused an immediate danger to the school building and persons using the building; and,

BE IT RESOLVED that the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County, hereby declares an emergency for the above referenced occurrence; and

BE IT FURTHER RESOLVED, that the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County, hereby agrees to ratify contracts for such emergency as described above by appropriate officers of the Agency. (§103(4) of NYS General Municipal Law); and

THEREFORE, BE IT RESOLVED that the Western Suffolk BOCES hereby ratifies the Director of Business issuance of purchase orders for contracts in all matters related to such work. The estimation of work received to date for the repairs and restoration is approximately \$20,000.

(Listing referred to is designated as Encl. 4.3.2 and is incorporated with the official minutes of this meeting.)

## **OLD BUSINESS**

## **NEW BUSINESS**

### **Review & Accept Updates to Districtwide Safety Plan [R]**

On motion of Mr. Wunsch, seconded by Mrs. Cunningham, the Board voted unanimously to Review & Accept Updates to Districtwide Safety Plan as follows:

Each year, Western Suffolk BOCES administrative staff reviews the district-wide safety plan as well as each individual school safety plan for the purpose of ensuring that all information is current and that any necessary updates have been made.

WHEREAS, BOCES schools have reviewed their safety plans which are aligned with the NYSED and NYS Police recommendations, and

WHEREAS, some BOCES schools have need to enter into agreements for emergency short-term evacuation sites in buildings that are not owned by Western Suffolk BOCES,

BE IT RESOLVED, that the Board hereby grants authority to the Chief Operating Officer to enter into these necessary agreements for short-term evacuation sites, and

THEREFORE, BE IT RESOLVED, that the Board accepts the district-wide safety plan and stipulates that the district-wide safety plan and copies of the individual building emergency response plans for each building will be housed in the Central Administration office and sent to the New York State Department of Education, the local and the New York State Police as required.

(Listing referred to is designated as Encl. 6.1 and is incorporated with the official minutes of this meeting.)

**Read & Adopt Policy #5152.1 Attachment A – Non-Represented Staff (Unit VI)**

On motion of Mrs. Herz, seconded by Mr. Wunsch, as per Policy #1410 the Board voted unanimously and agreed to waive the first read and Read & Adopt Policy #5152.1 Attachment A – Non-Represented Staff (Unit VI).

(Listing referred to is designated as Encl. 6.2 and is incorporated in the official minutes of this meeting.)

**First Read of Policy #1435 - Quorum and Attendance of the Board of Cooperative Educational Services**

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board unanimously and agreed read Policy #1435 - Quorum and Attendance of the Board of Cooperative Educational Services.

(Listing referred to is designated as Encl. 6.3 and is incorporated in the official minutes of this meeting.)

**ADJOURNMENT**

At 6:15 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mr. Wunsch and seconded by Mrs. Herz.



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Joanne Klein  
District Clerk