



November 12, 2024

Meeting Type: Regular Meeting

Date: Tuesday, November 12, 2024

State Time: 5:30 p.m.

Location: Central Administrative Office

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Brian J. Sales (President)
- Mary Ellen Cunningham (Vice President)
- Debbie Adams-Kaden
- Ilene Herz, Esq.
- Jeannette Santos
- Robert Scheid
- Peter Wunsch

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- April Poprilo (District Superintendent)
- Warren Taylor (Chief Financial Officer)
- Joanne Klein (District Clerk)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Nancy Wilson (Exec. Dir. - Special Education)

- Lorraine Hein (Director of Business)
- Staff Members

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 5:30 p.m. by Board President, Mr. Sales.

EXECUTIVE SESSION

At this time a motion to move into Executive Session to discuss ongoing negotiations, Unit I, Unit VII and the performance of three particular employees was made by Mrs. Herz, seconded by Mr. Scheid. At 7:05 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mrs. Herz, seconded by Mr. Scheid.

REGULAR MEETING

The Regular meeting of the Board resumed at 7:07 p.m. Mr. Sales led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mr. Sales invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

Approval of Minutes Regular Meeting – October 8, 2024

The minutes of the Regular Meeting of October 8, 2024 were approved unanimously on motion of Mrs. Herz, seconded by Mr. Wunsch.

Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of September 30, 2024. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report

The Board acknowledged receipt of the Report of the Claims Auditor from September 26, 2024 to October 31, 2024 for expenditures totaling \$22,886,088.32. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

District Superintendent – Comments/Events

Mrs. Poprilo updated the Board regarding the following topics:

- NYS & The Path Forward for Teacher Preparation and Licensure in Early Literacy
- Board of Regents Update
- Proposed Amendments to Regulations of the Commissioner Presented to the Board of Regents
- Regionalization Update

The Board discussed updates pertaining to the Blue Ribbon Commission.

Chief Operating Officer Report – Comments/Events

Award of Grants – Mr. Flynn noted the Award of Grants totaling \$1,667,429.00.

Mr. Flynn discussed the following topics:

- Ex Officio Board Members
- Dickinson Avenue Elementary Annex Update
- Upcoming Annual Board Dinner

Mrs. Santos inquired about the Ex Officio Board members.

Chief Financial Officer – Update of Capital Projects

Mr. Taylor updated the Board regarding the Report of Capital Projects. Mr. Taylor summarized the report and discussed the status of the projects; 11 projects are in design, 13 projects are being quoted, 23 projects are a work in progress, three projects will begin next month, two projects have been submitted to NYSED, six projects have been completed, and two projects will be scheduled at a future date for a total of 60 projects.

Mr. Sales inquired about the turnaround time for NYSED. Mr. Taylor advised that NYSED turnaround time has improved.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments November 2024/25

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously to approve 2024/25 budget adjustments/transfers for November 2024 in the following programs:

Encumbrances/Deferred Revenue
Center for Learning Technology
Services Other BOCES
Center for Learning Technology
Encumbrances/Deferred Revenue
WIOA, Title II-Adult Education & Lit 1401
WIOA, Title II-Adult Education & Lit 1104
Teacher Center

Distance Learning
Planning
Continuing Occupational Education
Supplemental Services
My Brother's Keeper Family & Community / FCEP
WIOA, Title II-Adult Education & Lit 1402
Perkins IV/CTEIA-Basic Grant 0014
Services Other BOCES

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated November 12, 2024.

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Resolution to Participate in Southampton UFSD SPS22-014 Sound System Parts & Repairs [R]

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Resolution to Participate in Southampton UFSD SPS22-014 Sound System Parts & Repairs as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Southampton UFSD SPS22-014 Sound System Parts & Repairs, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs

and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Southampton UFSD SPS22-014 Sound System Parts & Repairs and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Southampton UFSD SPS22-014 Sound System Parts & Repairs.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

Personnel

Instructional Personnel

Mr. Wunsch moved, Mrs. Cunningham seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 6-page Instructional Report dated November 12, 2024 (Encl. 9.2.1) are incorporated with the official minutes of this meeting.

Supplementary Services

Mr. Wunsch moved, Mrs. Cunningham seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 20-page Supplementary Services Report dated November 12, 2024 (Encl. 9.2.2) are incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mr. Wunsch moved, Mrs. Cunningham seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 4-page Non-Instructional Report dated November 12, 2024 (Encl. 9.2.3) are incorporated with the official minutes of this meeting.

Other Action Items

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mr. Scheid, seconded by Mr. Wunsch as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his/her designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement with Department of Veterans Affairs [R]

On motion of Mr. Scheid, seconded by Mr. Wunsch, the Board voted unanimously for Authorization for Affiliation Agreement with Department of Veterans Affairs as follows:

WHEREAS, an agreement between Western Suffolk BOCES and the Department of Veterans Affairs has been developed for the purpose of providing a program for Western Suffolk BOCES students training in Surgical Technology and,

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer is authorized to execute said agreement with the Department of Veterans Affairs. This agreement will be in force until November 12, 2034.

It may be terminated in writing at any time by mutual consent with due consideration of patient care and educational commitments, or by written notice by either party six months in advance of the next training experience.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Authorization for Agreement with Northwell Health, Inc. [R]

On motion of Mr. Scheid, seconded by Mr. Wunsch, the Board voted unanimously for Authorization for Agreement with Northwell Health, Inc. as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Northwell Health, Inc., where Northwell Health, Inc., will be providing community based evaluative and treatment health services for students from school districts participating in this service, and

WHEREAS, Northwell Health, Inc., will also provide support services to families, professional development for staff, collaborative support, and administrative support as well as in-district psychiatric consultations;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with Northwell Health, Inc. This agreement shall be for an initial term of one year commencing on the effective date and may only be renewed by mutual written agreement between the Parties.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Authorization of Affiliation Agreement Between Western Suffolk BOCES and SUNY Empire State University [R]

On motion of Mr. Scheid, seconded by Mr. Wunsch, the Board voted unanimously for Authorization of Affiliation Agreement Between Western Suffolk BOCES and SUNY Empire State University as follows:

WHEREAS, an agreement between Western Suffolk BOCES and SUNY Empire State University has been developed for the purpose of providing a placement site for students from SUNY Empire State University to fulfill their educational program, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized

to execute the necessary agreement.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

Approval of Affiliation Agreements between Western Suffolk BOCES and Touro University Graduate School of Education [R]

On motion of Mr. Scheid, seconded by Mr. Wunsch, the Board voted unanimously for Approval of Affiliation Agreements between Western Suffolk BOCES and Touro University Graduate School of Education as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Touro University Graduate School of Education has been developed for the purpose of providing a placement site for students from Touro University Graduate School of Education to fulfill their educational program, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

Designation of Lead Agency for SEQRA Requirements on Capital Projects [R]

On motion of Mr. Scheid, seconded by Mr. Wunsch, the Board voted unanimously for Designation of Lead Agency for SEQRA Requirements on Capital Projects as follows:

WHEREAS, The State Education Department Office of Facilities Planning requires that each capital project have a SEQRA (environmental review) process completed by a lead agency for the BOCES;

THEREFOR, BE IT RESOLVED, that the Western Suffolk BOCES declares itself the lead agency for the following projects:

- Electrical/Distribution Shop Replacement at WT Northport
- PA System Replacement at WT Dix Hills
- Hot Water Heater Replacement at WT Huntington
- Cooling Tower Upgrade at JEA Dix Hills

It is also declared that these projects represent Type II actions and that these projects will have no significant adverse impact on the environment based on the criteria contained in subdivision 617.7c and these are not Type I actions as defined in section 617.4.

(Listing referred to is designated as Encl. 9.3.6 and is incorporated with the official minutes of this meeting.)

Authorization for Addendum to Affiliation Agreement Catholic Health Services and Western Suffolk BOCES [R]

On motion of Mr. Scheid, seconded by Mr. Wunsch, the Board voted unanimously for Authorization for Addendum to Affiliation Agreement Catholic Health Services and Western Suffolk BOCES as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Catholic Health Services of Long Island originally entered into August 2015; and

WHEREAS, the Original Agreement provides that students entering one of the School's Allied Healthcare Programs may be assigned to a Catholic Health Service Clinic site for training; and

WHEREAS, Section V(G) thereof provides that the Original Agreement may be amended from time to time in writing signed by each of the parties; and

WHEREAS, the parties desire to amend Exhibit A to the Original Agreement to clinical educational opportunities to students in an additional allied health area of study.

WHEREAS, said agreement would be beneficial to the students participating;

NOW THEREFORE BE IT RESOLVED, in consideration of the mutual covenants and agreements set forth herein, Western Suffolk BOCES and Catholic Health Services agrees as follows;

NOW THEREFORE BE IT RESOLVED, the Original Agreement shall remain in effect, except as modified herein, the Original Agreement shall remain in full force and effect and this Addendum shall prevail. Collectively, the Original Agreement and the Addendum shall constitute the agreement.

THEREFORE, BE IT RESOLVED, the Chief Operating Officer be authorized to execute said Addendum to the

Original Agreement with Catholic Health Services of Long Island. This Addendum to Affiliation Agreement will become effective November 1, 2024.

(Listing referred to is designated as Encl. 9.3.7 and is incorporated with the official minutes of this meeting.)

Approval of Affiliation Agreements Between Western Suffolk BOCES and SUNY Old Westbury [R]

On motion of Mr. Scheid, seconded by Mr. Wunsch, the Board voted unanimously for Approval of Affiliation Agreements Between Western Suffolk BOCES and SUNY Old Westbury as follows:

WHEREAS, an agreement between Western Suffolk BOCES and SUNY Old Westbury has been developed for the purpose of providing a placement site for students from SUNY Old Westbury to fulfill their educational program, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement.

(Listing referred to is designated as Encl. 9.3.8 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

Second Read and Adopt New Policy #3130 – Administrative Personnel – Chief Operating Officer

On motion of Mrs. Herz, seconded by Mrs. Santos, the Board unanimously voted to adopt New Policy #3130 – Administrative Personnel – Chief Operating Officer.

(Listing referred to is designated as Encl. 10.1 and is incorporated in the official minutes of this meeting.)

Second Read and Adopt New Policy #6350 – Student Voter Pre-Registration and Registration

On motion of Mrs. Herz, seconded by Mrs. Santos, the Board unanimously voted to Adopt New Policy #6350 – Student Voter Pre-Registration and Registration.

(Listing referred to is designated as Encl. 10.2 and is incorporated in the official minutes of this meeting.)

NEW BUSINESS

On motion by Mr. Wunsch, seconded by Mrs. Santos, Mr. Wunsch motioned to change the status of an employee and effective immediately stop this employee from receiving pay. The Board voted four to three against changing the status of an employee and effective immediately stopping this employee from receiving pay.

Mr. Sales discussed Artificial Intelligence (AI) and the Board had a discussion regarding the topic of AI.

ADJOURNMENT

At 7:45 p.m. there being no further business items for discussion, a motion was made to resume Executive Session made by Mrs. Herz seconded by Mrs. Santos.

At 8:23 pm there being no further business items for discussion, the meeting was adjourned on motion by Mrs. Herz and seconded by Mrs. Santos.

UPCOMING EVENTS

DATE	EVENT	ATTENDEES
12/5/24	WS BOCES Annual Board Dinner, Wilson Tech, Dix Hills, Thursday, 7:00 pm	R. Scheid, P. Wunsch
1/23/25	N-SSBA/ NCCSS/ SCSSA Joint Conference - All In - Advocacy & Mental Wellness Resource Fair	
3/24/25	SCOPE's 24 rd Annual School District Awards Dinner, Monday, 4:30 pm, Villa Lombardi's, Holbrook, NY	
4/4/25 - 4/6/25	National School Boards Association Convention, Fri – Sun, Atlanta, GA	B. Sales

Enclosures:

EAP Pathways, *November 2024*

EAP Pathways, Supervisors, *November 2024*

NYSSBA Area Director Update, *October 18, 2024*

NYSSBA Update, *October 14, 2024*

NYSSBA Update, *October 20, 2024*

NYSSBA Update, *October 27, 2024*

NYSSBA Update, *November 3, 2024*

Memorandum from Guercio & Guercio

Save The Date, N-SSBA/ NCCSS/ SCSSA Joint Conference - All In - Advocacy & Mental Wellness Resource Fair



Joanne Klein
District Clerk