



July 9, 2024

Meeting Type: Regular Meeting

Date: Tuesday, July 9, 2024

Start Time: 5:30 p.m.

Location: Central Administrative Offices

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Brian J. Sales (President)
- Mary Ellen Cunningham, (Vice President)
- Debbie Adams-Kaden
- Jeannette Santos
- Robert Scheid
- Peter Wunsch

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- April Poprilo (District Superintendent)
- Warren Taylor (Chief Financial Officer)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Joanne Klein (District Clerk)
- Lorraine Hein (Director Business)

- Staff Members

Absent

Ilene Herz

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 5:55 p.m. by Board President, Mr. Sales.

EXECUTIVE SESSION

At this time a motion to move into Executive Session to discuss ongoing negotiations, litigation, and the performance of three particular employees was made by Mr. Wunsch, seconded by Mrs. Adams-Kaden. At 7:15 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mr. Wunsch, seconded by Mrs. Adams-Kaden.

REGULAR MEETING

The Regular meeting of the Board resumed at 7:17 p.m. Mr. Sales led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mr. Sales invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

Approval of Minutes Regular Meeting – June 11, 2024

The minutes of the Regular Meeting of June 11, 2024 were approved on motion of Mr. Wunsch and seconded by Mrs. Santos.

Approval of Minutes Regular Meeting – June 25, 2024

The minutes of the Regular Meeting of June 25, 2024 were approved on motion of Mrs. Cunningham and seconded by Mr. Wunsch.

PROGRAM PRESENTATIONS

Opening of Extended School Year Program and Regional Summer School

Mrs. Poprilo reported to the Board regarding the work the Division of Instructional Support Services has done. Mrs. Poprilo discussed the opening of the Regional Summer School program. This program includes 13 participating school districts with 2,700 students enrolled.

Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of May 31, 2024. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report

The Board acknowledged receipt of the Report of the Claims Auditor from June 3, 2024 to June 25, 2024 for expenditures totaling \$51,677,476.09. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

District Superintendent – Comments/Events

Mrs. Poprilo discussed the following updates from NYSED:

- Board of Regents – Update
- Blue Ribbon Commission
- Stakeholder Forums

Mrs. Santos, Mrs. Adams-Kaden and Mr. Sales discussed the NYSED and Board of Regents updates. Mrs. Poprilo also discussed with the Board the upcoming Foundation Aid Stakeholder forums.

Chief Operating Officer Report – Comments/Events

Mr. Flynn discussed and updated the Board on the following topics:

- New State Bill Requiring Students being Placed in Board meetings effective date July 2025
- Read and Adopt Policy #4412 – Non-Instructional Business Operation – Official Expense Reimbursement
- Fire Science Program

Chief Financial Officer – Update of Capital Projects

Mr. Taylor updated the Board regarding the Report of Capital Projects and mentioned they are in the beginning of the cycle. The projects take time to be designed. Mr. Taylor discussed the projects included in the report; 28 are in design, three are at NYSED and six are in contracting process, ten projects have been completed.

Mr. Taylor also spoke regarding the specs for Caleb Smith to expand the program. This will need approval by the State. There will be a prefab building. Indoor air quality has been approved and the brick project has been completed.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments July - 2023-24

On motion by Mr. Wunsch, seconded by Mrs. Cunningham, the Board voted unanimously to approve 2023-24 budget adjustments/transfers for July 2024 in the following programs:

Distance Learning
Supplemental Services

Community School Resources
Special Aid Fund

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Budget Adjustments July - 2024-25

On motion by Mr. Wunsch, seconded by Mrs. Cunningham, the Board voted unanimously to approve 2024-25 budget adjustments/transfers for July 2024 in the following programs:

Center for Learning Technology
Substitute Coordination
Center for Learning Technology
Special Aid Fund

Model Schools
Outdoor Learning Lab
Internal Computer Services

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mr. Wunsch moved, Mrs. Cunningham seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated July 9, 2024.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

Resolution to Participate in Omnia Partners Contract for On-Line Marketplace for the Purchases of Products and Services [R]

On motion by Mr. Wunsch, seconded by Mrs. Cunningham, the Board voted unanimously for Resolution to Participate in Omnia Partners Contract for On-Line Marketplace for the Purchases of Products and Services as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Omnia Partners, Contract #R-TC-17006 On-Line Marketplace for Purchases of Products and Services, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Omnia Partners Contract #R-TC-17006 On-Line Marketplace for Purchases of Products and Services and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Omnia Partners, Contract #R-TC-17006 On-Line Marketplace for Purchases of Products and Services.

(Listing referred to is designated as Encl. 9.1.4 and is incorporated with the official minutes of this meeting.)

Personnel

Instructional Personnel

Mrs. Santos moved and Mrs. Cunningham seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 6-page Instructional Report dated July 9, 2024 (Encl. 9.2.1) is incorporated with the official minutes of this meeting.

Supplementary Services

Mrs. Santos moved and Mrs. Cunningham seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 11-page Supplementary Services Report dated July 9, 2024 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mrs. Santos moved and Mrs. Cunningham seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 3-page Non-Instructional Report dated July 9, 2024 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

Approval of Agreement with Alliance of School Based Health Professionals Unit VII [R]

On motion by Mrs. Santos, seconded by Mrs. Cunningham, the Board voted unanimously for Approval of Agreement with Alliance of School Based Health Professionals Unit VII as follows:

RESOLUTION authorizing the Chief Operating Officer to execute an agreement between the Unit VII (Western Suffolk BOCES Alliance of School Based Health Professionals) and the Board of Cooperative Educational Services, Second Supervisory District, Suffolk County;

WHEREAS, the Chief Operating Officer is designated as a representative of the Board of Cooperative Educational Services of the Second Supervisory District;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute the agreement

between the Board of Cooperative Education Services and Unit VII (Western Suffolk BOCES Alliance of School Based Health Professionals) regarding the revision of stipend positions listed in the current contract effective September 1, 2024.

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

Approval of Agreement with CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII [R]

On motion by Mrs. Santos, seconded by Mrs. Cunningham, the Board voted unanimously for Approval of Agreement with CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII as follows:

RESOLUTION authorizing the Chief Operating Officer to execute an agreement between the CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII, and the Board of Cooperative Educational Services, Second Supervisory District, Suffolk County;

WHEREAS, the parties have discussed and agreed to an agreement between CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII, and the Board of Cooperative Educational Services, Second Supervisory District, Suffolk County and

WHEREAS, the parties have agreed that this is in the best interest of the Board of Cooperative Educational Services and the employees represented by the CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII,

THEREFORE, BE IT RESOLVED that, upon the recommendation of the Chief Operating Officer, the Board hereby ratifies and approves the attached Agreement dated June 21, 2024 with the Civil Service Employees Association, Inc., Local 1000, AFSCME, AFL-CIO Western Suffolk BOCES Aides and Food Service Workers Unit XII.

(Listing referred to is designated as Encl. 9.2.5 and is incorporated with the official minutes of this meeting.)

Other Action Items

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mr. Wunsch, seconded by Mrs. Santos as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Authorization for Board Members to Attend a Conference [R]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Board Members to Attend a Conference as follows:

WHEREAS, Western Suffolk BOCES is committed to providing the best possible leadership to the organization; and

WHEREAS, the ongoing education of Board of Education members assists in achieving this goal;

THEREFORE, BE IT RESOLVED the following Board Members are authorized to attend the conference noted below:

Debbie Adams-Kaden

NYSSBA's Annual Convention
New York City, New York
October 20 - 22, 2024

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Authorization for Articulation Agreement with SUNY Broome Community College [R]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Articulation Agreement with SUNY Broome Community College as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Broome Community College has been developed for the purpose of providing education for Western Suffolk BOCES Dental Chairside Assisting Program students participating in Broome Community College Dental Hygiene Program;

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students participating;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement. This agreement is valid for five years from the date signed and may be reviewed by both parties annually.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement with NYU Langone Hospital [R]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Affiliation Agreement with NYU Langone Hospital as follows:

WHEREAS, an agreement between Western Suffolk BOCES and NYU Langone Hospitals has been developed for the purpose of providing a clinical experience for Western Suffolk BOCES students participating in NYU Langone Hospitals Diagnostic Medical Sonography educational program; and

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with NYU Langone Hospitals. This agreement shall be effective for one year and shall renew automatically for additional one (1) year term unless written notice of termination is given by one party to the other party at least thirty (30) days prior to the end of the term. In addition, either party may terminate this agreement at any time giving thirty (30) days' written notice to the other party.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement with Kalmar Family Dentistry [R]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Affiliation Agreement with Kalmar Family Dentistry as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Kalmar Family Dentistry has been developed for the purpose of providing clinical experience for Western Suffolk BOCES students participating in WS BOCES Dental Chairside Assisting Program;

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students participating;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement with Touro University [R]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Affiliation Agreement with Touro University as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Touro University has been developed for the purpose of providing a placement site for students from Touro University to fulfill their educational program in the discipline of Physical Therapy, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement to be effective July 10, 2024.

(Listing referred to is designated as Encl. 9.3.6 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

NEW BUSINESS

Read & Adopt Policy #4412 - Official Expense Reimbursement

On motion of Mrs. Santos, seconded by Mrs. Cunningham, as per Policy #1410 the Board unanimously agreed to waive the first read and voted unanimously to adopt Policy #4412 - Official Expense Reimbursement.

(Listing referred to is designated as Encl. 11.1 and is incorporated in the official minutes of this meeting.)

Resolution to Retain Legal Counsel [R]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Resolution to Retain Legal Counsel as follows:

RESOLVED that the Board of Education of Western Suffolk BOCES hereby authorizes the law firm of Guercio & Guercio, LLP to commence litigation against the party identified in confidential schedule "A" and directs Guercio & Guercio, LLP to take all necessary action to commence and proceed with such litigation.

(Listing referred to is designated as Encl. 11.2 and is incorporated in the official minutes of this meeting.)

ADJOURNMENT

At 8:05 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mrs. Santos and seconded by Mrs. Cunningham.

UPCOMING EVENTS

DATE	EVENT	ATTENDEES
8/13/24	SCOPE Annual Dinner Meeting, Bourne Mansion, Oakdale, Tuesday, 5:00 pm	B. Sales, J. Santos
10/10/24	REFIT Annual Dinner Meeting, Thursday, 6:00 pm – 10:00 pm, The Milleridge Inn, Jericho NY	
10/20/24 - 10/22/24	NYSSBA Annual Convention and Education Expo, NYC, NY, Sunday - Tuesday	D. Adams-Kaden

Enclosures:

Condolence Letter to Staff Members, *June 21, 2024*
Letter to Staff, *June 2024*
Sympathy Card
EAP Pathways, *July 2024*
EAP Pathways for Supervisors, *July 2024*
Separation Notifications
NYSSBA Update, *June 16, 2024*
NYSSBA Update, *June 23, 2024*
NYSSBA Update, *June 30, 2024*
NYSSBA Advocacy Update, *June 28, 2024*
The Alternative, 2023-24 JEA Alternative HS Art Portfolio



Joanne Klein
District Clerk