



# ANNUAL SECURITY REPORT

## Adult Full-Time Programs



October 1, 2024

# WESTERN SUFFOLK BOCES ADULT FULL-TIME PROGRAMS SECURITY REPORT

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## IN AN EMERGENCY:

SUFFOLK COUNTY POLICE: DIAL 911

### NORTHPORT CAMPUS

NORTHPORT FIRE DEPT:  
(631) 261-7502

### REPUBLIC AIRPORT CAMPUS

EAST FARMINGDALE FIRE DEPT:  
(631) 249-0474

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## IMPORTANT WESTERN SUFFOLK BOCES CONTACT INFORMATION

### NORTHPORT CAMPUS

Dr. Stephanie Engelmann, *Principal*

Dr. Kristen Klein, *Supervisor for Adult and Secondary Programs / Campus Security Officer*  
631-261-2600

### REPUBLIC AIRPORT CAMPUS

Diana Santiago, *Principal*

631-752-1957

### CAREER & TECHNICAL EDUCATION

Nancy Kelsey, *Executive Director*

631-549-4900, x720

### TITLE IX COMPLIANCE OFFICER

Dr. Hugh Gigante, *Executive Director of Personnel*

631-549-4900, x205

### EXECUTIVE DIRECTOR OF OPERATIONS

Emmett Urban

631-242-6128

## **EMERGENCY & SAFETY ISSUE REPORTING:**

Western Suffolk BOCES students, staff and faculty are urged to report all crimes and emergency situations immediately to the Suffolk County Police Department and Western Suffolk BOCES Administration. Prompt reporting will help law enforcement and emergency responders address situations and allow the Administration to provide notice to the greater Western Suffolk BOCES community, as appropriate.

Staff, students and visitors should also report safety concerns and suspicious activities as quickly as possible to the Administration, who will advise the local police department as to the severity of the incident.

## **EMERGENCY RESPONSE:**

Emergency Response Plans (ERP) are in place in each of our campuses, which include details on responses, the Emergency Response Team chain of command, the appropriate law and emergency officials to engage with and directives regarding communicating with staff and students, as safe and appropriate. Western Suffolk BOCES building staff are trained annually in the protocols of the ERP and the protocols are reviewed with students and visitors, as appropriate. These plans are NOT shared with the public, as per New York State regulation.

All students and staff should be aware of the following emergency responses:

- **Fire Emergency and Evacuation:** In the event of a building fire, the alarm system will be activated and the building will be evacuated in accordance with established emergency evacuation plans. Fire drills are conducted regularly throughout the year. All building occupants are required to move at least 50 feet from the building in order to allow emergency responders access.
- **Lockdown Plan:** If it is determined that the safest place is inside the building, the building will be secured under the Lockdown Plan. The lead Administrator communicate as appropriate with affected school members.

## **SECURITY MEASURES**

Western Suffolk BOCES takes measures to ensure the safety of students and staff. Staff have identification badges that allow entry into buildings. Students and visitors are granted access by trained security staff that are posted at school entrances.

Administrators work closely with Suffolk County Police Department School Resource Officers.

## **CODE OF CONDUCT**

*(Refer to Western Suffolk BOCES Policy 6211.2 at [wsboces.org/policies](http://wsboces.org/policies))*

The Western Suffolk BOCES community has a long-standing set of expectations for conduct on school property and at school functions and events which are critical to providing a safe and orderly educational environment. Western Suffolk BOCES Code of Conduct for Adult Students clearly outlines those expectations.

Responsible behavior by students, teachers, other BOCES personnel, parents and other visitors is essential to achieving these goals. Staff training is provided to all employees, including school and district administrators and instructional and non-instructional staff that stresses the prevention of incidents.

All students must review and comply with the Code of Conduct.

### **DRUG AND ALCOHOL USE**

(Refer to Western Suffolk BOCES Policies 5160, 6220 at [wsboces.org/policies](http://wsboces.org/policies))

All Western Suffolk BOCES workplaces are free of controlled substances. A "controlled substance" includes drugs which are illegal and prescription drugs which are considered highly addictive. Western Suffolk BOCES is committed to the prevention of alcohol, tobacco, and other substance use/abuse and all of its schools and workplaces must be free of controlled substances, which include drugs which are illegal and prescription drugs which are considered highly addictive. No person may use, possess, sell or distribute alcohol or other substances, nor may use or possess drug paraphernalia on school grounds or at school-sponsored events except drugs prescribed by a physician. The terms "alcohol, tobacco and other substances" refers to the use of all substances including, but not limited to, alcohol, tobacco, inhalants, marijuana, cocaine, amphetamines, heroin, steroids and substances commonly referred to as "designer drugs." The inappropriate use of prescription and over-the-counter drugs shall also be prohibited.

Additionally, persons exhibiting behavior, conduct, or personal or physical characteristics indicative of having used or consumed alcohol or other substances are prohibited from entering Western Suffolk BOCES property.

Drug and alcohol use and abuse can:

- Cause temporary or permanent physical or mental impairment, injury, or death
- give rise to conduct which causes injury, death, or damage to the user/abuser or to the person or property of others, resulting in criminal or civil prosecution and liability
- cause physical collapse, irregular heartbeat, stroke, confusion, panic, anxiety, depression, and poor perception of time and distance
- impair brain function, judgment, alertness, coordination, and reflexes
- dependency and addiction

Students or staff who are struggling with drug or alcohol use or in crisis should contact their Western Suffolk BOCES counselor or contact:

- Suffolk County Drug and Alcohol Hotline: 631-979-1700
- DASH (Diagnostic, Assessment and Stabilization Hub) 631-952-3333
- Response Crisis Center, Suicide Prevention 631-751-7500

## **WEAPONS**

The possession or use of firearms of any nature, dangerous weapons, cutting instruments, fireworks or explosives on any Western Suffolk BOCES property is strictly prohibited.

## **SEXUAL DISCRIMINATION, HARASSMENT**

*(Refer to Western Suffolk BOCES Policies 5119, 5122.1, 5124, 6230, 6589 at [wsboces.org/policies](http://wsboces.org/policies))*

Western Suffolk BOCES is committed to creating and maintaining programs and activities that are free from discrimination and harassment and is committed to provide for the prompt and equitable resolution of complaints of sex discrimination, including sexual harassment. Western Suffolk BOCES conducts investigations within a reasonably prompt time frame and pursuant to a prescribed grievance process that is fair and provides due process protections to both Complainants and Respondents, and imposes sanctions and implements remedies, as appropriate.

Reports of any harassment should be made to Dr. Hugh Gigante, Compliance Officer, at [hgigante@wsboces.org](mailto:hgigante@wsboces.org) or 631-549-4900, ext. 205.

## **SEXUAL ASSAULT**

If you are the victim of a sexual assault or rape, go to a safe place and call for help. Call the police, a family member or a friend. It is imperative that you seek medical treatment immediately, not just for injuries incurred during the assault, but also to facilitate treatment against sexually transmitted diseases and pregnancy.

Do not change your clothing, wash or even comb your hair. Vital evidence can be lost. Leave the scene of the incident exactly as it is. Don't clean the area or throw anything away. As soon as possible, you should try to write down every detail of the incident. Again, this will facilitate the investigation of the incident.

## **NON-DISCRIMINATION NOTICE**

The Board of Cooperative Educational Services of Western Suffolk County, New York does not discriminate or permit discrimination in admission or access to its educational programs or activities or in recruitment or employment on the basis of an individual's race, color, national origin, ethnic origin, disability, age, sex or gender (including sexual orientation, gender identity, gender expression, pregnancy and parental status) and BOCES is prohibited by law, including by Title IX of the Education Amendments of 1972 ("Title IX") and 34 C.F.R. Part 106, from doing so. BOCES provides equal access to the Boy Scouts and other designated youth groups. Those intending to file a grievance with BOCES due to alleged discrimination must follow the procedure in the relevant Board policy, which are available at: <https://www.wsboces.org/policies>. Inquiries concerning BOCES' non-discrimination policies, including Title IX inquiries, may be directed to: BOCES' Title IX Coordinator and Section 504 Coordinator, Dr. Hugh Gigante, who may be contacted at 507 Deer Park Rd., PO Box 8007, Huntington Station, NY 11746-9007; or (631)-549-4900, ext. 204; or by email at [hgigante@wsboces.org](mailto:hgigante@wsboces.org). Inquiries may also be directed to: U.S. Department of Education, Office for Civil Rights (New York Office), 32 Old Slip, 26th Floor, New York, NY 10005-2500; or by phone 646-428-3900; or by fax 646-428-3843; or TDD 800-877-8339; or by email [OCR.NewYork@ed.gov](mailto:OCR.NewYork@ed.gov); or file form at <http://www2.ed.gov/about/offices/list/ocr/complaintintro.html>.

## **VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT OF 2013**

Violence Against Women Reauthorization Act of 2013 (VAWA) amended the Clery Act to require institutions to compile statistics for incidents of domestic violence, dating violence, sexual assault, and stalking. Incidents should be reported to the Program Administrator or designated individual who will contact the local police department depending on the severity of the incident. The institution shall comply with a student's or employee's request for assistance in notifying authorities. Pursuant to VAWA, every effort will be made to ensure confidentiality and to adjust a student's or employee's working or academic situation if reasonably available and requested. Upon written request, any student or employee reporting incidents of dating violence, domestic violence, sexual assault or stalking, whether occurring on campus or off, shall receive written documentation on victims' rights and options.

Western Suffolk BOCES prohibits the crimes of dating violence, domestic violence, sexual assault and stalking as defined for purposes of the Clery Act. All crimes shall be investigated and addressed pursuant to Western Suffolk BOCES Policy and NYS laws.

Western Suffolk BOCES shall, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

For purposes of the Clery Act, "dating violence," "domestic violence," and "stalking" are defined in the Department's regulations as follows:

- *Dating Violence* is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.
- *Domestic Violence* is defined as a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; by another person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- *Stalking* is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.

- *Sexual Assault* is defined as an offense that meets the definition of Rape, Fondling, Incest or Statutory Rape as used in the FBI' UCR program and included in Appendix A of 34 CFR Part 668. To access the NYS Registry of Sex Offenders:  
[http://www.criminaljustice.ny.gov/SomsSUBDirectory/search\\_index.jsp](http://www.criminaljustice.ny.gov/SomsSUBDirectory/search_index.jsp)

## CRIME STATISTICS – NORTHPORT CAMPUS

152 Laurel Hill Rd, Northport, NY 11768

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 requires institutions of higher education that receive federal financial aid to report crime statistics and provide safety information to members of the campus community. Western Suffolk BOCES is a commuter, vocational school with no residential dormitories or non-campus buildings. Statistics required for these categories have been omitted. The following data includes crimes reported to campus security, school administration, and the Suffolk County Police Department:

<b>Criminal Offense – On Campus</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - forcible	0	0	0
d. Sex offenses – non-forcible	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

<b>Criminal Offense – Public Property</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - forcible	0	0	0
d. Sex offenses – non-forcible	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

<b>Hate Crimes – On Campus</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - forcible	0	0	0
d. Sex offenses – non-forcible	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

<b>Hate Crimes – Public Property</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - forcible	0	0	0
d. Sex offenses – non-forcible	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

<b>Arrests – On Campus</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

<b>Arrests – Public Property</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0



c. Liquor law violations	0	0	0
<b>Disciplinary Actions – On Campus</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
<b>Disciplinary Actions – Public Property</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
<b>VAWA Offenses – On Campus</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Stalking	0	0	0
b. Domestic Violence	0	0	0
c. Dating Violence	0	0	0
<b>VAWA Offenses – Public Property</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Stalking	0	0	0
b. Domestic Violence	0	0	0
c. Dating Violence	0	0	0
<b>Sex Offenses – On Campus</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Rape	0	0	0
b. Fondling	0	0	0
c. Incest	0	0	0
d. Statutory Rape	0	0	0

### **CRIME STATISTICS – REPUBLIC CAMPUS** 7200 Republic Airport, Farmingdale, NY 11735

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 requires institutions of higher education that receive federal financial aid to report crime statistics and provide safety information to members of the campus community. Western Suffolk BOCES is a commuter, vocational school with no residential dormitories or non-campus buildings. Statistics required for these categories have been omitted. The following data includes crimes reported to campus security, school administration, and the Suffolk County Police Department:

<b>Criminal Offense – On Campus</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - forcible	0	0	0
d. Sex offenses – non-forcible	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
<b>Criminal Offense – Public Property</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - forcible	0	0	0
d. Sex offenses – non-forcible	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
<b>Hate Crimes – On Campus</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>

a.	Murder/Non-negligent manslaughter	0	0	0
b.	Negligent manslaughter	0	0	0
c.	Sex offenses - forcible	0	0	0
d.	Sex offenses – non-forcible	0	0	0
e.	Robbery	0	0	0
f.	Aggravated assault	0	0	0
g.	Burglary	0	0	0
h.	Motor vehicle theft	0	0	0
i.	Arson	0	0	0
<b>Hate Crimes – Public Property</b>		<b>2021</b>	<b>2022</b>	<b>2023</b>
a.	Murder/Non-negligent manslaughter	0	0	0
b.	Negligent manslaughter	0	0	0
c.	Sex offenses - forcible	0	0	0
d.	Sex offenses – non-forcible	0	0	0
e.	Robbery	0	0	0
f.	Aggravated assault	0	0	0
g.	Burglary	0	0	0
h.	Motor vehicle theft	0	0	0
i.	Arson	0	0	0
<b>Arrests – On Campus</b>		<b>2021</b>	<b>2022</b>	<b>2023</b>
a.	Illegal weapons possession	0	0	0
b.	Drug law violations	0	0	0
c.	Liquor law violations	0	0	0
<b>Arrests – Public Property</b>		<b>2021</b>	<b>2022</b>	<b>2023</b>
a.	Illegal weapons possession	0	0	0
b.	Drug law violations	0	0	0
c.	Liquor law violations	0	0	0
<b>Disciplinary Actions – On Campus</b>		<b>2021</b>	<b>2022</b>	<b>2023</b>
a.	Illegal weapons possession	0	0	0
b.	Drug law violations	0	0	0
c.	Liquor law violations	0	0	0
<b>Disciplinary Actions – Public Property</b>		<b>2021</b>	<b>2022</b>	<b>2023</b>
a.	Illegal weapons possession	0	0	0
b.	Drug law violations	0	0	0
c.	Liquor law violations	0	0	0
<b>VAWA Offenses – On Campus</b>		<b>2021</b>	<b>2022</b>	<b>2023</b>
a.	Stalking	0	0	0
b.	Domestic Violence	0	0	0
c.	Dating Violence	0	0	0
<b>VAWA Offenses – Public Property</b>		<b>2021</b>	<b>2022</b>	<b>2023</b>
a.	Stalking	0	0	0
b.	Domestic Violence	0	0	0
c.	Dating Violence	0	0	0
<b>Sex Offenses – On Campus</b>		<b>2021</b>	<b>2022</b>	<b>2023</b>
a.	Rape	0	0	0
b.	Fondling	0	0	0
c.	Incest	0	0	0
d.	Statutory Rape	0	0	0