

**December 10, 2024**

Meeting Type: Regular Meeting

Date: Tuesday, December 10, 2024

Start Time: 5:30 p.m. Eastern Standard Time

Location: Central Administrative Office

**Roll Call – (Attendees Noted by District Clerk)**

Present were:

**Board Members**

- Brian J. Sales (President)
- Mary Ellen Cunningham (Vice President)
- Debbie Adams-Kaden
- Ilene Herz, Esq.
- Jeannette Santos
- Peter Wunsch

**BOCES Staff**

- Michael Flynn (Chief Operating Officer)
- April Poprilo (District Superintendent)
- Warren Taylor (Chief Financial Officer)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Joanne Klein (District Clerk)
- Nancy Fischetti (Public Relations Director)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Nancy Wilson (Exec. Dir. - Special Education)

- Lorraine Hein (Director of Business)
- Staff Members

**Absent**

- Robert Scheid

**Call to Order (Board President)**

The Regular Meeting was called to order at 5:30 p.m. by Board President, Mr. Sales.

**EXECUTIVE SESSION**

At this time a motion to move into Executive Session to discuss ongoing negotiations with Unit I and the performance of three particular persons was made by Mrs. Santos, seconded by Mr. Wunsch. At 7:05 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mrs. Santos, seconded by Mr. Wunsch.

**REGULAR MEETING/Pledge of Allegiance**

The Regular meeting of the Board resumed at 7:06 p.m. Mr. Sales led the audience in the Pledge of Allegiance.

**Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER**

Mr. Sales invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

**Approval of Minutes Regular Meeting – November 12, 2024**

The minutes of the Regular Meeting of November 12, 2024 were approved unanimously on motion of Mrs. Herz and seconded by Mr. Wunsch.

**Program Presentation**

Mr. Flynn discussed the following items with the Board:

- Annual Board Dinner follow-up
- Update Regarding Dickinson Avenue Opening and Enrollment

**Treasurer's Report**

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of October 31, 2024. (Copies incorporated with the official minutes of this meeting.)

### **Claims Auditor's Report**

The Board acknowledged receipt of the Report of the Claims Auditor from November 1, 2024 to November 30, 2024 for expenditures totaling \$13,973,671.03. (Copies incorporated with the official minutes of this meeting.)

## **EXECUTIVE OFFICER'S REPORTS**

### District Superintendent – Comments/Events

Mrs. Poprilo discussed the following topics:

#### **NYSED Updates:**

- District Superintendent Goals for School Year 2024-25
- Foundation Aid – Rockefeller Study
- NYSED Updates
  - Regionalization Initiative – Updates
  - P-3 Literacy Initiative– January 7, 2025
- Highlights from Instructional Support Services
  - Student Support Services – Creating Healthy Schools and Communities Grant

Mr. Sales, Mrs. Poprilo and the Board held a discussion regarding Foundation Aid, Hold Harmless, the 2% tax cap, and the summary of the Rockefeller Report.

### Chief Operating Officer Report – Comments/Events

Annual Board Dinner – Mr. Flynn summarized the Annual Board Dinner held on December 5, 2024. This event was well attended by our component districts and was a huge success. He thanked Mrs. Kelsey and her staff for their hard work on the student displays and presentations, and for preparing and serving a delicious meal.

Award of Grants – Mr. Flynn noted the Award of Grants.

### Chief Financial Officer – Update of Capital Projects

Mr. Taylor updated the Board concerning the Capital Projects report. Mr. Taylor discussed the status of the projects and reported that eight projects are in design, two have been submitted to NYSED, one project has been at NYSED since 10/2023, 11 are in the contracting phase, eight projects are scheduled to start, 16 projects are in

progress or scheduled, ten projects have been completed for a total of 56 projects.

## **ITEMS FOR BOARD ACTION**

### **Business Administration Matters**

#### **Approval of Budget Adjustments December 2023-24**

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for approval of the 2023-24 budget adjustments/transfers for December 2024 in the following programs:

Creating Health Schools & Communities – Town of Hempstead  
Creating Health Schools & Communities – Town of Islip  
Creating Health Schools & Communities – Town of Babylon

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

#### **Approval of Budget Adjustments December 2024-25**

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for approval of the 2024-25 budget adjustments/transfers for December 2024 in the following programs:

Center for Learning Technology	Services Other BOCES
Supplemental Services	Multi-Year Appropriations

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

#### **Approval of Bid Awards**

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mr. Wunsch moved, Mrs. Herz seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated December 10, 2024.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

### **Personnel**

#### **Instructional Personnel**

Mrs. Herz moved and Mr. Wunsch seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 5-page Instructional Report dated December 10, 2024 (Encl. 9.2.1) is incorporated with the official minutes of this meeting.

### **Supplementary Services**

Mrs. Herz moved and Mr. Wunsch seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 12-page Supplementary Services Report dated December 10, 2024 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

### **Non-Instructional Personnel**

Mrs. Herz moved and Mr. Wunsch seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 4-page Non-Instructional Report dated December 10, 2024 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

### **Authorization for Chief Operating Officer to Execute Agreement Between the Board of Cooperative Educational Services of The Second Supervisory District, Suffolk County, New York and Western Suffolk BOCES Administrative and Supervisory Association (Unit II) [R]**

On motion by Mr. Wunsch, seconded by Mrs. Cunningham, the Board voted unanimously to table the Authorization for Chief Operating Officer to Execute Agreement Between the Board of Cooperative Educational Services of The Second Supervisory District, Suffolk County, New York and Western Suffolk BOCES Administrative and Supervisory Association (Unit II).

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

### **Agreement Between Western Suffolk BOCES Board of Education and a Member of Unit III Western Suffolk BOCES Senior Management [R]**

On motion by Mrs. Herz, seconded by Mrs. Cunningham, the Board voted unanimously for Agreement Between

Western Suffolk BOCES Board of Education and a Member of Unit III Western Suffolk BOCES Senior Management as follows:

WHEREAS, the Board of Education has discussed and reviewed the proposed Amendment to the Wage and Benefit Agreements between Michael Flynn and Western Suffolk BOCES, and believes that this amendment is in the interest of both parties, it is

RESOLVED, that the President of the Western Suffolk Board of Cooperative Educational Services is hereby authorized to execute certain modifications to the Wage and Benefit Agreement between Michael Flynn and the Western Suffolk BOCES Board of Education, a copy of which is annexed hereto and made a part hereof, which amended Wage and Benefit agreement is to be effective December 11, 2024, it is further

RESOLVED, that all other provisions of the agreement previously amended on December 9, 2014, June 14, 2016, December 11, 2018, October 15, 2019, June 9, 2020, November 10, 2020, June 28, 2022, and August 30, 2022 remain unchanged.

(Listing referred to is designated as Encl. 9.2.5 and is incorporated with the official minutes of this meeting.)

### **Other Action Items**

#### **Approval of Disposition of Surplus Property [R]**

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mrs. Cunningham, seconded by Mrs. Santos as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE, BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

**Authorization for Affiliation Agreement with Professional PT [R]**

On motion of Mrs. Cunningham, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Affiliation Agreement with Professional PT as follows:

WHEREAS, Western Suffolk BOCES is committed to providing quality educational services to all enrolled students, and

WHEREAS, the purpose of providing instruction for Western Suffolk BOCES students participating in the Physical Therapy Aide educational programs; and

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with Professional Physical Therapy. This agreement will be effective November 25, 2024 and shall remain in force unless terminated by either party. Either party may terminate this agreement by providing notice of such intention to the other party at least six months in advance.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

**Authorization to Accept a Donation of Equipment and Supplies [R]**

On motion of Mrs. Cunningham, seconded by Mrs. Santos, the Board voted unanimously for Authorization to Accept a Donation of Equipment and Supplies as follows:

WHEREAS, Western Suffolk BOCES has received an offer from Joseph Myers, 7 Lorijean Lane, East Northport NY 11731 to donate the bandages and gauze to be used by the students attending the Health Program at the Wilson Tech Northport Campus; and

WHEREAS, Western Suffolk BOCES students would benefit from these donations, and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to

the Board for acceptance, and

THEREFORE, BE IT RESOLVED, that the Board hereby approves the acceptance of the donated supplies and equipment as listed above.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

**Authorization to Accept Scholarship Donation - Plataroti [R]**

On motion of Mrs. Cunningham, seconded by Mrs. Santos, the Board voted unanimously for Authorization to Accept Scholarship Donation - Plataroti as follows:

WHEREAS, in prior action the Western Suffolk BOCES has authorized the establishment of a scholarship program in honor of Jake Plataroti; and

WHEREAS, the scholarship would recognize students in the Western Suffolk BOCES Special Education program, and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance,

THEREFORE, BE IT RESOLVED, that the Western Suffolk BOCES accept a donation in the amount of \$2,427.50 to be used to fund this scholarship program.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

**Authorization to Accept Scholarship Donation - Z. Smith [R]**

On motion of Mrs. Cunningham, seconded by Mrs. Santos, the Board voted unanimously for Authorization to Accept Scholarship Donation - Z. Smith as follows:

WHEREAS, various individuals have offered to fund a scholarship in honor of Zander Smith; and

WHEREAS, the scholarship would recognize Western Suffolk BOCES students; and

WHEREAS, such a scholarship would benefit the students and is endorsed by the administration of the program;



THEREFORE, BE IT RESOLVED, that the Western Suffolk BOCES authorize the establishment of a scholarship as described above and accept various donations in the total amount of \$1,000 to fund this scholarship program.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

**Authorization for Affiliation Agreement with Metro Physical Therapy [R]**

On motion of Mrs. Cunningham, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Affiliation Agreement with Metro Physical Therapy as follows:

WHEREAS, Western Suffolk BOCES is committed to providing quality educational services to all enrolled students, and

WHEREAS, the purpose of providing instruction for Western Suffolk BOCES students participating in the Physical Therapy Aide educational programs; and

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with Metro Physical Therapy. This agreement will be effective November 25, 2024 and shall remain in force unless terminated by either party. Either party may terminate this agreement by providing notice of such intention to the other party at least six months in advance.

(Listing referred to is designated as Encl. 9.3.6 and is incorporated with the official minutes of this meeting.)

**OLD BUSINESS**

**NEW BUSINESS**

**Resolution for Suspension of Employee Pay [R]**

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted against a Resolution for Suspension of Employee Pay. The Board voted four to two against suspending the pay of the employee named on Confidential Schedule A changing the status of as follows:

RESOLVED, that the Board of Education of Western Suffolk BOCES hereby suspends the pay of the employee

named on Confidential Schedule A from the position of Teacher, and any other positions he/she holds with the BOCES, effective immediately.

(Listing referred to is designated as Encl.11.1 and is incorporated with the official minutes of this meeting.)

**ADJOURNMENT**


At 7:53 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mrs. Herz and seconded by Mr. Wunsch.

**UPCOMING EVENTS**

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDEES</b>
1/23/25	N-SSBA/ NCCSS/ SCSSA Joint Conference - All In - Advocacy & Mental Wellness Resource Event, Thursday, 6:00 pm Hilton Long Island Huntington	ME Cunningham, B. Sales, J. Santos
3/24/25	SCOPE's 24 <sup>th</sup> Annual School District Awards Dinner, Monday, 4:30 pm, Villa Lombardi's, Holbrook, NY	
4/4/25 - 4/6/25	National School Boards Association Convention, Fri – Sun, Atlanta, GA	B. Sales

Enclosures:

- Letter to Staff, November 2024
- Thank you Letter to Dr. David Moyer, Northport Superintendent, December 2, 2024
- Guercio & Guercio Memorandum, November 27, 2024
- NYSED Letter, November 26, 2024
- EAP Pathways, December 2024
- EAP Pathways Supervisors, December 2024
- NYSSBA Update, November 17, 2024
- NYSSBA Update, November 24, 2024
- NYSSBA Update, December 1, 2024
- Separation Notices




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Joanne Klein  
District Clerk